
BOARD WORK SESSION | **CONFERENCE ROOM** | **4:00 P.M.**

The Iowa Lakes Community College Board of Trustees met in Room 124 at the Iowa Lakes Community College Spirit Lake Campus, 800 21st Street, Spirit Lake, IA, at 4:00 P.M. on Tuesday, May 19, 2026, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Janice Lund

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:43 P.M.

The Board of Trustees of Iowa Lakes Community College met in regular session in Room 129/130 at the Spirit Lake Campus, 800 21st Street, Spirit Lake, IA, on Tuesday, May 19, 2026, at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Janice Lund

GUESTS

Scott Stokes, Mischelle Dahna, Trudy Ahrens, Robert Leifeld, Dan Lutat, Jeff Soper, Beth Elman, Kyle Norris, Troy Larson, Tia Bernholtz, Doug Zemler, Kaden Laabs

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:45 P.M.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Bob Jennings, with a second from Curt Petersen, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Kari Batman, with a second from Pat Kibbie, to accept and approve the minutes of the regular board meeting on April 21, 2026, as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

APPOINTMENT OF BOARD TREASURER

A motion was made by Arden Kinnander, with a second by Jane Nolan Goeken, to approve Tia Bernholtz as Iowa Lakes Community College Board Treasurer.

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Electrical Technology

Kyle Norris, Vice President of Academic Affairs, introduced Doug Zemler, Assistant Professor, Electrical Technology Instructor & Coordinator, who presented information on the Electrical Technology Program. Electrical Technology Student, Kaden Laabs, shared why he chose Iowa Lakes Community College, his experiences in the program, and his career path since graduating

ACADEMIC AFFAIRS

A) Candidates for Graduation

Following the information provided by Kyle Norris, Vice President of Academic Affairs, a motion was made by Bob Jennings, with a second by Jane Nolan Goeken, to approve the Spring 2026 slate of candidates as presented.

The vote was called, and the motion was approved unanimously.

STUDENT SERVICES

A) CORNHOLE

Following the information provided by Troy Larson, Vice President of Student Services, a motion was made by Arden Kinnander, with a second by Pat Kibbie, to approve the addition of Cornhole as a competitive sport as presented.

FACILITIES UPDATE

A) REQUEST APPROVAL TO PURSUE SPECIFICATIONS, TIMELINES & COST

1) EMMETSBURG ROOF REPLACEMENT

Following the information provided by Robert Leifeld, Vice President of Administration, a motion was made by Pat Kibbie, with a second by Curt Petersen, to approve moving forward to secure an architectural firm to formalize design specifications, bidding, timeline, and cost estimates to replace the Emmetsburg Dining Services area roof as presented.

2) REPLACEMENT OF HVAC RTU AT EMMETSBURG CAMPUS

Following the information provided by Robert Leifeld, Vice President of Administration, a motion was made by Jane Nolan Goeken, with a second by Bob Jennings, to approve moving forward to secure an architectural firm to formalize design specifications, bidding, timeline, and cost estimates to replace the Emmetsburg HVAC RTU unit over the Dining Services area. as presented.

3) **REPLACEMENT OF HVAC RTU AT ESTHERVILLE CAMPUS**

Following the information provided by Robert Leifeld, Vice President of Administration, a motion was made by Arden Kinnander, with a second by Jane Nolan Goeken, to secure an architectural firm to formalize design specifications, bidding, timeline, and cost estimates to replace the Estherville HVAC RTU unit over the Max and Student Services area, as presented.

IOWA LAKES UPDATE

Beth Elman, Executive Director of Marketing, shared highlights of summer events planned at the college and offered insight into recent initiatives and updates from the Marketing Department.

FINANCE

A) **Financial Reports**
B) **Monthly Bills**

Jeff Soper, Vice President of Finance, presented the financial report and the monthly bills for approval. A motion was made by Bob Jennings, with a second by Kari Batman, to approve the financial report and the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

C) **ICCOC Tuition**
D) **Course Fees**

Jeff Soper, Vice President of Finance, presented the ICCOC tuition and Course Fees. Following the presentation, a motion was made by Arden Kinnander, with a second from Jane Nolan Goeken, to approve the ICCOC tuition and Course Fees as presented.

The vote was called, and the motion was approved unanimously

E) **Red Flags Board Policy #644 Review**

Jeff Soper, Vice President of Finance, presented the Red Flags Policy for review. A motion was made by Pat Kibbie, with a second by Kari Batman, to approve the review of Board Policy #644 as presented.

The vote was called, and the motion was approved unanimously.

PRESIDENT'S ANNUAL REVIEW—EXECUTIVE CLOSED SESSION/CODE OF IOWA, CHAPTER 21.5 (1)(i)

College President Scott Stokes requested a closed session to conduct the President's annual review. Following the request, a motion was made by Arden Kinnander, with a second by Bob Jennings, to move into closed session at 5:28 P.M.

The vote was called:
Ayes: Batman, Jennings, Kibbie, Petersen, Goeken, & Kinnander.
Nays: None.

The motion was approved by unanimous vote.

OPEN SESSION

A motion was made by Board President Arden Kinnander, with a second by Pat Kibbie, to move to adjourn the closed session.

The vote was called:
Ayes: Batman, Jennings, Kibbie, Petersen, Goeken, & Kinnander.
Nays: None.
The vote was called, and the motion was approved unanimously

Board President Arden Kinnander reconvened the public meeting at 5:44 P.M

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Curt Petersen, to approve the consent agenda and supplemental contracts as presented.

The vote was called, and the motion was approved unanimously.

Resignations:
Sandra Dahlhauser, Assistant to Campus Supervisor, effective May 1, 2026
Jeff Soper, Vice President of Finance, effective May 29, 2026

Position/Classification Changes:

Tia Bernholtz, from Director of Finance to Executive Director of Finance, $105,092/year, effective May 8, 2026

Monica Rosacker from Business Office Specialist to Human Resources/Payroll Coordinator, $62,691/year, effective May 8, 2026

Marla Reusch-Neher, from Library Assistant to Success Center Instructional Assistant, updated start date to May 18, 2026

Laura Haburn, from Assoc Director of Accreditation and Compliance to Director of Planning and Development, $79,376/year effective July 1, 2026

New Hires:

Riley Endreson, Custodial/Maintenance, EV, PT, $16.20/hour

Cameron Berger, Communications/Speech Instructor, EV, FT, $58,351/yr

Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Jose Gonzalez, Seasonal Grounds Keeper	$15.00/hour
Blake Bixby, Summer Custodial/Maintenance	$15.00/hour
Cameron Berger, Communications/Speech Instructor, 10-day faculty prep	$3,452.70.

B) FY 2027 Contracts & Salaries

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second by Pat Kibbie, to approve the FY 2027 contracts & salaries, including the President's contract as presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

President Scott Stokes reported on the recent Presidents Group meeting and provided a legislative session update from Community Colleges for Iowa. He shared that community colleges received a $3.5 million increase in State General Aid, representing a 1.4% increase. He also reviewed recent legislation related to property taxes and updates to the 260E New Jobs Training Program, including changes to bond terms, administrative fees, eligible program costs, and the creation of an interim study committee that will provide recommendations by December 2026.

B) Community Colleges of Iowa Trustees

Board Vice President Bob Jennings will report on the Community Colleges of Iowa Trustee Retreat on May 19, 2026, at the June 16, 2026, board meeting.

Trustee Comments

None

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:52 P.M.

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Mischelle Dahna, Board Secretary