

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
MARCH 17, 2026
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BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Snap-On Conference Room at the Iowa Lakes Community College SERT Building, 2421 7th Avenue South, Estherville, IA, at 4:00 P.M. on Tuesday, March 17, 2026, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	(Phone)
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

None

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:26 P.M.

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The Board of Trustees of Iowa Lakes Community College met in regular session in the Snap-On Conference Room at the Iowa Lakes Community College SERT Building, 2421 7th Avenue, on Tuesday, March 17, 2026, beginning at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	(Phone)
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

None

GUESTS

Scott Stokes, Mischelle Dahna, Trudy Ahrens, Robert Leifeld, Jeff Soper, Beth Elman, Kyle Norris, Troy Larson, Melissa Haukap, Lloyd Throop, Sara Vytlacil-Hagan, Melissa Roper, Chantel Teeter, Emily Carpenter, Rodrigo Resendiz

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:32 P.M.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Jane Nolan Goeken, with a second from Bob Jennings, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

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REVIEW AND APPROVAL OF MINUTES

A motion was made by Pat Kibbie, with a second from Curt Petersen, to accept and approve the minutes of the regular board meeting on February 17, 2026, as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

HUMAN RESOURCES

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second by Kari Batman, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Dillon Ohl. PT Custodial Maintenance, last day of employment Feb. 27, 2026
Patsy Donovan, PT Success Center Instructional Assistant, last day of employment May 29th, 2026.

New Hires:

Dixie Marcellus, Allied Health Coordinator, Emmetsburg, FT, \$22.61/hr

Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Chloe Frederick, Wellness Center Front Desk	\$10.00/hour
Aston Gellert, On-Call Bus Driver	\$25.00/hour
	\$40/flat overnight rate
Daniel Vandercar, On-Call Bus Driver	\$25.00/hour
	\$40/flat overnight rate
Kayla Hicks-Eisenbacher, On-Call Athletic Trainer	\$23.89/hour

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) ESL/CDL

Kyle Norris, Vice President of Academic Affairs, introduced Melissa Haukap, Director of Continuing and Professional Education. She then introduced Lloyd Throop, CDL Program Coordinator, who provided an overview of the Commercial Driver's License (CDL) program. He highlighted the program's continued success, noting a total of 243 completers since its inception, including 114 completers in year one and 129 completers year-to-date in year two, with additional students currently progressing through training.

Melissa also introduced Melissa Roper and Sara Vytlačil-Hagan, AEL/ESL Instructors, who provided an overview of the English as a Second Language (ESL) program, including current course offerings across multiple campuses.

Student speaker Emily Carpenter, an ESL program completer and current Iowa Lakes nursing student, shared her experience in the ESL program and how it supported her academic journey into the nursing program.

Martha Guzman was unable to attend; however, remarks prepared on behalf of her spouse, Jorge Guzman, an ESL and CDL program completer, were shared. The remarks highlighted how participation in both programs provided opportunities for career advancement and supported his ability to provide for his family

ADMINISTRATIVE FUNCTIONS

A) Request Approval to Pursue Specifications, Timelines, and Cost for Campus Dorms

Following the information provided by Robert Leifeld, Vice President of Administration, a motion was made by Jane Nolen Goeken, with a second by Janice Lund, to approve moving forward with the development of initial plans, specifications, and estimated costs for a campus dorm facility.

FINANCE

A) Financial Reports

B) Monthly Bills

Jeff Soper, Vice President of Finance, presented the financial report and the monthly bills for approval. A motion was made by Arden Kinnander, with a second by Pat Kibbie, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

C) Resolution Authorizing Redemption of Bonds and 7th Amendment to the Escrow Agreement

AGENDA ITEM

IOWA LAKES COMMUNITY COLLEGE

Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2017, Dated June 15, 2017, and Levying a Tax for Fiscal Year 2027 for the Redemption of General Obligation School Bonds, Series 2017, Dated June 15, 2017

**THIS AGENDA ITEM MUST BE POSTED PURSUANT TO
IOWA CODE CHAPTER 21 AND THE LOCAL RULES OF THE
SCHOOL DISTRICT.**

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March 17, 2026

The Board of Directors of Iowa Lakes Community College, in the Counties of Buena Vista, Cherokee, Clay, Dickinson, Emmet, Hancock, Humboldt, Kossuth, O'Brien, Osceola, Palo Alto, Pocahontas and Winnebago, State of Iowa, met in regular session, in the Estherville Campus, SERT Building, 2421 7th Avenue South, Estherville, Iowa, at 4:30 P.M., on the above date. *The Board of Directors provided a hybrid option for the members of the Board to participate in the meeting.* There were present President Arden Kinnander, in the chair, and the following named Board Members:

Bob Jennings, Vice President; Janice Lund; Pat Kibbie;

Jane Nolan Goeken; Curt Petersen; Kari Batman

Absent: None

* * * * *

Board Member Curt Petersen introduced the following Resolution and moved its adoption. Director Bob Jennings seconded the motion to adopt. The roll was called and the following Directors voted:

AYES: Arden Kinnander; Bob Jennings; Janice Lund; Pat Kibbie

Jane Nolan Goeken; Curt Petersen; Kari Batman

NAYS: None

The President declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2017, DATED JUNE 15, 2017, AND LEVYING A TAX FOR FISCAL YEAR 2027 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2017, DATED JUNE 15, 2017

WHEREAS, Iowa Lakes Community College (the "District") issued \$8,000,000 General Obligation School Bonds, Series 2017, dated June 15, 2017 (the "Series 2017 Bonds"), \$4,085,000 of which are currently outstanding; of which \$5,000 were called for redemption on June 1, 2026 pursuant to a Resolution adopted April 15, 2025; and of which \$1,480,000 are now being called for redemption on June 1, 2027, which are described in Schedule A attached to this Resolution (the "Redeemed Bonds"); and

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WHEREAS, at this time, it is in the best interest of the District to levy a tax for the Fiscal Year ending June 30, 2027, which is sufficient to call and redeem the Redeemed Bonds on June 1, 2027; and

WHEREAS, the Series 2017 Bonds which mature after June 1, 2025 may be called in whole or in part on any date beginning on June 1, 2025, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature June 1, 2030; and

WHEREAS, it is in the best interest of the District to call and redeem the Redeemed Bonds.

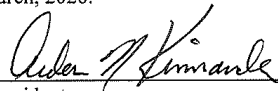
NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of June 1, 2027.

Section 2. UMB Bank, N.A., West Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Redeemed Bonds. Speer Financial, Inc., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before June 1, 2027, the Treasurer shall deposit with the Paying Agent \$1,480,000 to call and redeem the Redeemed Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective June 1, 2027 pursuant to the terms of the Series 2017 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of June 1, 2027 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the Series 2017 Bonds.

Section 3. There is levied upon all the taxable property of the District for the fiscal year ending June 30, 2027, \$1,480,000 which when collected shall be deposited with the Paying Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on June 1, 2027.

PASSED AND APPROVED this 17th day of March, 2026.



President

ATTEST:



Secretary

STATE OF IOWA)
) SS
COUNTY OF EMMET)

WITNESS my hand this 17 day of March, 2026.


Secretary of the Board of Directors of
Iowa Lakes Community College

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SCHEDULE A

REDEEMED BONDS

<u>CUSIP Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
462474 DU8	\$220,000*	3.000%	June 1, 2030
462474 DV6	620,000	3.000	June 1, 2031
462474 DW4	640,000	3.000	June 1, 2032

**Partial Redemption.*

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ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the Presidents Group met on March 2 in Des Moines, with Bob Leifeld attending on behalf of Iowa Lakes and providing a summary of key updates. Highlights of the meeting include:

- The Presidents' Retreat has been scheduled for June 3–4 and will be hosted by Indian Hills Community College in Ottumwa.
- The ACUE (Association of College and University Educators) partnership continues across the state, with 14 community colleges participating and more than 2,400 faculty engaged in various programs. Iowa Lakes currently has 8 participants, and a plan for next year is underway, with feedback being gathered.
- The Iowa Department of Education is sending "Claim Your Future" letters to more than 37,000 high school seniors. These letters include QR codes that link students directly to college applications and financial aid resources, encouraging completion of the FAFSA and the Iowa Financial Aid Application. Future plans include sending these letters earlier in the school year.
- NJCAA membership dues will be increasing over the next three years, with a phased approach from \$7,000 to \$8,000. There were no concerns raised, though there was support for a gradual increase

B) Community Colleges of Iowa Trustees

Board Vice President Bob Jennings reported on Community Colleges for Iowa activities and meetings held March 2–3 in Des Moines, which included student recognition events, legislative engagement, and a Board of Directors meeting. Highlights include:

- Attended the Phi Theta Kappa Honor Society Awards Ceremony, where Iowa Lakes students Janna Dreessen, Josi Reiman, and Kadin Walter were recognized; Kadin was one of four student speakers.
- Participated in Community College Day on the Hill at the Iowa Capitol, where Iowa Lakes students met with state legislators to discuss current issues and learn more about the legislative process.
- Attended the Community Colleges for Iowa Board of Directors meeting, which included a legislative update noting an unusually high number of bills and increased legislative activity this session.
- Legislative priorities discussed included funding requests, support for the Last Dollar Scholarship, and advancement of the Bachelor's Degree bill, which has since passed the Iowa House and moved to the Senate.

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- Additional updates included ongoing discussions around property tax legislation, the 260E program, and planning for a joint retreat with college presidents, where future conference alignment will be considered.

Trustee Comments

None

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:16 P.M.

Mischelle Dahna, Board Secretary