
BOARD WORK SESSION | **CONFERENCE ROOM** | **4:00 P.M.**

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7th Street, Estherville, IA, at 4:00 P.M. on Tuesday, December 09, 2025, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

None

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:30 P.M.

The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, December 9, 2025, beginning at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

None

GUESTS

Scott Stokes, Mischelle Dahna, Trudy Ahrens, Robert Leifeld, Dan Lutat, Kyle Norris, Beth Elman, Troy Larson, Tia Bernholtz, Jim Willmore, Scot Bauermeister

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:34 P.M
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REVIEW AND APPROVAL OF AGENDA

A motion was made by Janice Lund, with a second from Jane Nolan Goeken, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Kari Batman, with a second from Curt Petersen, to accept and approve the minutes of the November 18, 2025, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

ACCEPTANCE OF ELECTION RESULTS

Mischelle Dahna, Board Secretary, presented the results of the school elections held on November 4, 2025, as certified by the Dickinson County Auditor/Commissioner of Elections. Four Board members were elected to a four-year term each, with the results as follows:

Curt Peterson	District 3	Term Expires 2029
Kari Batman	District 5	Term Expires 2029
Patrick Kibbie	District 6	Term Expires 2029
Robert Jennings	District 7	Term Expires 2029

A motion was made by Janice Lund, with a second from Arden Kinnander, to accept the election results.

The vote was called:
Ayes: Batman, Jennings, Kibbie, Lund, Goeken, Petersen, and Kinnander
Nays: None
Absent: None

Motion approved by unanimous vote.

ADJOURNMENT OF OLD BOARD

President Arden Kinnander adjourned the regular board meeting at 4:36 P.M

CALL TO ORDER OF NEW BOARD

Mischelle Dahna, Board Secretary, called the meeting of the New Board to order at 4:36 P.M.

A) Oath of Office

Mischelle Dahna, Board Secretary, administered the Oath of Office to the elected Trustees.

"Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa and that you will faithfully and impartially, to the best of your ability, discharge the duties of the office of Director and Trustee of Iowa Lakes Community College as now or hereafter required by law?"

Curt Petersen, Kari Batman, Patrick Kibbie, and Robert Jennings responded in the affirmative.

B) Nominations for Board President

A motion was made by Janice Lund, with a second by Pat Jane Nolan Goeken, to nominate and elect Arden Kinnander as Board President.

The vote was called, and Arden Kinnander was elected as Board President unanimously.

Board President Arden Kinnander conducted the remainder of the meeting.

C) Nominations for Board Vice President

A motion was made by Pat Kibbie, with a second by Kari Batman, to nominate and elect Bob Jennings as Board Vice President.

The vote was called, and Bob Jennings was elected Vice President by unanimous vote.

D) Appointments of Attorney, Secretary & Treasurer

A motion was made by Robert Jennings, with a second by Pat Kibbie, to approve the appointments of Attorney, Secretary, and Treasurer.

Attorney – Scot Bauermeister, Fitzgibbons Law Office
Secretary – Mischelle Dahna
Treasurer – Jeff Soper

Motion approved by unanimous vote.

E) Appointment of Committees

The appointments of committees are tabled until the January 20, 2026, meeting.

F) Designation of Depository Institutions

A motion was made by Arden Kinnander, with a second by Jane Nolan Goeken, to accept and approve the depository institutions as presented and listed.

Motion approved by unanimous vote.

G) Designation of Depository Signatories

The list of designated depository signatories was presented. Authorized signers are Board President Arden Kinnander, Board Secretary Mischelle Dahna, Board Treasurer Jeff Soper, and Director of Finance Tia Bernholtz. A motion was made by Janice Lund, with a second by Bob Jennings, to approve the depository signatories as presented.

Motion approved by unanimous vote.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Curt Petersen, with a second by Kari Batman, to approve the consent agenda and supplemental contracts as presented.

Resignation:
Brooke Girres, High School Partnership Specialist, effective Dec 5, 2025.

Position Change
Madi Nitch from ICCOC Admin Support Coordinator to Associate Director of Special Programs $58,084/year

New Hires:
Amanda Beurskens, Nursing Instructor, Emmetsburg, FT, $58,445/yr
Troy Brandt, Interim HVAC Instructor/Coordinator, Estherville, FT, $68.670/yr
Katie Rezac, Aviation Maintenance Tech Apprentice, Estherville, FT, $17.60/hour
Paul Slaughter, Aviation Maintenance Tech, Estherville, PT, $26.99/hour
Lucas Schmidt, Custodial/Maintenance, Emmetsburg, PT, $16.20/hour

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Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Sarah Ussery, Clinical Instructor	$47.00/hour
Whitney Murray, Clinical Instructor	$45.00/hour
Aria Volz, Flight Instructor	$28.00/hour ground instructor $38.00/hour flight instructor
Laura Rosendahl, Talent Search Homework Club Instructor	$25.00/hour
Brandi Glanzer, Talent Search Homework Club Instructor	$25.00/hour
Jesse Coulson, EMS Instructor	$32.50/hour.

IOWA LAKES REPORT

A) SMG/Technology

Robert Leilfeld, Vice President of Administration, introduced Jim Wilmore, Customer Support Manager for Solutions Management Group (SMG), who presented information regarding SMG's partnership with Iowa Lakes Community College. Since summer 2024, the partnership has resulted in improvements in asset tracking, classroom management, and Help Desk support, with positive feedback from faculty and staff. Jeremiah DePyper, Director of Technology, reported improved service quality, faster response times, increased technician availability, and cost savings through LifeCycle Management.

IOWA LAKES UPDATE

A) Donations

Dan Lutat, Executive Director of Foundations & Governmental Affairs, presented for approval three donations: a $20,000 Polaris Scholarship for Powersports students supporting annual, performance-based scholarships and industry placement; a $10,000 Avangrid Scholarship for Wind Energy and Turbine Technology, representing a continued annual commitment since 2017; and an anonymous $500 donation designated for the Dickinson County Literacy Partners account through the RSVP Program. A motion was made by Jane Nolan Goeken, with a second from Janice Lund, to accept the donations as presented.

The vote was called, and the motion was approved unanimously.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports
B) Monthly Bills

Tina Bernholtz, Director of Finance, presented the financial report and the monthly bills for approval. A motion was made by Pat Kibbie, with a second by Curt Petersen, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

C) Course Fees

Tina Bernholtz, Director of Finance, presented information on course fees for the Spring Semester. A motion was made by Bob Jennings, with a second by Jane Nolan Goeken, to approve the course fees as presented.

The vote was called, and the motion was approved unanimously.

CLOSED SESSION

IOWA CODE SECTION 21.5(1)(A) - TO DISCUSS CONFIDENTIAL AUDIT INFORMATION AS REQUIRED BY IOWA CODE §11.42.

A motion was made by Board President Arden Kinnander, with a second from Bob Jennings, to move into a closed session pursuant to Iowa Code Section 21.5(a) at 5:04 P.M.

The vote was called:
Ayes: Batman, Jennings, Kibbie, Lund, Goeken, Petersen, Kinnander.
Nays: None.

The vote was called, and the motion was approved unanimously.

OPEN SESSION

A motion was made by Board President Arden Kinnander, with a second Pat Kibbie, to move to adjourn the closed session.

The vote was called:
Ayes: Batman, Jennings, Kibbie, Lund, Goeken, Petersen, Kinnander.

Nays: None.

The vote was called, and the motion was approved unanimously

Board President Arden Kinnander reconvened the public meeting at 5:53 P.M.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the Presidents met on Tuesday, December 2, in Des Moines prior to the Community Colleges for Iowa Convention and Tradeshow. The discussion included Perkins funding, noting that the State Board of Education had adopted a new four-year plan, which approved a 55/45 Secondary–postsecondary split for the next two years, transitioning to a 60/40 split thereafter. Presidents also discussed Workforce Pell federal advocacy, including the formation of a statewide group that met on November 20 and will meet again on December 15, as well as upcoming U.S. Department of Education rulemaking and the governor's role in program approval. President Stokes also reported that the President's Retreat will be held June 3–4 at Indian Hills Community College in Ottumwa.

B) Community Colleges of Iowa Trustees

Nothing to report.

Trustee Comments

None.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 6:00 P.M.

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Mischelle Dahna, Board Secretary