

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
OCTOBER 21, 2025
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BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7th Street, Estherville, IA, at 4:00 P.M. on Tuesday, October 21, 2025, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Janice Lund	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Bob Jennings	Vice President
Pat Kibbie	

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:34 P.M.

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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, October 25, 2025, beginning at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Janice Lund	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Bob Jennings	Vice President
Pat Kibbie	

GUESTS

Scott Stokes, Mischelle Dahna, Trudy Ahrens, Robert Leifeld, Dan Lutat, Kyle Norris, Troy Larson, Jeff Soper, Beth Elman, Jody Condon, Shante Whalen, Jaque Carstens, Will Heidorn

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:36 P.M.

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REVIEW AND APPROVAL OF AGENDA

A motion was made by Jane Nolan Goeken, with a second from Janice Lund, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Arden Kinnander, with a second from Curt Petersen, to accept and approve the minutes of the September 16, 2025, September 23, 2025, and October 7, 2025, regular board meetings as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

HUMAN RESOURCES

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Kari Batman, with a second by Curt Petersen, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Elizabeth Sanchez, PT Cook, effective 9/25/25

Logan Ruff, PT, Custodial Maintenance, effective 10/3/25

Position/Classification Changes:

Tim Ireland, from Full-Time Director of Veterans Center to Part-Time Veteran Military Services Coordinator.

New Hires:

Jordan Christensen, Office Specialist/Music Assistant, Estherville, FT, \$19.94/hour

Kristina Siemasko, Nursing Instructor, Emmetsburg, FT, \$56,353/yr

Dillon Ohl, Custodial/Maintenance, Estherville, PT, \$16.20/hour

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Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Shante Whalen, Student Senate Coordinator - Spencer	\$6,000/year
Drew Howing, Honors & Phi Theta Kappa Coordinator	\$5,548/year
Martha Olson, Honors & Phi Theta Kappa Coordinator	\$5,548/year
Kat Rogers Club Sponsor Laker Life EB	\$650/year
Brian Bristow Club Sponsor Biology	\$650/year
Heather Morey Club Sponsor Massage Therapy	\$650/year
Jesse Grossnickle Club Sponsor Corn Hole	\$650/year
John Leopold Club Sponsor Art	\$650/year
John Leopold Club Sponsor Martial Arts	\$650/year
Dwayne Hoss Club Sponsor Aviation	\$650/year
Brett Fuelberth Co-Club Sponsor Laker Life EV	\$325/year
Drew Howing Co-Club Sponsor Laker Life EV	\$325/year
Brett Fuelberth Co-Club Sponsor Music	\$325/year
Lincoln Larsen Co-Club Sponsor Music	\$325/year
Ashleigh Hanson CTSO Sponsor Nursing ADN	\$800/year
Corey Menning CTSO Sponsor Construction Tech	\$800/year
Phil Zabla CTSO Sponsor Farm Equip and Diesel	\$800/year
Denise Reimer CTSO Sponsor Business Professionals EB	\$800/year
Sheila Drenkow CTSO Sponsor Business Professionals EV	\$800/year
Doug Zemler CTSO Sponsor Electrical Tech	\$800/year
Jason Jacobsen CTSO Sponsor Automotive Tech	\$800/year
Jesse Grossnickle CTSO Sponsor Culinary and Hospitality Mgt	\$800/year
Kevin Pirie CTSO Sponsor Business Surgical Tech	\$800/year
Kevin Tlam CTSO Sponsor Digital, Social, Broadcast	\$800/year
Laurie Pearson CTSO Sponsor Cosmetology	\$800/year
Mark Rosenberg CTSO Sponsor Graphic Design	\$800/year
Melissa Regelstad CTSO Sponsor Early Childhood	\$800/year
Michael Elbert CTSO Sponsor Criminal Justice	\$800/year
Morgan Clabaugh CTSO Sponsor Business Welding	\$800/year
Rick Brichta CTSO Sponsor Boat and Watercraft	\$800/year
Troy Powers CTSO Sponsor Wind Energy & Turbine Tech	\$800/year
Dustin Ross CTSO Co-Sponsor Powersports and Power Equip	\$400/year
Matt Bohl CTSO Co-Sponsor Powersports and Power Equip	\$400/year
Duane Ites, Music Lesson Instructor	\$210/student
Claire Frederick, Wellness Center Lifeguard	\$11.00/hour
Brian Mohr, EMS Instructor	\$32.50/hour
Michelle Rubel, Faculty Assessment Consultant	\$7,437.84/year
Kristina Siemasko, ATI Specialist	\$15,000/year

The vote was called, and the motion was approved unanimously.

B) Quality Faculty Plan

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Janice Lund, to approve the Quality Faculty Plan updates as presented.

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Educational Counselors

Troy Larson, Vice President of Student Services, introduced Jody Condon, Professor & Educational Counselor; Jaque Carstens, Educational Counselor; and Shante Whalen, Assistant Professor/Educational Counselor/Student Senate Advisor, who shared an overview of Educational Counseling services. The counselors assist students with academic and personal challenges, connect them to mental health resources, and promote student success and retention. The presentation included student testimonials, including one from a student who shared that, with the counselors' support, they chose to stay in college rather than withdraw.

ADMINISTRATION FUNCTIONS

A) City of Estherville 28E Agreement

Following the information provided by Robert Leifeld, Vice President of Administration, a motion was made by Janice Lund, with a second from Kari Batman, to approve the college to enter into a 28E agreement with the Estherville, Iowa Airport Commission, to lease the FBO (Fixed-Based Operator) and employ the Airport Manager.

The vote was called:

Ayes: Batman, Lund, Goeken, Petersen, Kinnander.

Nays: None.

The vote was called, and the motion was approved unanimously

B) Palo Alto County Gaming Development Corporation (PACGDC) Grant Approval

Robert Leifeld, Vice President, presented that the Palo Alto County Gaming Development Corporation (PACGDC) is accepting applications for both a mini grant (\$5,000 or less) and a full grant (more than \$5,000).

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The mini grant proposal requests new strength training equipment for the Smith Wellness Center. Quoted at \$4,807, the grant would cover \$4,326 and the College's 10% match would be \$481.

After presentation, Jane Nolan Goeken moved to apply for a mini grant from PACGDC, not to exceed \$4,807, for the strength training equipment request. Curt Petersen seconded.

Motion carried.

The full grant proposal requests to replace the HVAC units that support the library shared by Iowa Lakes and the City of Emmetsburg. Quoted at \$207,394, the grant would cover \$103,697 and the College's 50% match would be \$103,697.

After presentation, Curt Peterson moved to apply for a full grant from PACGDC, not to exceed \$207,394, for the library HVAC replacement request. Janice Lund seconded.

Motion carried

ACADEMIC AFFAIRS

Following the information provided by Kyle Norris, Vice President of Academic Affairs, a motion was made by Arden Kinnander, with a second from Jane Nolan Goeken, to approve moving forward with the Western Iowa Regents Resource Center shared services agreement as presented.

The vote was called, and the motion was approved unanimously.

FOUNDATION

A) Donation

Following the information provided by Dan Lutat, Executive Director of Foundations & Governmental Affairs, a motion was made by Janice Lund, with a second by Kari Batman, to accept the \$12,000 donation from an anonymous donor to support the music program as presented.

The vote was called, and the motion was approved unanimously

FINANCE

A) Financial Reports

B) Monthly Bills

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Jeff Soper, Vice President of Finance, presented the financial report and the monthly bills for approval. A motion was made by Jane Nolan Goken, with a second by Curt Petersen, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the presidents met on September 24, 2025, in Des Moines and virtually. He discussed ongoing updates to the state funding formula aimed at addressing inequities, noting that the presidents had approved a two-year 75/25 split plan before the full implementation of the new formula in year three. He also shared that Iowa Lakes will gradually increase concurrent enrollment tuition charged to high schools from 17% to 32% over the next five years to better align with statewide rates.

B) Community Colleges of Iowa Trustees

No report.

C) Trustee Comments

None

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:14 P.M.

Mischelle Dahna, Board Secretary