

**BOARD WORK SESSION  
IOWA LAKES COMMUNITY COLLEGE  
SEPTEMBER 16, 2025  
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**BOARD WORK SESSION**

**CONFERENCE ROOM**

**4:00 P.M.**

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7<sup>th</sup> Street, Estherville, IA, at 4:00 P.M. on Tuesday, September 16, 2025, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

**MEMBERS PRESENT**

|                   |                |
|-------------------|----------------|
| Arden Kinnander   | President      |
| Bob Jennings      | Vice President |
| Janice Lund       |                |
| Pat Kibbie        |                |
| Jane Nolan Goeken |                |
| Curt Petersen     |                |

**MEMBERS ABSENT**

Kari Batman

**GUESTS**

|                 |                   |
|-----------------|-------------------|
| Scott Stokes    | College President |
| Mischelle Dahna | Board Secretary   |

**DISCUSSION**

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

**ADJOURNMENT**

The work session adjourned at 4:34 P.M.

**REGULAR BOARD MEETING  
IOWA LAKES COMMUNITY COLLEGE  
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, September 16, 2025, beginning at 4:30 P.M.

**MEMBERS PRESENT**

|                   |                |
|-------------------|----------------|
| Arden Kinnander   | President      |
| Bob Jennings      | Vice President |
| Janice Lund       |                |
| Pat Kibbie        |                |
| Jane Nolan Goeken |                |
| Curt Petersen     |                |

**MEMBERS ABSENT**

Kari Batman

**GUESTS**

Scott Stokes, Mischelle Dahna, Troy Larson, Trudy Ahrens, Tia Bernholtz, Monica Rosacker, Kyle Norris, Dan Lutat, Beth Elman, Alexis Mart, Jessica Resutek, Troy Powers, Phil Zabka, William Heidorn, Jeremy Ward, Jason Mckinnay, **Estherville Ambassadors:** Noah Riederer, Rylan Johnson, Harley Charlson, **Estherville Student Senators:** Grace Lutat, Kadin Walter, Gavin Prior, Dakota Kropf, Harley Charlson, Maren Davis, Malorie Nelson, **Emmetsburg Student Ambassador:** Delanie Bruellman, **Emmetsburg Student Senators:** Abigail Findling, Hannah Geiger, Elizabeth Morse, **Emmetsburg Resident Assistants:** Antonia Capece, Luke Petry, **Spencer Student Senators:** Amelie Prie, Ana Ortega, Ana Zamorano, **Spencer Resident Assistants:** Sharif Nata N'tcha, Ana Zamorano, **Graduate Assistants:** Bre Bouse, Trey Totheroh, Kayla Braxton-Young, Katelyn Nichols, Lauren Johnson, Brandon Villabril, Will Casel, Juan Diaz, Dalton Whitehall, Garrett Barnes.

**MEDIA PRESENT**

Mike Tidemann

**CALL TO ORDER**

Board President Arden Kinnander called the meeting to order at 4:36 P.M.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Bob Jennings, with a second from Jane Nolan Goeken, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

**REVIEW AND APPROVAL OF MINUTES**

A motion was made by Arden Kinnander, with a second from Curt Petersen, to accept and approve the minutes of the August 19, 2025, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

**DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS**

None.

**PERSONNEL / CONSENT AGENDA**

**A) Resignations / New Hires / Contracts**

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Pat Kibbie, to approve the consent agenda and supplemental contracts as presented.

**Resignation:**

Grant Buscherfeld, Talent Search Advisor, effective Sept. 30, 2025

Theresa Pokorny, Nursing Instructor, effective October 9, 2025

**Position Change:**

Brittany Herzberg from PT Library Assistant to FT Custodial Maintenance, effective August 25<sup>th</sup>, 16.20/hour

Tina Jensen from PT Library Assistant to FT Aviation Office Specialist, effective Sept. 15<sup>th</sup>, \$19.94/hour

Mary Faber from Spirit Lake, proctor to PT Success Center Instructional Assistant, Spencer, effective Sept. 25<sup>th</sup>, \$23.30/hour

Patsy Donovan, Success Center Instructional Assistant, moving from SP campus to EV campus, effective Sept. 25<sup>th</sup>.

**New Hires:**

Marilyn Duncan, RSVP Director, EB, FT, \$47,035

Alexis Mart, Agriculture Technology Instructor, EB, FT, \$53,660

Kelly Steuk, TRIO-SSS Advisor, EB, FT, \$42,475

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**Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call**

|                                                                   |                        |
|-------------------------------------------------------------------|------------------------|
| Joselyn Miller, on-call flight ground school instructor,          | 38/hour flight         |
|                                                                   | \$28/hour ground       |
| Andrew Barbee, on-call flight ground school instructor            | \$38/hour flight       |
|                                                                   | \$28/hour ground       |
| Kim Venteicher, Lead Adjunct Athletic Training & Exercise Science | \$1450/semester        |
| Kevin Tlam, Lead Adjunct Digital Social and Broadcast Program     | \$2900/semester        |
| Tarah Shonkwiler, Dining Services Dishwasher EV                   | \$14.20/hour           |
| Carol Dupic, PRN Nurse Aide Testing Evaluator                     | \$40.50/hour           |
| Jody Zeller, PRN Nurse Aide Testing Evaluator                     | \$40.50/hour           |
| Molly Ades, PRN Nurse Aide Testing Evaluator & CNA Instructor     | \$40.50/hour           |
| Alicia Beadle, PRN CNA Instructor                                 | \$40.50/hour           |
| Annette Lindquist mentor contract                                 | \$1700/yr              |
| Denise Reimer mentor contract                                     | \$1700/yr              |
| Dustin Ross mentor contract                                       | \$1700/yr              |
| Johnny Hurley mentor contract                                     | \$1700/yr              |
| Melissa Regelstad mentor contract                                 | \$1700/yr              |
| Tanner Metz mentor contract                                       | \$1700/yr              |
| Denise Reimer TV contract                                         | \$310 fall semester    |
| Judy Naber TV contract                                            | \$685 fall semester    |
| Mark Zabawa TV contract                                           | \$488 fall semester    |
| Matt Strom TV contract                                            | \$460 fall semester    |
| Michelle Rubel TV contract                                        | \$1213 fall semester   |
| Mike Nichols TV contract                                          | \$320 fall semester    |
| Rachel Higgins TV contract                                        | \$290 fall semester/hr |

The vote was called, and the motion was approved unanimously.

**NEW FACULTY INTRODUCTIONS**

Kyle Norris, Vice President of Academics, introduced the new faculty members who have joined Iowa Lakes Community College since last September. Alexis Mart, Agriculture Technology Instructor in Emmetsburg; Troy Powers, Wind Energy Instructor/Coordinator in Estherville; Jessica Resutek, Assistant Chief Flight Instructor in Estherville; and Phil Zabka, Farm Equipment and Diesel Technology Instructor/Coordinator in Emmetsburg were present. Although unable to attend due to teaching evening classes, Tiffany Saunders, Aviation Ground School Instructor in Estherville, was also announced. Each faculty member in attendance introduced themselves to the Board and shared their background in the program they are teaching.

**IOWA LAKES REPORT**

**A) Student Leadership**

Troy Larson, Vice President of Student Affairs, introduced students serving in leadership roles at the College, including Student Senators, Ambassadors, and Resident and Graduate Assistants. Each student shared their name, hometown, and program of study. The Board then took a few minutes to meet and visit with the student leaders.

**FOUNDATION**

**A) Donation**

Dan Lutat, Executive Director of Foundations & Governmental Affairs, presented for approval a \$10,000 donation from Kossuth Regional Healthcare to support the purchase of a portable ultrasound machine for the Nursing program. A motion was made by Bob Jennings, with a second from Janice Lund, to accept the donation as presented.

The vote was called, and the motion was approved unanimously.

**TREASURER'S REPORT / MONTHLY BILLS**

**A) Financial Reports**

**B) Monthly Bills**

Tia Bernholtz, Director of Finance, presented the financial report and the monthly bills for approval. A motion was made by Jane Nolan Goeken, with a second by Bob Jennings, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

**ORAL REPORTS**

**A) Community Colleges for Iowa Presidents**

College President Scott Stokes reported that the Presidents' Group met on August 27, 2025, and shared the following updates. College President Scott Stokes reported that the Presidents' Group met on August 27, 2025, where updates were shared on the Iowa Leadership Consortium programs, with Iowa Lakes participants in both LINC and ICCLI, and on the Last Dollar Scholarship program, which will publish updated information November 1 with presidents requesting more collaboration in shaping the program list. The president's next meeting is scheduled for next Wednesday, September 24, 2025, with another report expected next month.

**B) Community Colleges of Iowa Trustees**

Board Vice President Bob Jennings reported that the Community Colleges for Iowa Board of Directors met on August 28, 2025. Updates included progress on the ACCT Building renovation, which began August 11 and is expected to be completed by mid-October, and a review of the Summer Trustee Conference hosted at Iowa Central. Next year's conference will be at Iowa Valley, with consideration of combining it with the Fall Convention beginning in 2027.

The Board's next meeting will be a joint session with the college presidents on November 6. Additional updates included the launch of a new faculty development initiative through ACUE, ongoing efforts to fill contracted seats, and a review of the annual audit. The Board also discussed the study on the possibility of community colleges offering bachelor's degrees in workforce areas, with a final report due in October. A one-year agreement with Eide and Walton for lobbying and advocacy services was approved. The Board also reported the fundraising goal for Iowa Lakes Community College for the Iowans for a Skilled Workforce campaign.

**C) Trustee Comments**

None.

**ADJOURNMENT**

Following no further discussion, the meeting adjourned at 5:32 P.M.

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Mischelle Dahna, Board Secretary