

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
AUGUST 19, 2025
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BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7th Street, Estherville, IA, at 4:01 P.M. on Tuesday, August 19, 2025, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie
Jane Nolan Goeken

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:36 P.M.

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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, August 19, 2025, beginning at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie
Jane Nolan Goeken

GUESTS

Scott Stokes, Mischelle Dahna, Troy Larson, Robert Leifeld, Trudy Ahrens, Jeff Soper, Beth Elman, Dan Lutat, Kyle Norris, Erin Dirks, Will Heidorn.

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:39 P.M.

REVIEW AND APPROVAL OF AGENDA

Bob Jennings motioned, with a second from Curt Petersen, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

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REVIEW AND APPROVAL OF MINUTES

A motion was made by Curt Petersen, with a second from Kari Batman, to accept and approve the minutes of the July 15, 2025, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Arden Kinnander, with a second by Bob Jennings, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Leticia Paulsen, Business Office Specialist, effective August 4, 2025

Chris Mundie, Communications Instructor, effective August 12, 2025

Position Change:

Monica Rosacker from TRIO-SSS Advisor to Business Office Specialist

Julie Sorenson from Pre-Employment Transition Coordinator to TRIO-SSS Advisor,

Estherville Campus

New Hires:

Morgan Larson, Printing Services and Marketing Assistant, Emmetsburg, PT, 15.35/hour

Alex Laubenthal, Cook/Server, Emmetsburg, PT \$15.35/hour

Nancy Woods, Cook/Server, Estherville, PT \$15.35/hour

Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Jesse Kuehler, Men's Soccer Coach Assistant	\$2,500
John Hansel, Women's Soccer Coach Assistant	\$3,200
Brandon Villabrille, 25-26 Baseball/Housing Graduate Assistant	\$15,000
Brandon Villabrille, June & July Housing GA	\$2,082.34
Breanna Bouse, 25-26 Athletic Dept. and Housing Graduate Assistant	\$15,000
Breanna Bouse, August 1-15 Housing GA	\$ 750
Juan Diaz, 25-26 Men's Wrestling/Housing Graduate Assistant	\$15,000

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Kayla Braxton-Young, 25-26 Women's Basketball/Housing GA	\$15,000
Lauren Johnson, 25-26 Softball/Housing Graduate Assistant	\$15,000
William Casel, 25-26 Baseball/Housing Graduate Assistant	\$15,000
Dalton Whitehall-Gilkes, 25-26 Women's Wrestling/Housing GA	\$15,000
Trey Tothoroh, 25-26 Men's Basketball/Housing Graduate Assistant	\$15,000
Katelyn Nichols, 25-26 Volleyball/Housing Graduate Assistant	\$15,000
Garrett Barnes, 25-26 Men's & Women's Soccer /Housing GA	\$ 9,700

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Grants

Robert Leifeld, Vice President of Administration, introduced Erin Dirks, Grant Writer, who shared an overview of her role and presented on the five-year grant trends, recent grant awards (FY25), and those currently in progress (FY26)

INSTRUCTION AND DEVELOPMENT REPORT

A) Candidates for Summer Graduation

Following the information provided by Kyle Norris, Vice President of Academic Affairs, a motion was made by Janice Lund, with a second from Bob Jennings, to approve the Summer 2025 slate of candidates for graduation.

The vote was called, and the motion was approved unanimously

LAST DOLLAR SCHOLARSHIP

A) Five Designated Programs for our Region

Following the information provided by Kyle Norris, Vice President of Academic Affairs, a motion was made by Curt Petersen, with a second from Janice Lund, to approve the five designated programs for our region.

The vote was called, and the motion was approved unanimously

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IOWA LAKES UPDATE

Beth Elman, Executive Director of Marketing, presented information on events happening at the college

FOUNDATION

A) Donation

Dan Lutat, Executive Director of Foundations & Governmental Affairs, provided information for approval of a \$10,000 donation from the Mark Martinez Foundation to support the Construction Technology Program. A motion was made by Janice Lund, with a second from Kari Batman, to accept the donations as presented.

The vote was called, and the motion was approved unanimously.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the June and July financial reports and the monthly bills for approval. A motion was made by Kari Batman, with a second by Curt Petersen, to accept the financial reports and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

C) Course Fees Update

Following a presentation by Jeff Soper, Chief Financial Officer, a motion was made by Arden Kinnander, with a second by Kari Batman, to approve the new fees as listed and presented.

The vote was called, and the motion was approved unanimously.

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ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the Presidents had not met yet.

B) Community Colleges of Iowa Trustees

Bob Jennings did not have anything to report.

C) Trustee Comments

None

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:09 P.M.

Mischelle Dahna, Board Secretary