

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
JULY 15, 2025
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BOARD WORK SESSION

Room 38

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in Room 38 at the Iowa Lakes Community College, Algona Campus, 2111 Highway 169 North, Algona, IA, at 4:00 P.M. on Tuesday, July 15, 2025, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President (Phone)
Bob Jennings	Vice President (Phone)
Janice Lund	
Jane Nolan Goeken	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie
Curt Petersen

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:20 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in Rooms 33-35 at the Iowa Lakes Community College, Algona Campus, 2111 Highway 169 North, Algona, IA, on Tuesday, July 15, 2025, at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President (Phone)
Bob Jennings	Vice President (Phone)
Janice Lund	
Jane Nolan Goeken	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie
Curt Petersen

GUESTS

Scott Stokes, Mischelle Dahna, Troy Larson, Robert Leifeld, Trudy Ahrens, Kyle Norris, Jeff Soper, Beth Elman, Dan Lutat, Deb Jordan, Shelly Brown, Chantel Teeter, Jenny Roethler, Malea Divis, Ana Jareno, Jean Davis, Laura Matthews, Tim Busch

MEDIA PRESENT

None

CALL TO ORDER

Board Trustee Janice Lund called the meeting to order at 4:31 P.M.

REVIEW AND APPROVAL OF AGENDA

Jane Nolan Goeken motioned, with a second from Kari Batman, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

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REVIEW AND APPROVAL OF MINUTES

A motion was made by Kari Batman, with a second from Jane Nolan Goeken, to accept and approve the minutes of the June 17, 2025, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Kari Batman, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Kaleb Ahrens, PT Custodial/Maintenance, effective June 17, 2025

Position Change:

Tim Busch, Director of Aviation, from FT to PT

Dwayne Hoss, from Assistant Chief Flight Instructor to Chief Flight Instructor

Stacey Benson from Agriculture Technology Instructor/Coordinator to CTE Dean

New Hires:

Doug Weir, Custodial/Maintenance, EB, FT, \$16.20/hour

Roxann Gifford, Dining Operation Specialist, EB, FT, \$19.94/hour

Jessica Strom, Performing Arts Center Promotions & Operations, EV, FT, \$50,233

Matthew McNea, Lead Aviation Maintenance Tech, SP, FT, \$66,725

Heather Prust, Grants Accountant Specialist, EV, FT, \$19.94/hour

Tiffany Saunders, Aviation Ground School Instructor, SP, FT, \$58,122

Jessica Resutek, Aviation Ground School Instructor, EV, FT, \$56,628

Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Karen Howard, Business Office temp \$25.00/HR

Matt McNea, Airport Manager \$25,000/YR

Ethan Hacker, Flight/Ground Instructor \$28.00/hour ground

\$38.00/hour flight

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Alex Laubenthal, Temp Cook/Server	\$15.35/HR
Lily Swift, Wellness Center Front Desk	\$10.00/HR
Emma Auten, Wellness Center Front Desk	\$10.00/HR
Dwayne Hoss, FAA Coordinator	\$15,000/YR

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Allied Health

Kyle Norris, Vice President of Academic Affairs, introduced Shelly Brown, Tietz Entrepreneurial Center Coordinator and Algona Campus Supervisor. Shelly provided an update on the various activities taking place at the Algona Campus and introduced staff members Deb Jordan, RSVP Coordinator for Kossuth and Palo Alto Counties; Jean Davis, Success Center Instructional Assistant; and Laura Matthews, Success Center Instructional Assistant.

Following the Algona staff introductions, Kyle Norris then introduced Chantel Teeter, Director of Allied Health Workforce Education. Chantel presented information about the college's Allied Health programs and introduced Jenny Roethler, Algona High School CNA Instructor, who gave an overview of the high school CNA program. Jenny was accompanied by Malea Divis, an Algona High School CNA student, who shared her experiences with the program.

Chantel also introduced Ana Jareno, an IET program completer, who spoke about her experiences with the program.

FACILITIES UPDATE

Robert Leifeld, Vice President of Administration, shared that multiple campus projects are underway this summer, including new conference rooms in the Administration Building, lab upgrades in Emmetsburg and Estherville, classroom repair in Algona, and expansion of the Electrical Lab. A major safety and security system upgrade is in progress, and Iowa Lakes is prepared to support the community during RAGBRAI's stop in Estherville.

TREASURER'S REPORT / MONTHLY BILLS

A) Monthly Bills

Jeff Soper, Vice President of Finance, presented the monthly bills for approval. A motion was made by Jane Nolan Goeken, with a second by Kari Batman, to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes took a moment to congratulate Pat Kibbie on receiving the John P. Kibbie Award at the Summer Trustee Conference. He also commended the Iowa Lakes Board of Trustees for their strong representation of the college at the conference, with six of the seven trustees in attendance.

B) Community Colleges of Iowa Trustees

Vice President Bob Jennings did not give a Community College of Iowa Trustees report.

C) Trustee Comments

Trustee Janice Lund reported that the ROTC Aviation graduation was well attended and very successful. The trustees expressed their appreciation for the Algona campus staff.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:08 P.M.

Mischelle L. Dahna, Board Secretary