

BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 1

BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College Emmetsburg Campus, 3200 College Drive, Emmetsburg, IA, at 4:00 P.M. on Tuesday, April 15, 2025, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:36 P.M.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 2**

The Board of Trustees of Iowa Lakes Community College met in regular session in the Executive Dining Room at the Emmetsburg Campus, 3200 College Drive, Emmetsburg, IA, on Tuesday, April 15, 2025, at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie

GUESTS

Scott Stokes, Mischelle Dahna, Trudy Ahrens, Robert Leifeld, Dan Lutat, Jeff Soper, Beth Elman, Kyle Norris, Stacey Benson, Kelly Dodge, Tom Quastad, Ryan McMurtry, Clayton Rubel, Josi Reiman, Jackson Barker.

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:39 P.M.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 3**

REVIEW AND APPROVAL OF AGENDA

A motion was made by Janice Lund, with a second from Curt Petersen, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Jane Nolan Goeken, with a second from Bob Jennings, to accept and approve the minutes of the regular board meeting on March 18, 2025, as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second by Jane Nolan Goeken, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Sam Cain, Head Women's Soccer Coach/Housing/Student Senate, effective March 28, 2025

Kirk Slinger, EB Custodial/Maintenance, effective April 10, 2025

Emily Mullaly, FAA Grant Program Coordinator/Print Services, effective April 18, 2025

Ellie Larsen, Massage Therapy Instructor/Coordinator, effective May 9, 2025.

Position Change:

Molly Struve, from Director of Academic Success to Dean of Arts and Science, effective July 1, 2025

Mukwa Ogitchida from Assistant Men's Soccer Coach/International Student Advisor to Head Women's Soccer Coach/International Student Advisor, effective April 7, 2025

New Hires:

Brooke Girres, High School Partnership Specialist, FT, \$19.50/Hour

Troy Powers, Wind Energy Instructor/Coordinator, FT, \$57,323.25

Julie McGrauth Talent Search Project Assistant, PT, \$15.00/Hour

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 4**

Mary Faber, Television Class Proctor, PT. 13.50/Hour

Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Jason Otto On-Call Bus Driver	\$25.00/hour
Troy Powers, GWO Training Coordinator, and Wind Turbine Maintenance Supplemental	\$16,000
Guadalupe Marino, Online Non-Credit Medical Coding Instructor	\$25.00/hour \$250/student

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Donations – Farm Crop Inputs

Kyle Norris, Executive Dean, presented information on this year's farm crop inputs valued at approximately \$56,635.00. The donations came from Winfield United, Pro Cooperative, NEW Coop, Stateline Coop, Pioneer, Wyffels, Growmark FS, Champion, Simplot, RobSeCo, and Plot Seed. Following the presentation, a motion was made by Curt Petersen, with a second from Kari Batman, to accept the donations as presented.

The vote was called, and the motion was approved unanimously.

B) AG Programs

Kyle Norris, Executive Dean, Stacey Benson, Associate Professor, Kelly Dodge, Assistant Professor, Tom Quastad, Assistant Professor, and Ryan McMurtry, Farm Manager, who presented information on the Agriculture Programs. Students Clayton Rubel, Josi Reiman, and Jackson shared why they chose Iowa Lakes Community College, their experiences, and their plans after graduation.

FACILITIES UPDATE

Robert Leifeld, Vice President, updated the board on the following: A new 37-passenger bus was added to support student travel. Estherville gym HVAC work is on track for May 1. A new Admin conference room is nearly done. The ACE physics lab renovation starts after the spring semester.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Curt Petersen, with a second by Arden Kinnander, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

C) Resolution Authorizing Redemption of Bonds and 6th Amendment to the Escrow

AGENDA ITEM

IOWA LAKES COMMUNITY COLLEGE

Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2016, Dated June 13, 2016, and Levying a Tax for Fiscal Year 2026 for the Redemption of General Obligation School Bonds, Series 2016, Dated June 13, 2016

**THIS AGENDA ITEM MUST BE POSTED PURSUANT TO
IOWA CODE CHAPTER 21 AND THE LOCAL RULES OF
THE COLLEGE.**

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 6**

April 15, 2025

The Board of Directors of Iowa Lakes Community College, in the Counties of Buena Vista, Cherokee, Clay, Dickinson, Emmet, Hancock, Humboldt, Kossuth, O'Brien, Osceola, Palo Alto, Pocahontas and Winnebago, State of Iowa, met in regular session, in the Executive Dining Room at the Emmetsburg Campus, 3200 College Drive, Emmetsburg, IA, Iowa, at 4:30 P.M., on the above date. There were present President Arden Kinnander, in the chair, and the following named Board Members:

Bob Jennings, Vice President
Janice Lund, Trustee
Jane Nolen Goeken, Trustee
Curt Petersen
Kari Batman
Absent: Pat Kibbie

* * * * *

Board Member Bob Jennings introduced the following Resolution and moved its adoption. Director Jane Nolen Goeken seconded the motion to adopt. The roll was called and the following Directors voted:

AYES: Arden Kinnander, President
Bob Jennings, Vice President
Janice Lund, Trustee
Jane Nolen Goeken, Trustee
Curt Petersen
Kari Batman

NAYS: None

The President declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL
OBLIGATION SCHOOL BONDS, SERIES 2016, DATED JUNE 13, 2016,
AND LEVYING A TAX FOR FISCAL YEAR 2026 FOR THE REDEMPTION
OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2016, DATED
JUNE 13, 2016

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 7**

WHEREAS, Iowa Lakes Community College (the "College") issued \$8,000,000 General Obligation School Bonds, Series 2016, dated June 13, 2016 (the "Series 2016 Bonds"), \$2,370,000 of which are currently outstanding; of which \$235,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted February 19, 2019, of which \$280,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted February 18, 2020; of which \$330,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted February 16, 2021; of which \$380,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted February 15, 2022; of which \$450,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted February 21, 2023; of which \$595,000 were called for redemption on June 1, 2025 pursuant to a resolution adopted March 19, 2024; and of which \$695,000 are now being called for redemption on June 1, 2026, which are described in Schedule A attached to this Resolution (the "Redeemed Bonds"); and

WHEREAS, at this time, it is in the best interest of the College to levy a tax for the Fiscal Year ending June 30, 2026, which is sufficient to call and redeem the Redeemed Bonds on June 1, 2026; and

WHEREAS, the Series 2016 Bonds which mature after June 1, 2024 may be called in whole or in part on any date beginning on June 1, 2024, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, it is in the best interest of the College to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of June 1, 2026.

Section 2. UMB Bank, N.A., West Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Redeemed Bonds. Speer Financial, Inc., as Dissemination Agent for the College, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before June 1, 2026, the Treasurer shall deposit with the Paying Agent \$695,000 to call and redeem the Redeemed Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective June 1, 2026 pursuant to the terms of the Series 2016 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of June 1, 2026 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 8**

Series 2016 Bonds.

Section 3. There is levied upon all the taxable property of the College for the fiscal year ending June 30, 2026, \$695,000 which when collected shall be deposited with the Paying Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on June 1, 2026.

PASSED AND APPROVED this 15th day of April, 2025.

President

ATTEST:

Secretary

STATE OF IOWA)
) SS
COUNTY OF EMMET)

WITNESS my hand this _____ day of _____, 2025.

Secretary of the Board of Directors of
Iowa Lakes Community College

SCHEDULE A
REDEEMED BONDS

<u>CUSIP Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
462474 DB0	\$560,000	2.000%	June 1, 2027
462474 DC8	135,000	2.000	June 1, 2028

AGENDA ITEM

IOWA LAKES COMMUNITY COLLEGE

Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2017, Dated June 15, 2017, and Levying a Tax for Fiscal Year 2026 for the Redemption of General Obligation School Bonds, Series 2017, Dated June 15, 2017

**THIS AGENDA ITEM MUST BE POSTED PURSUANT TO
IOWA CODE CHAPTER 21 AND THE LOCAL RULES OF
THE COLLEGE.**

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 12**

April 15, 2025

The Board of Directors of Iowa Lakes Community College, in the Counties of Buena Vista, Cherokee, Clay, Dickinson, Emmet, Hancock, Humboldt, Kossuth, O'Brien, Osceola, Palo Alto, Pocahontas and Winnebago, State of Iowa, met in regular session, in the Executive Dining Room at the Emmetsburg Campus, 3200 College Drive, Emmetsburg, IA, Iowa, at 4:30 P.M., on the above date. There were present President Arden Kinnander, in the chair, and the following named Board Members:

Bob Jennings, Vice President
Janice Lund, Trustee
Jane Nolen Goeken, Trustee
Curt Petersen
Kari Batman
Absent: Pat Kibbie

* * * * *

Board Member Bob Jennings introduced the following Resolution and moved its adoption. Director Jane Nolen Goeken seconded the motion to adopt. The roll was called and the following Directors voted:

AYES: Arden Kinnander, President
Bob Jennings, Vice President
Janice Lund, Trustee
Jane Nolen Goeken, Trustee
Curt Petersen
Kari Batman
NAYS: None

The President declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL
OBLIGATION SCHOOL BONDS, SERIES 2017, DATED JUNE 15, 2017,,
AND LEVYING A TAX FOR FISCAL YEAR 2026 FOR THE REDEMPTION
OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2017, DATED
JUNE 15, 2017

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 13**

WHEREAS, Iowa Lakes Community College (the "College") issued \$8,000,000 General Obligation School Bonds, Series 2017, dated June 15, 2017 (the "Series 2017 Bonds"), \$4,605,000 of which are currently outstanding; and of which \$5,000 are now being called for redemption on June 1, 2026, which are described in Schedule A attached to this Resolution (the "Redeemed Bonds"); and

WHEREAS, at this time, it is in the best interest of the College to levy a tax for the Fiscal Year ending June 30, 2026, which is sufficient to call and redeem the Redeemed Bonds on June 1, 2026; and

WHEREAS, the Series 2017 Bonds which mature after June 1, 2025 may be called in whole or in part on any date beginning on June 1, 2025, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature June 1, 2032; and

WHEREAS, it is in the best interest of the College to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of June 1, 2026.

Section 2. UMB Bank, N.A., West Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Redeemed Bonds. Speer Financial, Inc., as Dissemination Agent for the College, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before June 1, 2026, the Treasurer shall deposit with the Paying Agent \$5,000 to call and redeem the Redeemed Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective June 1, 2026 pursuant to the terms of the Series 2017 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of June 1, 2026 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the Series 2017 Bonds.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
APRIL 15, 2025
PAGE 14**

Section 3. There is levied upon all the taxable property of the College for the fiscal year ending June 30, 2026, \$5,000 which when collected shall be deposited with the Paying Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on June 1, 2026.

PASSED AND APPROVED this 15th day of April, 2025.

President

ATTEST:

Secretary

STATE OF IOWA)
) SS
COUNTY OF EMMET)

WITNESS my hand this _____ day of _____, 2025.

Secretary of the Board of Directors of
Iowa Lakes Community College

SCHEDULE A

REDEEMED BONDS

<u>CUSIP Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
462474 DW4	\$5,000*	3.000%	June 1, 2032

**Partial Redemption.*

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the Presidents Group met via Zoom on March 26, 2025. Discussion topics included professional development, onboarding and training, fraud prevention strategies (including the use of “ghost students” to identify vulnerabilities), safe student protocols, F3 legal changes, artificial intelligence (AI), and legislative priorities.

The upcoming Presidents' Retreat will be held May 20–22 at Kirkwood Community College in Cedar Rapids, Iowa.

B) Community Colleges of Iowa Trustees

Board Vice President Bob Jennings reported that the Community Colleges of Iowa Trustees have not met since the last update. Their next meeting and the Trustee Retreat are scheduled for April 24–25 in Des Moines, Iowa.

C) Trustee Comments

None

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:14 P.M.

Mischelle Dahna, Board Secretary