

**BOARD WORK SESSION  
IOWA LAKES COMMUNITY COLLEGE  
NOVEMBER 19, 2024  
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**BOARD WORK SESSION**

**CONFERENCE ROOM**

**4:00 P.M.**

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7<sup>th</sup> Street, Estherville, IA, at 4:00 P.M. on Tuesday, November 19, 2024, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

**MEMBERS PRESENT**

|                   |                |
|-------------------|----------------|
| Arden Kinnander   | President      |
| Bob Jennings      | Vice President |
| Janice Lund       |                |
| Pat Kibbie        |                |
| Jane Nolan Goeken |                |
| Curt Petersen     |                |
| Kari Batman       |                |

**MEMBERS ABSENT**

None

**GUESTS**

|                 |                   |
|-----------------|-------------------|
| Scott Stokes    | College President |
| Mischelle Dahna | Board Secretary   |

**DISCUSSION**

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

**ADJOURNMENT**

The work session adjourned at 4:34 P.M.

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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, November 19, 2024, beginning at 4:30 P.M.

**MEMBERS PRESENT**

|                   |                |
|-------------------|----------------|
| Arden Kinnander   | President      |
| Bob Jennings      | Vice President |
| Janice Lund       |                |
| Pat Kibbie        |                |
| Jane Nolan Goeken | (Phone)        |
| Curt Petersen     |                |
| Kari Batman       |                |

**MEMBERS ABSENT**

None

**GUESTS**

Scott Stokes, Mischelle Dahna, Trudy Ahrens, Robert Leifeld, Dan Lutat, Kyle Norris, Troy Larson, Beth Elman, Tim Busch, Jesse Grossnickle, Alex Laubenthal, Shainee Henely, Tori Best, Tammy Shimon, Tatum Geerdes, Chantel Teeter, Shawn Ellison

**MEDIA PRESENT**

Mike Tidemann

**CALL TO ORDER**

Board President Arden Kinnander called the meeting to order at 4:38 P.M.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Arden Kinnander to amend the agenda and remove the closed session, with a second from Bob Jennings to amend the agenda.

The vote was called, and the motion was approved unanimously.

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A motion was made by Arden Kinnander, with a second from Janice Lund, to accept and approve the amended agenda.

The vote was called, and the motion was approved unanimously.

**REVIEW AND APPROVAL OF MINUTES**

A motion was made by Jane Nolen Goeken, with a second from Curt Petersen, to accept and approve the minutes of the October 15, 2024, regular board meeting and the November 15, 2024, special board meeting as written.

The vote was called, and the motion was approved unanimously.

**DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS**

None.

**PERSONNEL / CONSENT AGENDA**

**A) Resignations / New Hires / Contracts**

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Curt Petersen, with a second by Janice Lund, to approve the consent agenda and supplemental contracts as presented.

**Resignations:**

Katherine Pearce, PT Success Center Instructional Assistant, effective October 24, 2024  
Donna Tonderum, Part-time Veteran's Center Assistant, effective October 31, 2024  
Traci Hansen, Full-time Nursing Instructor, effective December 31, 2024  
Rick Kalsow, Sports Shooting Coach, effective March 31, 2025

**Position/Classification Changes:**

Amy Lehmkuhl is moving from PT Career and Transition Coordinator to FT TRIO-SSS Coordinator

**New Hires:**

Elizabeth Soper, Science Lab Assistant/STEM Support, Estherville, PT, \$21.75  
Denise Madagan, Upward Bound Coordinator, Emmetsburg, FT, \$22.12  
Kimberly Williams, Allied Health Instructor Coordinator, Emmetsburg, FT, \$25.00  
Janet Kirchner, Veteran's Center Assistant, Estherville, PT, \$16.90  
Kaleb Ahrens, Custodial/Maintenance Worker, Estherville, PT, \$15.8

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**Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call**

|                                                           |                      |
|-----------------------------------------------------------|----------------------|
| Leo Jones – Flight Instructor                             | \$38.00/hour flight  |
|                                                           | \$28.00/ hour ground |
| Joseph Clark – Flight Instructor                          | \$38.00/hour flight  |
|                                                           | \$28.00/ hour ground |
| Gary Ness – Upward Bound Instructor                       | \$18.00/hour         |
| Lincoln Larsen – Adjunct Online Music Instructor          | \$675/credit         |
| Nathan Hansen – Bus Driver                                | \$25.00/hour         |
| Corey Rasch – Bus Driver                                  | \$25.00/hour         |
| Drew Howing Honors Program – PTK                          | \$5,299              |
| Martha Olson Honors Program – PTK                         | \$5,299              |
| Bus Driver rates moving from \$17.40/hour to \$25.00/hour |                      |

The vote was called, and the motion was approved unanimously.

**B) Three-Year Calendar**

Trudy Ahrens, Executive Director of Human Resources, presented a three-year calendar for the academic years of 2025-2026, 2026-2027, and 2027-2028. Following the presentation, a motion was made by Curt Petersen with a second by Janice Lund, to accept and approve three-year academic calendars as presented.

The vote was called, and the motion was approved unanimously

**IOWA LAKES REPORT**

**A) Culinary Program**

Kyle Norris, Executive Dean, introduced Jesse Grossnickle, Instructor, who presented information on the Culinary & Hospitality Management program. Students Alex Laubenthal, Shainee Henely, and Tori Best shared why they chose Iowa Lakes Community College, their experiences, and their plans after graduation.

**IOWA LAKES UPDATE**

Beth Elman, Executive Director of Marketing, presented information on events happening at the college

**TREASURER’S REPORT / MONTHLY BILLS**

**A) Financial Reports**

**B) Monthly Bills**

Robert Leifeld, Vice President, presented the financial report and the monthly bills for approval. A motion was made by Bob Jennings, with a second by Pat Kibbie, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

## **ORAL REPORTS**

### **A) Community Colleges for Iowa Presidents**

College President Scott Stokes reported that the presidents met in person on November 6, 2024, in Des Moines.

Key updates from the meeting include:

- **Last Dollar Scholarship:** Extended the application deadline to December, with new data expected afterward. No legislative position will be taken until guidance from the governor.
- **Statewide Data Benchmarking:** Presentations highlighted alternatives to the retiring VFA framework, including the National Benchmarking Institute and Postsecondary Data Partnership. Four potential tools are under review: Richmond Fed, National Benchmarking Institute, Strada, and PDP.
- **Community Colleges for Iowa Convention:** Scheduled for December 3-5 at the Marriott Downtown Des Moines, with nine ILCC attendees and two award winners (Outstanding Faculty and Staff).

The next meeting will be held virtually on January 22, 2025.

### **B) Community Colleges of Iowa Trustees**

Trustee Bob Jennings reported that the trustees met for the Community Colleges for Iowa Board of Trustees/Presidents Retreat on November 7, 2024. The Retreat highlighted shared challenges like recruitment, retention, demographic shifts, and financial pressures. Updates included expanding work-based learning, compliance with HF 2615, and new grant opportunities. Advocacy efforts focused on engaging new legislators and strengthening grassroots campaigns. During their Board Meeting, the FY 2025 work plan, Trustee Handbook progress, and IACCT Building repairs were reviewed. Advocacy outreach is expanding to include alumni and students, with discussions on FY 2026 State General Aid. Bob reported that at the ACCT Congress on Oct 22-25, 2024, sessions emphasized strategic planning, board development, and reconnecting with adult learners near degree completion, alongside a focus on legislative education and removing barriers for returning students.

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**C) Trustee Comments**

Trustees Janice Lund and Kari Batman shared their experiences and discussed the various sessions they attended at the ACCT Congress in October.

**ADJOURNMENT**

Following no further discussion, the meeting adjourned at 5:40 P.M.

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Mischelle Dahna, Board Secretary