

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
OCTOBER 15, 2024
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BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7th Street, Estherville, IA, at 4:00 P.M. on Tuesday, October 15, 2024, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:25 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, October 15, 2024, beginning at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie

GUESTS

Scott Stokes, Mischelle Dahna, Trudy Ahrens, Robert Leifeld, Dan Lutat, Kyle Norris, Troy Larson, Jeff Soper, Beth Elman, Jeff Soole, Tim Soper, Jeremy Ward, Katie King, Sam Cain, LaTravion Agu, Tyreik Davison, Abigail Tibken, Amanda Tews, Melia Menth, Pedro Brandao, Delanie Bruellman, Joao Rodrigues, Zane Zeller, Luke Petry, Logan Treiber, Kaitlyn Hember, Grace Lutat, Audree Reinhardt, Kadin Walter, Morgan Bednarek, Jordan Grayson, Bre Bouse, Lauren Johnson, Brandon Villabrille, Juan Diaz, Kayla Braxton-Young, Will Casel, Federico Valencia, Amelie Prie, Ana Sofia Zamorano

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:30 P.M.

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REVIEW AND APPROVAL OF AGENDA

A motion was made by Jane Nolan Goeken, with a second from Bob Jennings, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Janice Lund, with a second from Curt Petersen, to accept and approve the minutes of the September 17, 2024, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Curt Petersen, with a second by Kari Batman, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Clay Norris, Intermediary Connections Coordinator

Position/Classification Changes:

Emily Mullaly, Printing Services & Marketing Assistant, to FAA Grant Program Coordinator/Marketing Assistant

Nick Stockdale moved from PT Custodial Maintenance to FT Custodial Maintenance in Estherville

New Hires:

Logan Ruff, Custodial/Maintenance, Emmetsburg, PT, \$15.8

Julie Egdorf, Dishwasher, Emmetsburg, PT, \$13.85

Danette Napier, Office Associate II, Emmetsburg, FT, \$15.00

Morgan Skattebo, Student Records Specialist, Estherville, FT, \$19.50

Christian Nichols, Dining Services Operation Specialist, Estherville, FT, \$19.50

Stephanie Iverson, Accounts Receivable Specialist, Estherville, FT, \$19.50

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Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Mark Zabawa mentor Kevin Pirie	\$1,700
Matt Bohl mentor Morgan Clabaugh	\$1,700
Denise Reimer TV Contract	\$295
Judy Naber TV Contract	\$641
Mark Zabawa TV Contract	\$515
Matt Strom TV Contract	\$647
Michelle Rubel TV Contract	\$1,263
Mike Nichols TV Contract	\$320
Rachel Higgins TV Contract	\$325
Pat McCoy Wind Turbine Coordinator	\$1,725.80
Rhonda Olson Volunteer Reception month of September	\$7,176.73
*This contract ended September 30	
Antonia Capece Wellness Center Front Desk – student	\$10/hour
Andrea Gaston Laker Life Club Emmetsburg	\$650
Brian Bristow Biology Club	\$650
Ellie Larsen Massage Therapy Club	\$650
Jesse Grossnickle Cornhole Club	\$650
John Leopold Art Club	\$650
John Leopold Martial Arts Club	\$650
Tim Busch Aviation Club	\$650
Brett Fuelberth Co-Sponsor Laker Life EV Club	\$325
Drew Howing Co-Sponsor Laker Life EV Club	\$325
Brett Fuelberth Co-Sponsor Music Club	\$325
Carol Ayres Co-Sponsor Music Club	\$325
Laurie Schmidt Co-sponsor Diversity Book Club	\$325
Jen Peterson Co-sponsor Diversity Book Club	\$325
Ashleigh Hanson Nursing ADN Student Organization	\$800
Corey Menning Construction Tech Student Organization	\$800
Dan Bredeson Farm Equipment and Diesel Student Organization	\$800
Denise Reimer Business Professionals EB Student Organization	\$800
Don Edwards HVAC Student Organization	\$800
Doug Zemler Electrical Tech Student Organization	\$800
Dustin Ross Co-Sponsor Powersports Student Organization	\$400
Matt Bohl Co-Sponsor Powersports Student Organization	\$400
Jason Jacobsen Automotive Tech Student Organization	\$800
Jesse Grossnickle Culinary and Hospitality Student Organization	\$800
Kevin Pirie Surgical Tech Student Organization	\$800
Kevin Tlam Digital Broadcast Student Organization	\$800
Laurie Pearson Cosmetology Student Organization	\$800
Mark Rosenberg Graphic Design Student Organization	\$800

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Melissa Regelstad Early Childhood Student Organization	\$800
Michael Elbert Criminal Justice Student Organization	\$800
Morgan Clabaugh Welding Student Organization	\$800
Pat Mcoy Wind Energy Student Organization	\$800
Rick Brichta Boat and Watercraft Student Organization	\$800
Sheila Drenkow Business Professionals EV Student Organization	\$800

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Student Leadership

Troy Larson, Executive Dean of Students, introduced students serving in student leadership positions at the college as Student Senators, Laker Crew Ambassadors, and Resident and Graduate Assistants. Each student provided their name and program and answered questions from the Board. The Board took a few minutes to meet and greet the student leaders.

US DEPARTMENT OF ENERGY – ITAC EXPANSION PROJECT GRANT

Kyle Norris, Executive Dean, introduced Jeff Soole, Dean of Career & Technical Education & Workforce, who presented the US Department of Energy ITAC Expansion Project Grant. This grant, in partnership with Energywerx, aims to enhance the Industrial Training and Assessment Center (ITAC) network to develop a diverse clean energy and manufacturing workforce. It provides free energy and safety assessments for small- to medium-sized manufacturers (SMMs) in Iowa, Minnesota, South Dakota, and North Dakota, with a focus on energy efficiency and worker safety. Key initiatives include offering internship stipends, expanding curriculum, updating labs, and constructing a mobile welding lab for onsite training. The program also allocates funds for equipment upgrades and promotes outreach through social media. The overall financial outlook spans three years, totaling approximately \$1.9 million, with Year 1 funding set at \$1,481,454.

GAMING GRANT APPLICATION

A) Request Approval to Pursue Specifications, Timelines, and Cost for SERT Substation Construction.

Following the information provided by Robert Leifeld, Vice President, a motion was made by Bob Jennings, with a second from Jane Nolan Goeken, to approve securing an engineering firm to formalize design specifications, bidding, timeline, and cost estimates for the construction of a non-energized substation.

The vote was called, and the motion was approved unanimously

B) Palo Alto County Gaming Development Corporation (PACGDC) Grant

Robert Leifeld, Vice President, presented that the Palo Alto County Gaming Development Corporation (PACGDC) will be accepting applications for both a mini grant (\$5,000 or less) and a full grant (more than \$5,000).

The mini-grant proposal requests an audio presentation system for the Iowa Lakes Community College Farm. The farm shop is a regularly utilized space for college, regional high school, and agriculture industry meetings, as well as Agriculture recruiting events. Gatherings frequently attract 75 or more individuals. The space does not currently contain an audio system. Quoted at \$4,971, the grant would cover \$4,474, and the College's 10% match would be \$497.

After the presentation, Jane Nolan Goeken moved to apply for a mini grant from PACGDC for the College Farm audio system, not to exceed \$4,971. Kari Batman seconded. Motion carried.

The full grant proposal requests updates to the Smith Wellness Center pool including surface preparation, cleaning, painting, and sealing of the pool area and six new starting block platforms. The facility is used by Iowa Lakes students and community members alike, allowing for various programs that include swimming lessons for all ages, Lifeguard and Professional Rescuer classes and recertifications, and youth and collegiate competitions. Quoted at \$124,301, the grant would cover \$93,226 and the College's 25% match would be \$31,075.

After the presentation, Arden Kinnander moved to apply for a full grant from PACGDC for the Smith Wellness Center pool updates, not to exceed \$124,301. Jane Nolan Goeken seconded. Motion carried.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Janice Lund, with a second by Curt Petersen, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the presidents met on Wednesday, September 25, 2024. Key updates from the virtual meeting include:

- Building Improvements: Emily Shields discussed plans for enhancements to the Community Colleges for Iowa Building, including immediate outdoor projects (retaining walls and concrete stairs) with a budget of \$50,000 to \$75,000, and indoor upgrades planned for spring, estimated at \$75,000 to \$100,000.
- Last Dollar Scholarship: The presidents reviewed the Last Dollar Scholarship program, noting a decline in Iowa Lakes' participation by 30 students and a \$130,000 funding decrease. They aim to improve the program's effectiveness.
- VFA Replacement: With the Voluntary Framework of Accountability (VFA) being discontinued, the group is exploring new benchmarking options from Richmond Fed, National Benchmarking Institute, Strada, and PDP, with presentations scheduled to aid in decision-making.
- Convention Update: The second CC for Iowa Convention is set for December 3-5 at the Marriott Downtown Des Moines. Iowa Lakes will have nine attendees, including two award winners.

The next meeting will be in person on November 6, followed by a joint meeting with Bob and the Trustees on November 7.

B) Community Colleges of Iowa Trustees

Trustee Bob Jennings reported that the trustees, who meet quarterly, have not met recently. Their next meeting is scheduled for November 6, 2024, starting with a dinner with the President's group, followed by a retreat on November 7, 2024.

C) Trustee Comments

None

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:40 P.M.

Mischelle Dahna, Board Secretary