

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
SEPTEMBER 17, 2024
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BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7th Street, Estherville, IA, at 4:00 P.M. on Tuesday, September 17, 2024, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	

MEMBERS ABSENT

Kari Batman

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:30 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, September 17, 2024, beginning at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	

MEMBERS ABSENT

Kari Batman

GUESTS

Scott Stokes, Mischelle Dahna, Troy Larson, Erin Latona, Robert Leifeld, Trudy Ahrens, Jeff Soper, Kyle Norris, Dan Lutat, Shawn Ellison. Jeff Vierkant, Ruth Rodie, Morgan Clabaugh, Kevin Pirie, Logan Treiber, Tyreik Davison, Nicole Smith, Autumn Larsen, Anna Veltri, Mike Elbert, Shante Whalen, Tim Busch

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:33 P.M.

REVIEW AND APPROVAL OF AGENDA

Curt Petersen motioned, with a second from Jane Nolan Goeken, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Janice Lund, with a second from Bob Jennings, to accept and approve the minutes of the August 20, 2024, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Pat Kibbie, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Iris Walvatne, Campus Store Associate, effective September 20, 2024

Position Change:

Tiffany Nolta, TRIO-SSS Coordinator to the Academic Advisor – Estherville
\$26.90/hour, effective September 30, 2024.

New Hires:

Pre-Employment Transition Coordinator, Julie Sorenson, Estherville, FT, \$22.12/hour

Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Abigail Buscher – Vet Tech	\$38.35/hour
Sarah Underwood – Spirit Lake Proctor/Front Desk	\$13.15/hour proctor \$16.00/hour front desk
Patricia Donovan – Spirit Lake Proctor	\$13.25/hour proctor
Kathy Muller – Human Resources Consultant	\$48.08/hour
Jolene Rogers – 260 E and 260 F Consultant	\$66.41/hour
Amy VerMulm – Wellness Front Desk	\$15.00/hour
Joshua McKamey – Flight Instructor	\$38.00/hour

The vote was called, and the motion was approved unanimously.

NEW FACULTY INTRODUCTIONS

Kyle Norris, Executive Dean, introduced new faculty who have been hired at Iowa Lakes Community College since last September. Morgan Clabaugh; Welding Instructor, Emmetsburg, Dr. Michael Elbert; Criminal Justice Instructor and Coordinator, Estherville, Shawn Ellison; Nursing Instructor, Emmetsburg, Kevin Pirie; Surgical Technology Instructor and Coordinator, Spencer, Ruth Rodie; Nursing Instructor, Emmetsburg, Zachary Spinks; Aviation Assistant Chief Flight Instructor, Estherville, Morgan Stockdale; Aviation Ground School Instructor, Spencer, Anna Veltri; English/Speech Instructor, Emmetsburg, Jeffrey Vierkant; Business Instructor, Estherville, and Shante Whalen; Asst Professor Psychology, Spencer.

IOWA LAKES REPORT

A) TRIO

Troy Larson, Executive Dean of Students, introduced Autumn Larsen, Director of TRIO, and Nicole Smith, Upward Bound Manager, who discussed the TRIO programs: Talent Search, which supports low-income, first-generation middle and high school students; Upward Bound, which helps high school students reach academic goals and enroll in post-secondary education; and TRIO-SSS, which assists Iowa Lakes students in completing their studies and transferring to 4-year colleges. Following the presentation, students Logan Trieber and Tyreik Davison were introduced to share how the TRIO programs impacted their educational success.

FOUNDATION

A) Donation

Dan Lutat, Executive Director of Foundations & Governmental Affairs, outlined the Willmore Endowment \$100,000 donation, which will fund the following scholarships:

- \$1,000 Men's Basketball: For a full-time player with a 2.0 GPA.
- \$1,000 Instrumental Music: For a student participating in instrumental music with a 2.0 GPA.
- \$500 Nursing: For a full-time nursing student with a 2.0 GPA.
- \$500 Athletic Training: For a sophomore pursuing Athletic Training with a 2.0 GPA.

The remaining funds will support Men's Basketball improvements at the discretion of the coach, Athletic Director, and Foundation Director. A motion was made by Jane Nolan Goeken, with a second from Curt Petersen, to accept the donation as presented.

The vote was called, and the motion was approved unanimously.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Bob Jennings, with a second by Janice Lund, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the Presidents Group met on August 28, 2024, and reported the following:

- Quorum Software: Community Colleges for Iowa introduced Quorum, a new tool for tracking advocacy efforts and policymaker relationships. Initially, for presidents and trustees, it will expand to employees, alumni, and business partners, with tutorials in development.
- AI Initiative: A statewide team was formed to explore AI in community colleges. Program leads will be identified this fall, with sessions planned for the Iowa convention in December and ongoing work into the spring.

The president's next meeting is scheduled for next Wednesday, September 25, 2024, with another report expected next month.

B) Community Colleges of Iowa Trustees

Board Vice President Bob Jennings reported that the Community Colleges for Iowa (CCI) trustees met on August 29, 2024, and reported the following:

- Building Assessment: CCI and ISG are planning to address immediate and future building needs.

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- Conferences:
 - 115 attended the Summer Trustee Conference. The next will be in Fort Dodge in July 2025.
 - The Iowa Convention and Trade Show is in Des Moines, December 3-5, 2024.
- Initiatives: CCI is working on Title IX updates, AI guidance, and a Strengthening Community Colleges Grant application.
- Advocacy: CCI released the 2024 Legislative Summary and 2025 Priorities and is using the Quorum app for outreach, with a webinar on September 20th.
- Other: CCI received a clean audit and is encouraging board mentorships and goal setting.

Moving forward, CCI trustees will meet quarterly, with the next meeting scheduled for November.

C) Trustee Comments

Trustee Pat Kibbie shared a quick story about Jim Wilmore, who was their football trainer in middle and high school. Kibbie recalled the first time he experienced a Charlie Horse during a game, describing the intense pain and thinking he might lose his leg. Jim quickly came over, grabbed his toe, and within seconds, the pain was gone. Kibbie humorously added, "I think he walks on water!"

Trustee Janice Lund expressed her thanks to Scott and his team for their handling of the recent tragedy at the Emmetsburg campus involving the young woman who passed away. She shared how proud she is of the support Iowa Lakes provided to the family during this difficult time.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:17 P.M.

Mischelle Dahna, Board Secretary