

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
AUGUST 20, 2024
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BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7th Street, Estherville, IA, at 4:00 P.M. on Tuesday, August 20, 2024, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie

GUESTS

Scott Stokes	College President
Kathy Muller	Acting Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:20 P.M.

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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, August 20, 2024, beginning at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

Pat Kibbie

GUESTS

Scott Stokes, Kathy Muller, Troy Larson, Erin Latona, Robert Leifeld, Trudy Ahrens, Jeff Soper, Beth Elman, Dan Lutat, Molly Struve, Sandy Garber, Nick Erdman, Jordan Grime.

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:29 P.M.

REVIEW AND APPROVAL OF AGENDA

Jane Nolan Goeken motioned, with a second from Curt Petersen, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

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REVIEW AND APPROVAL OF MINUTES

A motion was made by Janice Lund, with a second from Bob Jennings, to accept and approve the minutes of the July 16, 2024, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second by Curt Petersen, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Chad Tischer, Engineering Technology Program Coordinator & Assistant Professor.
Effective July 30, 2024

Position Change:

Shelly Brown, Tietz Entrepreneurial Center Coordinator to Tietz Entrepreneurial Center Coordinator / Algona Campus Supervisor, effective July 1, 2024.

New Hires:

Sarah Dirks, Student Record Coordinator, Estherville, FT, \$22.12/hour
Anna Veltri, English/Communications Instructor, Emmetsburg, FT, \$46,902
Mukwa Ogitchida, Assistant Soccer Coach, Spencer, FT, \$43,888
Ashley Miller, Assistant to the Dean/Director, Spencer, FT, \$16.90/hour
Katlin Ray, International Enrollment Coach/ Student Liaison, Estherville, FT, 22.12/hour
Kathy Cornwall, College & Career Transition Coordinator, Emmetsburg, FT, \$56,644
Jean Davis, Success Center Assistant, Algona, PT, \$22.10/hour
Ruth Rodie, Nursing Instructor, Emmetsburg, FT, \$59,225
Shawn Ellison, Nursing Instructor, Emmetsburg, FT, \$57,020
Morgan Stockdale, Flight Ground Instructor, Estherville, FT, \$55,000

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Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Anna Veltri, English Communications Instructor 5 day Supplemental for onboarding and curriculum Development	\$1,387.65
Morgan Clabaugh, Welding Instructor 5 day Supplemental for onboarding and curriculum Development	\$1,270.95
Volunteer Iowa Rhonda Olson Volunteer Reception Manager 30 days *Renewable up to 90 days	\$1,387.65
Jesse Grossnickle Additional Duties Oversight of Emmetsburg Dining Services	\$7,176.73
John Hansel Assistant Soccer JV Coach (July, August)	\$16,000
Breanna Bouse, Athletic Department/Housing Graduate Assistant	\$1,600
Kayla Braxton-Young, Women's Basketball/Housing Graduate Assistant	\$15,000
Juan Diaz, Men's Wrestling/Housing Graduate Assistant	\$15,000
Lauren Johnson, Softball/Housing Graduate Assistant	\$15,000
William Casel, Baseball/Housing Graduate Assistant	\$15,000
Kevin Tlam, Lead Adjunct Digital Social and Broadcast Program	\$15,000
Kim Venteicher, Lead Adjunct Athletic Training and Exercise Science	\$2,700
Hannah Noethe, Wellness Center Lifeguard	\$1,350
Nigel Nielsen, PT Women's Soccer Coach	\$10.00/hour
Joshua Stangl, Flight Ground Instructor	\$7,500
Raynee LaGrange, Flight Ground Instructor	\$38.00/hr flight
	\$38.00/hr flight
	\$28.00/ground
Trinity LaGrange, Flight Ground Instructor	\$38.00/hr flight
	\$28.00/ground
Angela Cook, Clinical Nurse Instructor	\$38.00/hour
Kalla Wilson, Clinical Nurse Instructor	\$38.00/hour
Blake Diekmann, Adjunct Instructor Patrol Procedures	\$2,025
Tanner Metz Mentor Michael Elbert	\$1,700
Joe Steele Mentor Anna Veltri	\$1,700
Traci Hansen Mentor Ruth Rodie	\$1,700
Martha Olson Mentor Shawn Ellison	\$1,700
Jody Condon Mentor Shante Whalen	\$1,700
Zach Spinks JROTC (2 weeks)	\$682.50
Stacey Benson Coordinator Ag Dept	\$2,798.70
Tatum Geerdes Nursing Clinic Coordinator	\$6,000
Sheila Drenkow CTE Quickbooks Course Development	\$375
Jordan Grayson, Men's Basketball/Housing Graduate Assistant	\$14,625
Brandon Villabrille, Baseball/Housing Graduate Assistant	\$15,000

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Candidates for Summer Graduation

Following the information provided by Erin Latona, Chief Academic Officer, a motion was made by Janice Lund, with a second from Jane Nolan Goeken, to approve the Summer 2024 slate of candidates for graduation.

The vote was called, and the motion was approved unanimously

B) Library/Success Center

Erin Latona, Chief Academic Officer, introduced Molly Struve, Director of Academic Success. Molly then introduced the rest of the Library/Success Center team: Sandy Garber, Success & Advising Center Instructional Assistant; Nick Erdman, Head Volleyball Coach & Success Center Instructor; and Jordan Grimes, Student and Peer Tutor. Together, they presented information about the Success Center, highlighting services such as developmental studies, advising-integrated courses, college placement, and tutoring, all designed to support student success.

IOWA LAKES UPDATE

Beth Elman, Executive Director of Marketing, presented information on events happening at the college

FOUNDATION

A) Donation

Dan Lutat, Executive Director of Foundations & Governmental Affairs, provided updates on recent donations. A 2021 Polaris Ranger Side-by-Side UTV, valued at \$17,000, was donated to benefit the Estherville Campus. VFW Post 3388 contributed \$500 towards a Veteran Scholarship and an additional \$500 to initiate an endowment with the goal of funding the scholarship annually and growing the endowment for sustainability, and Jan Grieg made an initial donation of \$10,000 to establish an endowment for the Music Department with plans for continued contributions to further build the fund. A motion was made by Curt Petersen, with a second from Kari Batman, to accept the donations as presented.

The vote was called, and the motion was approved unanimously.

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FACILITIES UPDATE

Following the information provided by Robert Leifeld, Vice President, a motion was made by Janice Lund, with a second from Jane Nolan Goeken, to adopt the 2024 Emmet County Hazard Mitigation Plan, as approved by FEMA.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the June and July financial reports and the monthly bills for approval. A motion was made by Jane Nolan Goeken, with a second by Bob Jennings, to accept the financial reports and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

C) Course Fees Update

Following a presentation by Jeff Soper, Chief Financial Officer, a motion was made by Curt Petersen, with a second by Janice Lund, to approve Diesel Engine and Soccer fees as listed and presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the Presidents had not met yet.

B) Community Colleges of Iowa Trustees

Bob Jennings did not have anything to report.

C) Trustee Comments

None

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ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:07 P.M.

Kathy Muller, Acting Board Secretary