

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
JULY 16, 2024
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BOARD WORK SESSION

Room 38

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in Room 38 at the Iowa Lakes Community College, Algona Campus, 2111 Highway 169 North, Algona, IA, at 4:00 P.M. on Tuesday, July 16, 2024, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Kari Batman	

MEMBERS ABSENT

Jane Nolan Goeken
Curt Petersen

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:31 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in Rooms 33-35 at the Iowa Lakes Community College, Algona Campus, 2111 Highway 169 North, Algona, IA, on Tuesday, July 16, 2024, at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Kari Batman	

MEMBERS ABSENT

Jane Nolan Goeken
Curt Petersen

GUESTS

Scott Stokes, Mischelle Dahna, Troy Larson, Erin Latona, Robert Leifeld, Trudy Ahrens, Kyle Norris, Jeff Soper, Beth Elman, Dan Lutat, Deb Jordan, Zoey Zeller, Shelly Brown, Jeff Soole, Lloyd Throop.

MEDIA PRESENT

None

CALL TO ORDER

Board President Arden Kinnander called the meeting to order at 4:34 P.M.

REVIEW AND APPROVAL OF AGENDA

Bob Jennings motioned, with a second from Pat Kibbie, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Janice Lund, with a second from Kari Batman, to accept and approve the minutes of the June 18, 2024, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Pat Kibbie, with a second by Janice Lund, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Nickzad Semnani, Assistant Men's Soccer/Student Advisor, effective July 14
Jennifer Hutchinson, Pre-Employment Transition Coordinator, effective June 28

Position Change:

Barb Houseman, Records Specialist to Test Center Coordinator – Estherville \$22.12/hour effective August 13th.

New Hires:

Gabrielle Janssen, RSVP Director, Emmetsburg, FT, \$46,000
Patrick White, Dining Specialist, Emmetsburg, FT, \$19.50/hour
Morgan Clabaugh, Welding Instructor, Emmetsburg, FT, \$45,500
Thomas Atkinson, Business & Industry Consultant, Estherville, FT, \$60,887
Noah Heifner, Assoc. Director Financial Aid, Emmetsburg, FT, \$54,900
Israel Kanz, Maintenance, Spencer, PT, \$15.50/hour
Tina Jensen, Library Assistant, Estherville, PT, \$15.00/hour
Marla Reusch Neher, Library Assistant, Estherville, PT, \$15.00/hour

Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Jason Jacobsen Auto Tech Student Organization	\$800 for 23-24 year
Corey Menning Carpentry Student Organization	\$150 for 23-24 year
Laurie Pearson Cosmetology Student Organization	\$150 for 23-24 year

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Dan Bredeson Diesel Equipment Tech Student Organization	\$150 for 23-24 year
Mike Gengler Electric Power Gen Plants Student Organization	\$800 for 23-24 year
Doug Zemler Electrical Tech Student Organization	\$800 for 23-24 year
Chad Tischer Engineering Tech Student Organization	\$800 for 23-24 year
Don Edwards HVACR Student Organization	\$800 for 23-24 year
Rick Brichta Marine Service Tech Student Organization	\$150 for 23-24 year
Matt Bohl Power Equip Student Organization (co-sponsor)	\$75 for 23-24 year
Dustin Ross Power Equip Student Organization (co-sponsor)	\$75 for 23-24 year
Emily Gottsche Welding Student Organization	\$150 for 23-24 year
Ashleigh Hanson ADN Student Organization	\$150 for 23-24 year
Deb Jones Business Professionals EB Student Organization	\$150 for 23-24 year
Weston Miller Computer Programming Student Organization	\$150 for 23-24 year
Denise Reimer Business, Sales, and Marketing Student Organization	\$150 for 23-24 year
Mark Rosenberg Graphic Design Student Organization	\$800 for 23-24 year
Sheila Drenkow Business Professionals EV Student Organization	\$800 for 23-24 year
Kevin Tlam Media Productions Student Organization	\$800 for 23-24 year
Brandon Villabrille Summer Housing Assistant	\$2,083.34 June-Aug
Laurie Pearson Course Development 3 credits	\$750 for 23-24 year
Ellie Larsen Course Development 8 credits	\$2,000 for 23-24 year
Jesse Grossnickle Course Development 16 credits	\$4,000 for 23-24 year
Stacey Benson Course Development 10 credits	\$2,500 for 23-24 year
Kylan Green, Flight Instructor	\$38.00/Hour
Kayla Braxton Young Women's basketball GA	\$420 for July 2024).

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) CDL Update

Kyle Norris, Executive Dean, introduced Jeff Soole, Dean of Career & Technical Education & Workforce, and Lloyd Throop, ELDT/CDL Coordinator, who presented information on the transportation programs and the CDL Program and process.

FACILITIES UPDATE

Robert Leifeld, Vice President, updated the Board on various projects. Faculty offices have new carpet, paint, and LED lights ready for August. The Estherville campus roof project involved removing old material, installing a new EPDM membrane, and replacing the large RTU. The Emmetsburg campus roof had its ballasted roof replaced with a new

EPDM roof. The aviation program had two students achieve perfect FAA written exam scores. The JROTC program was highlighted, with its graduation scheduled for July 19 at 10:30 am in the auditorium at the Estherville Campus.

TREASURER'S REPORT / MONTHLY BILLS

A) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the monthly bills for approval. A motion was made by Janice Lund, with a second by Kari Batman, to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported that the Presidents had not met yet; however, wanted to congratulate Bob Jennings on winning the Trustee Leadership Award for serving the past year as chair of the Community Colleges for Iowa Board.

B) Community Colleges of Iowa Trustees

Bob Jennings reported that the Community College of Iowa Trustees met on June 26, 2024, and the following was discussed:

1. ISG presented an assessment of the current conditions of the IACCT Building
2. Discussed Artificial Intelligence as part of the Strategic Discussion and follow-up to the May' Presidents' retreat
3. Reviewed the Trustee Conference -108 expected to attend
4. Advocacy Discussion:
 - a. In the planning stage for the next session.
 - b. With changes expected in the legislature, need to determine the key legislators we'll need to work with, including who will be in leadership positions (committees).

2024 Community Colleges for Iowa Summer Trustee Conference –July 10 & 11
Hawkeye Community College, Bob Jennings Reported:

1. Annual membership meeting - Approved the 2025 Legislative Priorities:
 - a. Priority 1: Invest in community college's ability to serve students and communities.
 - b. Priority 2: Address the state's workforce needs.
 - c. Priority 3: Serve local communities.

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Board President Arden Kinnander reported on the discussion on artificial intelligence and highlighted its newness and the unknown legal ramifications. He empathized with the need to incorporate AI cautiously until clear guidelines are established.

C) Trustee Comments

Board President Arden Kinnander wanted to recognize the Algona staff. Various staff members were introduced, sharing their backgrounds and roles at Iowa Lakes Community College.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:03 P.M.

Mischelle L. Dahna, Board Secretary