

BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
JUNE 18, 2024
PAGE 1

BOARD WORK SESSION

Room 110

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in Room 110 at the Iowa Lakes Community College Spencer Campus, 1900 Grand Avenue, Spencer, Iowa, at 4:00 P.M. on Tuesday, June 18, 2024, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

None

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:33 P.M.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
JUNE 18, 2024
PAGE 2**

The Board of Trustees of Iowa Lakes Community College met in Room 108 A & B at the Iowa Lakes Community College Spencer Campus, 1900 Grand Avenue, Spencer, Iowa, on Tuesday, June 18, 2024, at 4:30 P.M.

MEMBERS PRESENT

Arden Kinnander	President
Bob Jennings	Vice President
Janice Lund	
Pat Kibbie	
Jane Nolan Goeken	
Curt Petersen	
Kari Batman	

MEMBERS ABSENT

None

GUESTS

Scott Stokes, Mischelle Dahna, Robert Leifeld, Dan Lutat, Jeff Soper, Beth Elman, Trudy Ahrens, Troy Larsen, Erin Latona, Tim Busch, Mary Prososki

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President, Arden Kinnander, called the meeting to order at 4:36 P.M.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Janice Lund, with a second from Curt Petersen, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Jane Nolan Goeken, with a second from Bob Jennings, to accept and approve the minutes of the regular board meeting on May 21, 2024, as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Trudy Ahrens, Executive Director of Human Resources, a motion was made by Curt Petersen, with a second by Pat Kibbie, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Ethan Johnson, English/Speech Instructor, effective July 31, 2024,
Tanya Killian, Associate Professor of Nursing, effective June 30, 2024
Michael Gengler, Assistant Professor/Coordinator Wind Energy Turbine Technology,
effective June 30, 2024

Position Change:

Trevor Friesner, Upward Bound Coordinator to the Academic Advisor, \$46,935
effective July 1.

New Hires:

Michael Elbert, Criminal Justice Instructor, Estherville, FT, \$73,500.
Ryan McMurtry, Farm Manager, Emmetsburg, FT, \$60,225.
Zachary Spinks, Assistant Chief Flight Instructor, FT, \$55,000.
Eric West, Maintenance Worker, Estherville, FT, \$18.45/hr.
Anna Veltri, Academic Advisor, Estherville, FT, \$46,000.
Andrea Gaston, Academic Advisor, Emmetsburg, FT, \$46,000.
Morgan Clabaugh, Welding Instructor, Emmetsburg, FT, \$45,500.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
JUNE 18, 2024
PAGE 4**

Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Tanner Metz, Chemical Hygiene Officer	\$3,500/yr.
Kevin Tlam, Digital Social and Broadcast Lead Adjunct Instructor	\$1,350 (June-July)
Jessica Darling, TRIO on-call chaperone	\$15.00/hour
Juan Diaz, Men's Wrestling/Housing Grad Asst	\$15,000 (August-May)
Darwin Carranza, Women's Soccer/Housing Grad Asst	\$15,000 (mid-July-mid May)
Shante Whalen, Psychology Instructor 5 additional days for curriculum review and onboarding	\$1420.10 (August).

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) College and Career Transition Counselors

Erin Latona, Chief Academic Officer, introduced College & Career Transition Counselor Mary Prososki, who presented information on the role of College and Career Transition Counselors, including student support areas like career planning, housing, FAFSA, and summer follow-ups. She emphasized personalized guidance and students' growing interest in community colleges for affordability.

IOWA LAKES UPDATE

Dan Lutat, Executive Director of Foundation & Governmental Relations, presented information on the Student Aid Index (SAI). The Student Aid Index (SAI) calculation aids in understanding financial aid packages. The update highlighted efforts to meet students' financial needs. This year's scholarship applications show a slight decrease compared to previous years. Efforts are ongoing to assist students in completing their applications to bridge potential gaps in funding.

FACILITIES UPDATE

Robert Leifeld, Vice President, updated the Board on college projects. At the Estherville Campus, rooftop unit staging is complete, and the unit arrived early, with work starting soon. The gym renovation is finished, featuring new branding and a brighter appearance. The JROTC program has 16 students who arrived on May 25 and have started classes, with graduation set for July 19.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Jane Nolan Goeken, with a second by Kari Batman, to approve the financial report and the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

C) Dormitory System Fund Budget

Jeff Soper presented information on the Dormitory System Fund Budget. Following the report, a motion was made by Curt Petersen, with a second by Jane Nolan Goeken, to approve the Dormitory System Fund Budget as presented.

The vote was called, and the motion was approved unanimously.

D) FY 2025 Working Budget

Jeff Soper presented the FY 2025 Working Budget. Following the presentation, a motion was made by Bob Jennings, with a second from Pat Kibbie, to approve the FY 2025 Working Budget as presented.

The vote was called, and the motion was approved unanimously.

E) Iowa Community College Online Consortium (ICCOC) Tuition

Jeff Soper presented the proposed tuition rate for the Iowa Community College Online Consortium (ICCOC). Following the presentation, a motion was made by Janice Lund, with a second from Arden Kinnander, to approve the FY 2025 ICCOC tuition rate of \$221, as presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President Scott Stokes reported on the President's retreat, which featured speakers on artificial intelligence (AI). Highlights included:

- Demographic changes and wealth distribution over the next 30 years.
- AI tools for learning languages and solving educational problems.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
JUNE 18, 2024
PAGE 6**

- Breakout sessions on AI's impact on safety, security, data privacy, and academic integrity in community colleges.
- Demonstrations on using AI to create interactive presentations.

B) Community Colleges of Iowa Trustees

Bob Jennings reported that the Trustees will meet next Wednesday, June 26, 2024.

Trustee Comments

None

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:28 P.M.

Mischelle Dahna, Board Secretary