

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
OCTOBER 17, 2023
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BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College, Administration Building, 19 South 7th Street, Estherville, IA, at 4:00 P.M. on Tuesday, October 17, 2023, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Jane Nolan Goeken
Bob Jennings
Todd Johnson
Arden Kinnander
Curt Petersen

MEMBERS ABSENT

Janice Lund	President
Pat Kibbie	Vice President

GUESTS

Scott Stokes	College President
Mischelle Dahna	Board Secretary

DISCUSSION

College President Stokes reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:29 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, October 17, 2023, beginning at 4:30 P.M.

MEMBERS PRESENT

Janice Lund	President
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	
Arden Kinnander	
Curt Petersen	

MEMBERS ABSENT

Pat Kibbie	Vice President
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GUESTS

Scott Stokes, Mischelle Dahna, Kathy Muller, Robert Leifeld, Dan Lutat, Kyle Norris, Troy Larson, Jeff Soper, Beth Elman, Tim Busch, Tim Soper, Jeremy Ward, Jason McKinney, Mariah Geistfeld, Joao Goncalves, Elize Hinders, Ashley Lappe, Xavier Cumpton, Sara Riesberg, Trinity LeGrange, Raynee LeGrange, Brett Schouten, Scottie Neubauer, Chloe Krohn, La'Travion Agu, Tyreik Davison, Rubin Charles, Cidney Tidgren, Adelee Reinhardt, Jayden Nitchals, Hallie Ayers, Audree Reinhardt, Grace Lutat, Miles Mitchell, Taylor Schneider, Sara Feeley, Mara Koenck, Lander Barrio Gonzalez, Student Senate, Lydia Mwanza, Louise Godden, Khalil Robinson, Marshall Carpenter, Brandon Villebrae, Bree Bouse, Mason Perkins, Luis Ramirez-Armas

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board Trustee Bob Jennings called the meeting to order at 4:33 P.M.

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REVIEW AND APPROVAL OF AGENDA

Todd Johnson motioned, with a second from Jane Nolan Goeken, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Arden Kinnander, with a second from Curt Petersen, to accept and approve the minutes of the September 19, 2023, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT, AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Curt Petersen, with a second by Jane Nolen Goeken, to approve the consent agenda and supplemental contracts as presented.

Position/Classification Changes:

Grant Buscherfeld from PT Career and Transition Coordinator to FT Talent Search Coordinator

Adam Parker from PT Flight Instructor to FT Aviation Ground School Instructor \$55,000

New Hires:

Kerry Osgerby, AEL/ESL Instructor, Spencer, PT, \$22.10

Sally Loos, Aviation Office Associated/Dispatcher, Estherville, PT, \$14.40

Elizabeth Sanchez, Cook, Estherville, PT, \$14.40

Debra Jordan, RSVP Coordinator Kossuth County, Algona, PT, \$14.45

Donna Tonderum, Assistant to Veteran's Center Director, Estherville, PT, \$16.49

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Supplemental Contracts, Adjuncts, Clinical, Temporary, On-Call

Mary Anderson, Office Temp, Spencer \$16.50/hr.
Bonnie Edgington, Office Temp, Spirit Lake \$16.50/hr.
Sally Underwood, Office Temp, Spirit Lake \$16.50/hr.
Connor Anderson, Trio Chaperone \$15.00/hr.

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Student Leadership

Troy Larson, Executive Dean of Students, introduced students serving in student leadership positions at the college as Student Senators, Laker Crew Ambassadors, and Resident and Graduate Assistants. Each student provided their name and program and answered questions from the Board. The Board took a few minutes to meet and greet the student leaders.

GAMING GRANT APPLICATION

A) Palo Alto County Gaming Development Corporation (PACGDC) Grant

Kyle Norris, Executive Dean, presented the Palo Alto County Gaming Development Corporation grant application proposals for 2023.

The \$5,000 mini-grant proposal requests an audio/video presentation system for the Iowa Lakes Community College Farm. The total cost of the system is \$11,950, and the required 10% match by Iowa Lakes Community College will be \$500. The shop is a highly utilized space for college, regional high school, and agriculture industry meetings, as well as Agriculture Program recruiting events. These gatherings regularly attract 75 or more individuals. There is not a presentation system currently in this space. Following the presentation, a motion was made by Jane Nolan Goeken, with a second by Arden Kinnander, to approve the submission of the mini-grant application proposal as presented.

The vote was called, and the motion was approved unanimously.

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The full grant proposal is for a portion of the cost to replace the roof on the library space shared by Iowa Lakes Community College and the City of Emmetsburg. The grant will request \$150,000 and will require a 25% match of \$37,500 by the college. The estimated total project cost will cover the match requirement. There is a longstanding relationship between Iowa Lakes Community College and the City of Emmetsburg to serve the community with a joint library. The structure has been in place since 1997, and repeated attempts to repair compromised areas of the roof have been unsuccessful. The library is open six days a week to serve the needs of college students and faculty, as well as provide year-round programming and full library services to the public. Following the presentation, a motion was made by Bob Jennings, with a second by Curt Petersen, to approve the submission of the full-grant application proposal as presented.

The vote was called, and the motion was approved unanimously.

AVIATION AND AIRPORT MANAGEMENT

A) Satellite Location

Kyle Norris, Executive Dean, presented information for approval to start a satellite location for our Aviation & Airport Management program to accommodate new students. A motion was made by Jane Nolen Goeken, with a second by Arden Kinnander, to approve a satellite location for our Aviation & Airport Management program at the Spencer Airport.

The vote was called, and the motion was approved unanimously.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Bob Jennings, with a second by Todd Johnson, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Community Colleges for Iowa Presidents

College President, Scott Stokes, reported that the presidents have not met, but he will be attending the President's Fall retreat next week and will report back at the next Board Meeting.

B) Community Colleges of Iowa Trustees

Trustee, Bob Jennings, reported on the ACCT Leadership Congress that was held October 9 – 12 with Board President Jan Lund, College President Scott Stokes, Board Secretary Mischelle Dahna, and him, who attended. Bob went over the different sessions that were presented and gave reports on the following sessions he attended:

- The Impact of Entrepreneurship in Transforming Community Growth and Sustainability
- Community Colleges/Legislators/Community Stakeholders
- Navigating the intersection of Workforce Development and Environmental Justice
- One Door Integrating Adult Education Workforce Development and Credit Programs
- Student Success – Transforming Our Community One Student at a Time
- The More You Learn, the More you Earn

Bob also reported that Jay Nardini, Hawkeye Trustee, will be the ACCT Chair for the 2023-2024 year. Bob is submitting his application for an ACCT committee.

C) Trustee Comments

Arden Kinnander reported that the Financial Oversight Committee met earlier today.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:28 P.M.

Mischelle Dahna, Board Secretary