

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
OCTOBER 19, 2021
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BOARD WORK SESSION

CONFERENCE ROOM

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in the Conference Room at the Iowa Lakes Community College Administration Building, 19 South 7th Street, Estherville, IA, at 4:00 P.M. on Tuesday, October 19, 2021, prior to the regular monthly board meeting. This public meeting and work session reviewed the agenda for the regular monthly meeting and briefly discussed related topics.

MEMBERS PRESENT

Janice Lund President
Christopher Fuhrman
Jane Nolan Goeken
Bob Jennings
Todd Johnson

MEMBERS ABSENT

Pat Kibbie Vice President
Arden Kinnander

GUESTS

Valerie Newhouse College President
Cindy Oviatt Board Secretary

DISCUSSION

College President Newhouse reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:35 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Administration Building, 19 South 7th Street, Estherville, IA, on Tuesday, October 19, 2021, beginning at 4:30 P.M.

MEMBERS PRESENT

Janice Lund	President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	
Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

MEMBERS ABSENT

Pat Kibbie	Vice President
Arden Kinnander	

GUESTS

Tom Brotherton, Beth Elman, Delaine Hiney, Robert Leifeld, Dan Lutat, Kathy Muller, Jolene Rogers, Jeff Soper, Scott Stokes, Julie Williams, Mischelle Dahna, Annie Kalous, Katie King, Troy Larson, Jeremy Ward, Sarah Stokes, Sam Cain, Kaitlyn Halsband, Eliya Johnson, Krishna Patel, Zane Poss, Jaden Templin, John Tiller, Louis Wiley, Trevor Zellmer, Rachel Breck, Katrina Fast, Karisa Hernandez, Mackenna Otte, Adelee Reinhardt, Adrienne Rosfjord, Reuben Schooley, Aza Swayzer, Aaliyah Cowan, Alexis Cowan, Darryl Fletcher, Kristen Gould, Corey Muniz, Emanuel Scott, Michelle Cuevas Beltran, Mackenzie Peter, Macy Schwarz, Lauren Thomas, Tyra Jansma, Austin Lyons, Kylara Steffen, Lea Williams, TaNeka Williamson, Laura Cardenas, Josiah Trinble, Abby Thompson, and Michael Pologlze

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President, Janice Lund, called the meeting to order at 4:38 P.M.

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REVIEW AND APPROVAL OF AGENDA

Jane Nolan Goeken motioned, with a second from Bob Jennings, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second from Bob Jennings, to accept and approve the minutes of the September 21, 2021, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second by Jane Nolan Goeken, to approve the consent agenda as presented.

Position Changes:

Maritza Acosta, from Dining Services Cook to Pathway Navigator, effective 10/15/2021, \$20.70 /hour

Dawn Kollasch, from Allied Health Programmer/Industry Trainer to Director of Career Focused Training and Community Programs, effective 11/01/2021, \$66,417

New Hires:

Kathleen Hoover, AEL/ESL Instructor, Spencer, PT, \$20.70/hour

Tina Pyawasit, AEL/ESL Instructor, Estherville, PT, \$20.70/hour

Katlyn Kneifl, Data Specialist, Estherville, FT, \$17.75/hour

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New Hires Continued

David Coffey, Custodial/Maintenance, Emmetsburg, PT, \$14.32/hour

Michael Olson, Buildings & Grounds Assistant Manager, Estherville, FT, \$24.37/hour

Abigail Siadek, Upward Bound Advisor, Emmetsburg, FT, \$38,000

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Student Leadership

Julie Williams, Executive Dean of Students, spoke briefly about the importance of student leaders on each of our campuses. The student leaders were introduced by Annie Kalous, Director of Admissions, Troy Larson, Athletics Director/Men's Head Basketball Coach/Housing Director, Katie King, Head Softball Coach/Student Senate Coordinator, Jeremy Ward, Housing Coordinator/Student Senate Advisor, and Sam Cain, Housing / Student Senate Advisor & Women's Assistant Soccer Coach. All students provided their name, program and answered questions from the Board. The Board took a few minutes to meet and greet the student leaders.

GAMING GRANT APPLICATION

A) Palo Alto County Gaming Development Corporation (PACGDC) Grant Application Proposals

Robert Leifeld, Vice President of Administration, presented the Palo Alto County Gaming Development Corporation grant application proposals for 2021.

The mini-grant proposal requests a dedicated computer for the existing Clevertouch in the Emmetsburg Public Library. The college's 10% match would be \$126. The full-grant proposal is for the Smith Wellness Center to replace workout equipment, including such items as treadmills, ellipticals, and other needs within the cardiovascular room. The quote for the equipment is \$64,059, and the grant would cover \$48,044. The college's 25% match would be \$16,015.

Following the presentation, a motion was made by Jane Nolan Goeken, with a second by Bob Jennings, to approve the submission of the mini-grant and full-grant application proposals as presented.

The vote was called, and the motion was approved unanimously.

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COMMUNITY & BUSINESS RELATIONS

A) Community & Business Relations Update

Jolene Rogers, Executive Director of Community & Business Relations, provided an update. Iowa Lakes Community College hosted an Industry 4.0 roundtable in Spencer with five businesses attending. The Iowa Economic Development Authority has a matching grant program to assist businesses once a free assessment from Iowa State CIRAS has been completed.

FACILITIES

A) Public Hearing and Action on Bids--Sale of Emmetsburg Property

Delaine Hiney, Executive Director of Facilities Management, held a public hearing for the proposed sale of the south 42' starting 2' north of the south property pins of Lot 4, Block 2 Higley's 2nd Addition, Emmetsburg, Iowa. There were three calls inquiring about the property, but only one bid was submitted. There were no written or verbal concerns about the sale of the property, and the public hearing was closed.

A motion was made by Bob Jennings, with a second by Todd Johnson, to sell the south 42' starting 2' north of the south property pins of Lot 4, Block of Higley's 2nd Addition in Emmetsburg, Iowa to Doug and Marjory Merrill for the amount of \$6,150 and authorize the college president to sign any and all necessary documents.

The vote was called, and the motion was approved unanimously.

B) Facilities Update

Delaine Hiney, Executive Director of Facilities Management, presented information on the roof repairs at the Estherville campus and the Administration Building.

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TREASURER'S REPORT / MONTHLY BILLS

A) Financial Report

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Janice Lund, with a second by Jane Nolan Goeken, to accept the financial report and to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Iowa Association of Community College Presidents

College President, Valerie Newhouse, reported on the President's meeting at the end of September.

B) Iowa Association of Community College Trustees

Board President, Janice Lund, gave a brief report on the September Trustee's meeting.

C) Trustee Comments

None to report.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:52 P.M.

Cindy L. Oviatt, Board Secretary