

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
JULY 20, 2021
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BOARD WORK SESSION

ROOM 38

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in Room 38 at the Iowa Lakes Community College Algona Campus, 2111 Hwy 169 North, Algona, IA, at 4:00 P.M. on Tuesday, July 20, 2021, prior to the regular monthly board meeting. This public meeting and work session aimed to review the agenda for the regular monthly meeting and briefly discuss related topics.

MEMBERS PRESENT

Janice Lund President
Christopher Fuhrman
Jane Nolan Goeken
Bob Jennings
Todd Johnson
Arden Kinnander

MEMBERS ABSENT

Pat Kibbie Vice President

GUESTS

Valerie Newhouse College President
Cindy Oviatt Board Secretary

DISCUSSION

College President Newhouse reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:30 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in Rooms 33 & 35 at the Iowa Lakes Community College Algona Campus, 2111 Hwy 169 North, Algona, IA, on Tuesday, July 20, 2021, beginning at 4:30 P.M.

MEMBERS PRESENT

Janice Lund President
Christopher Fuhrman
Jane Nolan Goeken
Bob Jennings
Todd Johnson
Arden Kinnander

Valerie Newhouse College President
Cindy Oviatt Board Secretary

MEMBERS ABSENT

Pat Kibbie Vice President

GUESTS

Tom Brotherton, Beth Elman, Delaine Hiney, Robert Leifeld, Dan Lutat, Kathy Muller, Jolene Rogers, Jeff Soper, Julie Williams, Theresa Waechter, Travis Hoyle, Shelly Brown, Dawn Bernhard, and Terry Kinseth.

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President, Janice Lund, called the meeting to order at 4:32 P.M.

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REVIEW AND APPROVAL OF AGENDA

Arden Kinnander motioned, with a second from Todd Johnson, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Bob Jennings, with a second from Chris Fuhrman, to accept and approve the minutes of the June 15, 2021, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Todd Johnson, to approve the consent agenda and supplemental contracts as presented.

Resignations:

Kaden Huntrods, Men's/Women's Swim Coach/Enrollment Coach, effective July 16, 2021
Bill Dickey, Continuing Education Industry Trainer, effective August 5, 2021
Corey Meyer, Enrollment Coach, effective August 6, 2021

Position Changes:

Sierra Elbert, Continuing Education Dog Grooming, from Coordinator to Programmer, \$50,752
Elisabeth Virkler, Continuing Education EMT/EMS, from Coordinator to Programmer, \$50,752

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New Hires:

Nick Semnani, Assistant Coach Men's Soccer/Student Advisor, Spencer, FT, \$36,920
Kevin Hale, Cook, Estherville, PT, \$13.25/hr.
Kevin Diehl, Accounting Specialist Instructor/Coordinator, Estherville, FT, \$70,000
Habte Gebrehiwot, Math Instructor, Estherville, FT, \$57,000
Mary Prososki, College & Career Ready Counselor, Estherville, FT, \$57,500
Tony Condon, Institutional Advancement Coordinator, Administration, FT, \$20.17/hr.
Mischelle Dahna, Facilities Specialist, Administration, FT, \$17.75/hr.
Harley Bolstad, Computer Technician, Estherville, FT, \$44,450
Cody Prather, Energy Industry Programmer, Estherville, FT, \$57,242
Lexi Willson, Digital Marketing, Social Media & Web Coord., Estherville, FT, \$20.17/hr.

The vote was called, and the motion was approved unanimously.

B) Holiday Consideration

The federal government has declared "Juneteenth," or June 19, as a new federal holiday recognizing the end of slavery. Following the information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Bob Jennings, to approve recognizing Juneteenth as a paid holiday and to modify the 2022 calendar as presented.

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Algona Campus—Theresa Waechter

Robert Leifeld, Vice President of Administration, introduced Theresa Waechter, Algona Campus Supervisor. Theresa gave a brief report on the Algona Campus operations, introduced the Algona staff present, and introduced Travis Hoyle. Travis told of his journey completing his High School Equivalency Diploma (HSED).

B) Tietz Entrepreneurial Center Update

Robert Leifeld, Vice President of Administration, introduced Shelly Brown, Tietz Entrepreneurial Center Coordinator. Shelly reported on the focus of the center and the partnerships created in Kossuth County and beyond. The Youth Entrepreneur Showcase is an upcoming opportunity for middle through high school and college students to share their product or service for sale at the Kossuth County Fair.

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BOARD POLICY #705 CHANGE—FIRST READING

Julie Williams, Executive Dean of Students, presented the First Reading of Board Policy #705 to add this sentence to the existing policy for the Board's consideration. *"This policy is made and published by Iowa Lakes Community College to prohibit intellectual restrictions and penalties based on protected speech, including political speech, to the fullest extent of the First Amendment of the United States Constitution."* Following the presentation, a motion was made by Bob Jennings, with a second by Todd Johnson, to accept the First Reading with the changes and waive the Second Reading of Board Policy #705 to update the policy as presented.

The vote was called, and the motion was approved unanimously.

FACILITIES

A) Sale of Emmetsburg Property

Delaine Hiney, Executive Director of Facilities Management, provided information about the possibility and process of selling part of a residential lot near the college's large dormitory at the Emmetsburg Campus. Following the presentation, a motion was made by Chris Fuhrman, with a second by Arden Kinnander, to approve starting the process to attain the necessary approvals for selling the Emmetsburg property as presented.

The vote was called, and the motion was approved unanimously.

B) Facilities Update

Delaine Hiney, Executive Director of Facilities Management, presented an update. The revised 2022-2028 Facilities Master Plan will be brought to the Board for consideration next month, and the Farm Lab is getting closer to completion.

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COMMUNITY & BUSINESS RELATIONS

A) 260E New Jobs Training Preliminary Agreement

Jolene Rogers, Executive Director of Community & Business Relations, presented a 260E New Jobs Training Agreement from an Emmet County business. Following the presentation, a motion was made by Jane Nolan Goeken, with a second from Arden Kinnander, to approve the 260E New Jobs Training Preliminary Agreement as presented.

B) Community & Business Relations Update

Jolene Rogers, Executive Director of Community & Business Relations, provided an update. Continuing Education has many classes and enrollments for FY 2022 secured and has completed contract training projects for 48 companies. Jolene provided an update on the CARES ACT projects with high school partnership staff looking for businesses to match students. The Industrial Maintenance Apprenticeship Classroom continues to be scheduled for electrical and programmable logic control classes.

TREASURER'S REPORT / MONTHLY BILLS

A) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the monthly bills for approval. A motion was made by Chris Fuhrman, with a second by Arden Kinnander, to approve the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

B) Settlement of Gateway North Regime Property

Jeff Soper, Chief Financial Officer, presented information on the settlement of the debt owed for the former Compass Pointe section located at the Gateway North Horizontal Property. Following the report, a motion was made by Todd Johnson, with a second by Jane Nolan Goeken, to accept the offer as presented.

The vote was called, and the motion was approved unanimously.

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ORAL REPORTS

A) Iowa Association of Community College Presidents

The Presidents will meet this week.

B) Iowa Association of Community College Trustees

The Trustees will meet this week.

C) Trustee Comments

None to report.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:25 P.M.

Cindy L. Oviatt, Board Secretary