

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
JUNE 15, 2021
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BOARD WORK SESSION

ROOM 110

4:00 P.M.

The Iowa Lakes Community College Board of Trustees met in Room 110 at the Iowa Lakes Community College Spencer Campus, 1900 Grand Avenue, Spencer, IA, at 4:00 P.M. on Tuesday, June 15, 2021, prior to the regular monthly board meeting. This public meeting and work session aimed to review the agenda for the regular monthly meeting and briefly discuss related topics.

MEMBERS PRESENT

Janice Lund	President
Pat Kibbie	Vice President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	
Arden Kinnander	

MEMBERS ABSENT

None.

GUESTS

Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

DISCUSSION

College President Newhouse reviewed the regular monthly board meeting agenda and briefly discussed those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:30 P.M.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
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The Board of Trustees of Iowa Lakes Community College met in regular session in Rooms 108 A & B at the Iowa Lakes Community College Spencer Campus, 1900 Grand Avenue, Spencer, IA, on Tuesday, June 15, 2021, beginning at 4:30 P.M.

MEMBERS PRESENT

Janice Lund	President
Pat Kibbie	Vice President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	
Arden Kinnander	
Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

MEMBERS ABSENT

None.

GUESTS

Kathy Muller, Robert Leifeld, Jolene Rogers, Thomas Brotherton, Jeff Soper, Beth Elman, Dan Lutat, Delaine Hiney, Scott Stokes, Julie Williams, Mary Faber, Darrell Todd, Ellie Larsen, Jacque Carstens, Michael Wampler, Michael Anderson, and Abby Kintzle

MEDIA PRESENT

None.

CALL TO ORDER

Board President, Janice Lund, called the meeting to order at 4:37 P.M.

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REVIEW AND APPROVAL OF AGENDA

Bob Jennings motioned, with a second from Arden Kinnander, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second from Pat Kibbie, to accept and approve the minutes of the May 18, 2021, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

DELEGATIONS, PUBLIC COMMENT AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Chris Fuhrman, to approve the consent agenda, and supplemental contracts as presented.

Resignation:

Kevin Nolan, Assistant Men's Soccer/Advisor, effective June 12, 2021.

Position Changes:

Laura Haburn, from Facilities Specialist to Compliance & Grant Writer, \$46,500
Deloris Young, from Community & Business Relations Specialist to Community &
Business Relations Coordinator \$20.40

New Hires:

Ethan Johnson	English/Comm. Inst.	Spencer	FT	\$43,000
Kristi Larson	Upward Bound Advisor	Emmetsburg	FT	\$38,000

The vote was called, and the motion was approved unanimously.

B) Adjunct Rate Change

Following the information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Pat Kibbie, with a second by Arden Kinnander, to approve increasing the rate of pay for Adjunct Instructors from \$625 per credit to \$675 per credit as presented.

The vote was called, and the motion was approved unanimously.

IOWA LAKES REPORT

A) Spencer Campus—Mary Faber

Robert Leifeld, Vice President of Administration, introduced Mary Faber, Spencer Campus Director. Mary gave a brief report on the Spencer Campus operations and the staff present introduced themselves.

B) Massage Therapy

Robert Leifeld, Vice President of Administration, introduced Ellie Larsen, Massage Therapy Instructor. Ellie provided information on the strengths of the program and the Massage Therapy program during the last year. Ellie introduced student Abby Kintzle. Abby spoke about her journey in the program.

COMMUNITY & BUSINESS RELATIONS

A) Community & Business Relations Update

Jolene Rogers, Executive Director of Community & Business Relations, provided an update on the Foundation transition of duties to Dan Lutat and gave a scholarship update. The Career Magazine is at the printers with delivery expected the first week in July. Jolene provided an update on the Employer Innovation Grant, the Career Ready! Summer Internship Program, and the GEER 2 program.

HEAD START CONTRACT

Tom Brotherton, Executive Dean of the Emmetsburg Campus, presented the FY 2022 Head Start contract for the board's consideration. Following the discussion, a motion was made by Pat Kibbie, with a second by Arden Kinnander, to approve the FY 2022 Head Start contract as presented.

The vote was called, and the motion was approved unanimously.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Report

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Jane Nolan Goeken, with a second by Arden Kinnander, to approve the financial report and the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

C) Dormitory System Fund Budget

Jeff Soper, Chief Financial Officer, presented the Dormitory System Fund Budget. Following the report, a motion was made by Arden Kinnander, with a second by Bob Jennings, to approve the Dormitory System Fund Budget as presented.

The vote was called, and the motion was approved unanimously.

D) FY 2022 Working Budget

Jeff Soper, Chief Financial Officer, presented the FY 2022 Working Budget. Following the presentation, a motion was made by Chris Fuhrman, with a second from Todd Johnson to approve the FY 2022 Working Budget as presented.

The vote was called, and the motion was approved unanimously.

ORAL REPORTS

A) Iowa Association of Community College Presidents

The Presidents had their annual retreat and among the items discussed were State General Aid, 260F Funds, and GAP Tuition.

B) Iowa Association of Community College Trustees

The Trustees will meet at the virtual IACCT Conference in July.

C) Trustee Comments

None to report.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:34 P.M.

Cindy L. Oviatt, Board Secretary