

**BOARD WORK SESSION  
IOWA LAKES COMMUNITY COLLEGE  
MARCH 16, 2021  
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**BOARD WORK SESSION**

**SERT FACILITY**

**4:00 P.M.**

The Board of Trustees of Iowa Lakes Community College met in the Snap-On Room at the Iowa Lakes Community College SERT Facility, 2421 7<sup>th</sup> Avenue South, Estherville, IA at 4:00 P.M. on Tuesday, March 16, 2021, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and briefly discuss related topics.

**MEMBERS PRESENT**

Janice Lund	President
Pat Kibbie	Vice President (Phone)
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	(Phone)
Todd Johnson	
Arden Kinnander	

**MEMBERS ABSENT**

None

**GUESTS**

Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

**DISCUSSION**

College President Newhouse reviewed the agenda for the regular monthly board meeting and conducted a brief discussion related to those items. No decisions were made, and no action was taken.

**ADJOURNMENT**

The work session adjourned at 4:24 P.M.

**REGULAR BOARD MEETING  
IOWA LAKES COMMUNITY COLLEGE  
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Snap-On Room at the Iowa Lakes Community College SERT Facility, 2421 7<sup>th</sup> Avenue South, Estherville, IA, on Tuesday, March 16, 2021, beginning at 4:30 P.M.

**MEMBERS PRESENT**

Janice Lund	President
Pat Kibbie	Vice President (Phone)
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	(Phone)
Todd Johnson	
Arden Kinnander	
Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

**MEMBERS ABSENT**

None

**GUESTS**

Delaine Hiney, Kathy Muller, Jolene Rogers, and Jeff Soper

**MEDIA PRESENT**

Mike Tidemann

**CALL TO ORDER**

Board President, Janice Lund, called the meeting to order at 4:30 P.M.

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**REVIEW AND APPROVAL OF AGENDA**

Arden Kinnander made a motion, with a second from Jane Nolan Goeken, to accept and approve the agenda as written.

The vote was called, and the motion was approved unanimously.

**REVIEW AND APPROVAL OF MINUTES**

A motion was made by Todd Johnson, with a second from Arden Kinnander, to accept and approve the minutes of the February 16, 2021, regular board meeting as written.

The vote was called, and the motion was approved unanimously.

**DELEGATIONS, PUBLIC COMMENT AND COMMUNICATIONS**

None.

**PERSONNEL / CONSENT AGENDA**

**A) Resignations / New Hires / Contracts**

Following the information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Arden Kinnander, to approve the consent agenda and supplemental contracts as presented.

The vote was called, and the motion was approved unanimously.

**IOWA LAKES REPORT**

**A) GAP/PACE Programs**

Jolene Rogers, Executive Director of Community & Business Relations, presented information on the Pathway for Academic Career and Employment (PACE) and GAP programs offered at Iowa Lakes Community College. Jolene also provided information on the Food Assistance, Employment, and Training (FAE&T) program available at the college.

**COMMUNITY & BUSINESS RELATIONS**

**A) Donations**

Jolene Rogers, Executive Director of Community & Business Relations, shared information on three donations.

- Kohler, Inc., donated ten engines for the Powersports & Power Equipment program.
- A final endowment contribution from the Dr. Gerald Wieneke Estate for the Arthur & Audrey Smith Wellness Center.
- A \$12,000 donation to establish the J & J Scholarship Fund to support North Union students.

Following the presentation, a motion was made by Jane Nolan Goeken with a second by Arden Kinnander, to accept the donations.

The vote was called, and the motion was approved unanimously.

**B) 260E New Jobs Training Preliminary Agreement**

Jolene Rogers, Executive Director of Community & Business Relations, presented a 260E New Jobs Training Agreement from a Dickinson County business for Board approval. Following the presentation, a motion was made by Todd Johnson, with a second from Arden Kinnander, to approve the 260E New Jobs Training Preliminary Agreement as presented.

The vote was called, and the motion was approved unanimously.

**C) Community & Business Relations Update**

Jolene Rogers, Executive Director of Community & Business Relations, provided an update. The college received notice of an award for a second Employer Innovation Grant. The EMT candidates are testing at the Emmetsburg Campus. This weekend is the Professional Dog Grooming Competitive Event.

**FACILITIES**

**A) Change Order #3 Farm Lab Project**

Delaine Hiney, Executive Director of Facilities Management, presented information on Change Order #3 which includes building relocation, water line revisions, and revising the site sewer drainage for a total of \$6,943. Following the presentation, a motion was made by Arden Kinnander, with a second by Jane Nolan Goeken, to accept Change Order #3 as presented and authorize the College President to sign any and all documents.

The vote was called, and the motion was approved unanimously.

**B) Facilities Update**

Delaine Hiney, Executive Director of Facilities Management, provided an update. The COVID clinic at the Christensen Building last Saturday went well with approximately 1,139 people being vaccinated. The location for the next COVID clinic will be at the SERT building.

**TREASURER'S REPORT / MONTHLY BILLS**

**A) Financial Report**

**B) Monthly Bills**

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Chris Fuhrman, with a second by Todd Johnson, to approve the financial report and the payment of the monthly bills as listed and presented.

The vote was called, and the motion was approved unanimously.

**ORAL REPORTS**

**A) Iowa Association of Community College Presidents**

The Presidents met last week, and a local legislature forum will be held at the Spirit Lake campus on April 3.

**B) Iowa Association of Community College Trustees**

The Trustees met and Board President Janice Lund reported on the topics discussed.

**C) Trustee Comments**

Bob Jennings thanked everyone for their kind thoughts during his hospital stay.

**ADJOURNMENT**

Following no further discussion, the meeting adjourned at 5:08 P.M.

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Cindy L. Oviatt, Board Secretary