



NORTHWEST STEM ADVISORY BOARD MEETING MINUTES

Friday, February 24, 2017

Virtual Meeting

Members in Attendance: Beth Bunkers, Eric Forseth, Mary Trent and Wade Weber

Guests: Angel Mendez, Communications and Marketing Manager for The Iowa Governor's STEM Advisory Council; Carrie Rankin, Assistant Director for Development for The Iowa Governor's STEM Advisory Council

Members Absent: Teresa Alesch, John Bedward, Kathleen Bottaro, Derek Brower, Linda Gray, Sherry McGill, and Mark Zabawa

2017-18 STEM Scale-Up Program Application Update

Forty-five applications were received by Thursday, February 23 from educators within the NW STEM region. The application deadline is Friday, March 3.

NW STEM Advisory Board members will be actively involved in the application review process. The following timeline has been established for evaluation:

- Friday, March 3 – Application deadline
- Monday, March 6 – Advisory board members receive applications for review
- Friday, March 17 – Deadline to return evaluations to NW STEM office
- Monday, March 20 (or Tuesday, March 21) – Final review of applications during NW STEM Advisory Board meeting. Selections will be sent on to state during final week in March
- April 3 – Scale-Up awards announced

Financial Update

An update was provided on the 2016-17 STEM budget, which included a discussion on expected expenditures for Scale-Ups and festivals. The Council has provided a list of allowable expenditures for residual dollars. Carrie Rankin provided information on the Integrated Management System, a new comprehensive data system as a possible use for residual dollars.

NW STEM Manager Search Update

Carrie Rankin announced that Mary Trent has been selected as the new NW STEM Manager, with a starting date during the second week of March. An official press release will be sent out from the state on February 28. NW STEM will inform constituents on March 1.

NW STEM Advisory Board Vacancies

The NW STEM Advisory Board will have several vacancies to fill this year. Advisory board members are encouraged to reach out to individuals from under-represented areas in our region and invite them to attend an upcoming meeting. A NW Region map will be distributed which shows areas in need of representation as well the application link. Applicants will need to apply through the State's website and will to undergo a formal review process.

- Current vacancies: K-12 Student/Parent, Nonprofit/Informal Learning Centers, Business/Industry, Private College/University and Economic Development/Chamber of Commerce.
- Advisory board members are encouraged to inform the board of potential members
- Application link: [STEM Advisory Board, Northwest Regional](#)

Code Iowa Professional Development

Twenty schools from NW Iowa officially participated in Code Iowa last December and were offered an opportunity to attend coding workshops this spring with financial assistance. The NW Region workshop was held on Tuesday, February 21 in Sioux Center.

Role of Advisory Board in Externship Expansion

Advisory board members are encouraged to reach out to regional businesses to provide information on teacher externships. Members are encouraged to pass on potential names to the Iowa Governor's STEM Advisory Council for further contact. Seven educators were placed in externships in the NW STEM region during the summer of 2016. For more information on Teacher Externships, check out the following links:

- [NW STEM Teacher Externships](#)
- [Iowa STEM Teacher Externships](#)

Upcoming STEM Events in the Region

- March 3 - Scale-Up applications due/review process begins
- March 15 – Making a Difference: Women in STEM Conference - ILCC, Estherville
- March 20 or 21 - NW STEM Advisory Board Meeting - Northwestern College, Orange City
- March 27 - Iowa STEM Council Web Meeting
- April 3 - Scale-Up awards announced
- April 10 - Regional STEM Boards Mega-meeting – DMACC, Ankeny
- April 27 - Aviation Exploration - ILCC, Estherville

March Meeting Date Change

A Doodle Poll will be sent out to advisory board members to indicate availability for the March meeting. The meeting will be held at Northwestern College in Orange City.