

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
JUNE 18, 2019
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BOARD WORK SESSION

SPENCER CAMPUS

4:00 P.M.

The Board of Trustees of Iowa Lakes Community College met in Room 109 at the Iowa Lakes Community College Spencer Campus, 1900 Grand Avenue, Spencer, IA at 4:00 P.M. on Tuesday, June 18, 2019, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and briefly discuss related topics.

MEMBERS PRESENT

Janice Lund	President
Pat Kibbie	Vice President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	

ABSENT

Arden Kinnander

GUESTS

Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

DISCUSSION

College President Newhouse reviewed the agenda for the regular monthly board meeting and a brief discussion was conducted related to those items. No decisions were made and no action was taken.

ADJOURNMENT

The work session adjourned at 4:26 P.M.

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The Board of Trustees of Iowa Lakes Community College met in Rooms 108A & B at the Iowa Lakes Community College Spencer Campus, 1900 Grand Avenue, Spencer, IA on Tuesday, June 18, 2019, beginning at 4:30 P.M.

MEMBERS PRESENT

Janice Lund	President
Pat Kibbie	Vice President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	
Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

ABSENT

Arden Kinnander

GUESTS PRESENT

Tom Brotherton, Beth Elman, Robert Leifeld, Kathy Muller, Jolene Rogers, Jeff Soper, Julie Williams, Mary Faber, Ann Wimmer, Michael Wampler, Jacque Carstens, Dana Grafft, Mary Westphalen, Diane Jackson, Mariah Wills, Val Curry, Tom Blair, Jennifer Peterson, Susan Pietz, Roger Ingledue, Teresa Ball, Kella Klinker Simonin, Carl Klein, Sara Koepp and Janice Peterson

MEDIA PRESENT

Mike Tidemann
Joseph Hopper

CALL TO ORDER

Board President Janice Lund called the meeting to order at 4:30 P.M.

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REVIEW AND APPROVAL OF AGENDA

Bob Jennings made a motion, with a second from Pat Kibbie, to accept and approve the agenda as written.

Motion approved.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second from Jane Nolan Goeken, to accept and approve the minutes of the May 21, 2019, regular board meeting as written.

Motion approved.

DELEGATIONS, PETITIONS, & COMMUNICATIONS

None.

REQUEST TO CHANGE OCTOBER BOARD MEETING DATE

Following information from Board President, Janice Lund, a motion was made by Pat Kibbie, with a second from Todd Johnson, to approve the date change of the October Board meeting to October 8, 2019.

Motion carried.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Bob Jennings, to approve the consent agenda and supplemental contracts as presented.

Resignation:

Martin Hilberg, Math Instructor, effective at the end of his FY 2019 contract

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Position Changes:

Doug Sutton, Campus Store Coordinator to Online Resource Coordinator for ICCOC (Position reimbursed by ICCOC)

David DeVary, Computer Programming Instructor/Coordinator to College Management Systems Information Director (Part of this contract will include teaching his second year students in FY 2020)

New Hires:

Brandon DeClercq	Enrollment Coach	Emmetsburg	FT
Elizabeth Virkler	Cont. Ed Coordinator	Emmetsburg	FT
Scott Stokes	Exec. Dean Estherville Campus	Estherville	FT
Janet Leifeld	STEM Office Associate	Estherville	PT
Brooke Hagen	Assist. to Exec. Dean Students	Estherville	FT
Dennis McDonald	Instructional Assistant	Spirit Lake	PT

Motion approved.

IOWA LAKES REPORT

A) Spencer Campus Operations – Mary Faber

Robert Leifeld, Vice President of Administration, introduced Mary Faber, Spencer Campus Director, who introduced the Spencer staff and gave a brief report on the activities at the Spencer Campus. Teresa Ball, Clay County Career Pathway Navigator, presented information on Third Age College projects at the Spencer Campus and introduced Kella Klinker Simonin. Kella presented additional information about the classes taught in the Third Age College program. The Board took the opportunity to ask questions following the presentation.

UPDATE

A) Head Start Contract

Tom Brotherton, Executive Dean of the Emmetsburg Campus, presented the FY 2020 Head Start contract for the board's consideration. Following discussion, a motion was made Chris Fuhrman, with a second by Jane Nolan Goeken, to approve the FY 2020 Head Start contract as presented.

Motion approved.

B) Title III

Tom Brotherton, Executive Dean of the Emmetsburg Campus, presented an update on the Title III Grant that was awarded to Iowa Lakes in 2016. Tom provided information about the active learning technologies in the classrooms, exploring advanced teaching methods with faculty, and piloting active learning simulation in the Agriculture and Nursing programs. Tom shared data and feedback from surveys from nursing students.

BOARD POLICIES #103 AND #105

Cindy Oviatt, Board Secretary, presented the first reading of Board Policy #103 to reflect the wording changes on the election law changes. A motion was made by Jane Nolan Goeken, with a second by Todd Johnson, to accept the wording changes in Board Policy #103 and to waive the second reading.

Motion was approved.

Cindy Oviatt, Board Secretary, presented the first reading of Board Policy #105 to reflect the wording changes on the election law changes. A motion was made by Jane Nolan Goeken, with a second by Bob Jennings, to accept the wording changes in Board Policy #105 and to waive the second reading.

Motion was approved.

COMMUNITY & BUSINESS RELATIONS

A) Community & Business Relations Update

Jolene Rogers, Executive Director of Community & Business Relations, provided information to the board about Future Ready Iowa and discussion forums held in four of the five counties, Last Dollar Scholarships, summer orientations, the Dickinson County Scholarship Non-Event Event, Heldt-Laker Memorial Scholarship Outing, and graduation at the Emmetsburg Campus on July 26.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Jane Nolan Goeken, with a second from Chris Fuhrman, to approve the financial report and payment of monthly bills as listed and presented.

Motion was approved.

C) Dormitory System Fund Budget

Jeff Soper, Chief Financial Officer, presented the annual Dormitory System Fund Budget. Following the presentation, a motion was made by Todd Johnson, with a second by Pat Kibbie, to approve the Dormitory System Fund Budget as presented.

Motion was approved.

D) FY 2020 Operational Budget

Jeff Soper, Chief Financial Officer, presented the FY 2020 Operational Budget. Following the presentation, a motion was made by Janice Lund, with a second by Bob Jennings, to approve the FY 2020 Operational Budget as listed and presented.

Motion was approved.

ORAL REPORTS

A) Iowa Association of Community College Presidents

College President Valerie Newhouse reported Iowa Lakes hosted the presidents for the annual retreat in May. Topics discussed during the meeting were Legislative Priorities, Future Ready Iowa, and the Last Dollar Scholar programs.

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B) Iowa Association of Community College Trustees

Janice Lund presented information from the June Trustee meeting. Topics discussed included college security, TIAA and IPERS, and Iowa Workforce Development.

C) Trustee Comments

None.

FUTURE EVENTS

The next regular monthly Board meeting will be on Tuesday, July 16, 2019, at the Algona Campus, 2111 Hwy. 69 North, Algona, Iowa.

- 4:00 P.M. Board Work Session
- 4:30 P.M. Board Meeting

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:47P.M..

Cindy L. Oviatt, Board Secretary