

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
SEPTEMBER 15, 2020
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BOARD WORK SESSION

SERT FACILITY

4:15 P.M.

The Board of Trustees of Iowa Lakes Community College met in the Snap-On Room at the Iowa Lakes Community College SERT Facility, 2421 7th Avenue South, Estherville, IA at 4:15 P.M. on Tuesday, September 15, 2020, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and briefly discuss related topics.

MEMBERS PRESENT

Janice Lund	President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	
Arden Kinnander	

MEMBERS ABSENT

Pat Kibbie	Vice President
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GUESTS

Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

DISCUSSION

College President Newhouse reviewed the agenda for the regular monthly board meeting and conducted a brief discussion related to those items. No decisions were made, and no action was taken.

ADJOURNMENT

The work session adjourned at 4:25 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Snap-On Room at the Iowa Lakes Community College SERT Facility, 2421 7th Avenue South, Estherville, IA, on Tuesday, September 15, 2020, beginning at 4:30 P.M.

MEMBERS PRESENT

Janice Lund	President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	
Arden Kinnander	
Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

MEMBERS ABSENT

Pat Kibbie	Vice President
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GUESTS

Lecia Berven, Delaine Hiney, Robert Leifeld, Kathy Muller, Jolene Rogers, and Jeff Soper

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Janice Lund called the meeting to order at 4:30 P.M.

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REVIEW AND APPROVAL OF AGENDA

Jane Nolan Goeken made a motion, with a second from Arden Kinnander, to accept and approve the agenda as written.

The vote was called and the motion approved unanimously.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second from Bob Jennings, to accept and approve the minutes of the August 18, 2020, regular board meeting as written.

The vote was called:

Ayes: Johnson, Jennings, Fuhman, Kinnander, and Lund

Nays: None

Abstain: Goeken

Motion approved.

DELEGATIONS, PUBLIC COMMENT AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Chris Fuhman, with a second by Jane Nolan Goeken, to approve the consent agenda and supplemental contracts as presented.

New Hires:

Rena Hansen	Campus Store Associate	Emmetsburg	PT	\$12.40/hr.
Emilee Burmeister	Library Assistant	Emmetsburg	PT	\$12.40/hr.
Lyle Clarken	Maintenance	Estherville	FT	\$18.25/hr.

The vote was called and the motion approved unanimously.

INSTRUCTION & DEVELOPMENT

A) Introduce New Faculty (PowerPoint Presentation)

Robert Leifeld, Vice President of Administration, presented a PowerPoint of new faculty who have been hired since last September and gave a brief history of their qualifications.

Monica Edmonds	Nursing Instructor
Dwayne Hoss	Assistant Chief Flight Instructor
Tanner Metz	Chemistry Instructor
Weston Miller	Computer Programming & Web Design Coordinator/Instructor
Laurie Pearson	Cosmetology Program Coordinator/Instructor

IOWA LAKES REPORT

A) Higher Learning Commission (HLC) Focused Visit Report

Robert Leifeld, Vice President of Administration, presented a PowerPoint and briefly discussed the components of the November Focused Visit. He then introduced Lecia Berven, Assessment Coordinator, (joined by Zoom), who presented how Iowa Lakes uses Canvas for assessment.

FACILITIES

A) Facilities Update

Delaine Hiney, Executive Director of Facilities Management, provided an update on the progress of the Farm Lab building and Cosmetology remodel.

COMMUNITY & BUSINESS RELATIONS

A) Donation

Jolene Rogers, Executive Director of Community & Business Relations, presented information about a donation for the Oliver Anderson Memorial Scholarship. Arden Kinnander motioned, and Todd Johnson seconded, to accept the \$10,000 scholarship donation as presented.

The vote was called and the motion approved unanimously.

B) 260E New Jobs Training Preliminary Agreement

Jolene Rogers, Executive Director of Community & Business Relations, presented a 260E New Jobs Training Agreement from an Emmet County business for Board approval. Following the presentation, a motion was made by Chris Fuhrman, with a second from Jane Nolan Goeken, to approve the 260E New Jobs training Preliminary Agreement as presented.

The vote was called and the motion approved unanimously.

C) Community & Business Relations Update

Jolene Rogers, Executive Director of Community & Business Relations, provided an update. Continuing Education is preparing the year-end report, and the career coaches state report has been submitted. Jolene presented information on gifts for 2020.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Bob Jennings, with a second by Chris Fuhrman, to approve the financial report and the payment of the monthly bills as listed and presented.

The vote was called and the motion approved unanimously.

ORAL REPORTS

A) Iowa Association of Community College Presidents

College President Valerie Newhouse reported that the Presidents met on September 2. Among the topics discussed at the meeting were the Department of Education report, welcomed Director Lebo to the Department of Education, GEER Funding, the PTK event in March, and the IACCT Executive Director search.

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B) Iowa Association of Community College Trustees

Board President Janice Lund reported on the search for the IACCT Executive Director position and the special presentation.

C) Trustee Comments

None.

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:47 P.M.

Cindy L. Oviatt, Board Secretary