

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
MARCH 17, 2020
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BOARD WORK SESSION

S.E.R.T. BUILDING

4:00 P.M.

The Board of Trustees of Iowa Lakes Community College met in the Snap-on Room and via phone at the Iowa Lakes Community College SERT Building, 2421 7th Avenue, Estherville, IA at 4:00 P.M. on Tuesday, March 17, 2020, prior to the regular monthly board meeting. The purpose of the public meeting and work session was to review the agenda for the regular monthly meeting and briefly discuss related topics.

MEMBERS PRESENT

Janice Lund	President
Christopher Fuhrman	Phone
Jane Nolan Goeken	Phone
Bob Jennings	Phone
Todd Johnson	Phone
Arden Kinnander	

MEMBERS ABSENT

Pat Kibbie	Vice President
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GUESTS

Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

DISCUSSION

College President Newhouse reviewed the agenda for the regular monthly board meeting and a brief discussion was conducted related to those items. No decisions were made and no action was taken.

ADJOURNMENT

The work session adjourned at 4:27 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Snap-On Room and via phone at the Iowa Lakes Community College SERT Building, 2421 7th Avenue, Estherville, IA, on Tuesday, March 17, 2020, beginning at 4:30 P.M.

MEMBERS PRESENT

Janice Lund	President
Christopher Fuhrman	Phone
Jane Nolan Goeken	Phone
Bob Jennings	Phone
Todd Johnson	Phone
Arden Kinnander	
Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

MEMBERS ABSENT

Pat Kibbie	Vice President
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GUESTS

Tom Brotherton, Beth Elman, Delaine Hiney, Robert Leifeld, Kathy Muller, Jolene Rogers, Jeff Soper, Scott Stokes, and Julie Williams.

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Janice Lund called the meeting to order at 4:31 P.M.

REVIEW AND APPROVAL OF AGENDA

Arden Kinnander made a motion, with a second from Jane Nolan Goeken, to accept and approve the agenda as written.

The vote was called:

Ayes: Kinnander, Goeken, Fuhrman, Jennings, Johnson, & Lund.

Nays: None

Motion carried.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Arden Kinnander, with a second from Bob Jennings, to accept and approve the minutes of the February 18, 2020, regular board meeting as written.

The vote was called:

Ayes: Kinnander, Jennings, Fuhrman, Goeken, Johnson, & Lund.

Nays: None

Motion carried.

DELEGATIONS, PUBLIC COMMENT AND COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following the information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second by Arden Kinnander, to approve the consent agenda and supplemental contracts as presented.

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Position Change:

Janiece Garrard, from Part-time Success Center Instructional Assistant to Grant Writer, \$42,640

The vote was called:

Ayes: Goeken, Kinnander, Fuhrman, Jennings, Johnson, & Lund.

Nays: None

Motion carried.

FACILITIES

A) COVID-19 Update

Delaine Hiney, Executive Director of Facilities Management, provided a COVID-19 update and the steps the College has taken. Students are on spring break and we are doing a deep cleaning of rooms. Based on the information provided we need to continue to move classes online and secure the buildings. Travel and events have been canceled for the upcoming time.

COMMUNITY & BUSINESS RELATIONS

A) Donations

Jolene Rogers, Executive Director of Community & Business Relations, presented information about two donations Ted Wentzel would like to donate assorted motor parts valued at \$6,000. Arden Kinnander motioned, and Janice Lund seconded, to accept the donation of parts.

The vote was called:

Ayes: Kinnander, Lund, Fuhrman, Goeken, Jennings, & Johnson.

Nays: None

Motion carried.

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Jolene Rogers, Executive Director of Community & Business Relations, presented the second donation of farm inputs valued at \$53,510. Arden Kinnander motioned, and Jane Nolan Goeken seconded, to accept the donation of farm inputs as presented.

The vote was called:

Ayes: Kinnander, Goeken, Fuhrman, Jennings, Johnson, & Lund.

Nays: None

Motion carried.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Reports

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the financial report and the monthly bills for approval. A motion was made by Arden Kinnander, with a second by Bob Jennings, to approve the financial reports and payment of the monthly bills as listed and presented.

The vote was called:

Ayes: Kinnander, Jennings, Fuhrman, Goeken, Johnson, & Lund.

Nays: None

Motion carried.

ORAL REPORTS

A) Iowa Association of Community College Presidents

The Presidents met in early March. The Phi Theta Kappa Recognition Ceremony honored eight Iowa Lakes Community College students. The Community College Day on the Hill event showcased the Construction Program and the partnership with the City of Emmetsburg. Many legislators and lobbyists stopped by our booth for information.

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B) Iowa Association of Community College Trustees

The Trustees also met in March. Janice Lund and Bob Jennings attended the PTK and Community College Day on the Hill events. The Construction Technology students did a nice job and had an interactive presentation.

C) Trustee Comments

No comments.

ADJOURNMENT

Following no further discussion, the meeting was adjourned at 5:11 P.M.

Cindy L. Oviatt, Board Secretary