

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
NOVEMBER 15, 2016
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BOARD WORK SESSION ADMINISTRATION BUILDING 4:00 P.M.

The Board of Trustees of Iowa Lakes Community College met in the Conference Room at the Iowa Lakes Community College Administration Building, 19 South 7th Street, Estherville, IA at 4:00 P.M. on Tuesday, November 15, 2016, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and to briefly discuss related topics.

MEMBERS PRESENT

Jan Lund, President
Pat Kibbie, Vice President
Christopher Fuhrman
Todd Johnson
Bob Jennings
Arden Kinnander

MEMBERS ABSENT

Jane Nolan Goeken

GUESTS

Val Newhouse, College President
Tony Condon, Board Secretary

DISCUSSION

College President Newhouse reviewed the agenda for the regular monthly board meeting and a brief discussion was conducted related to those items. No decisions were made and no action was taken.

ADJOURNMENT

The work session was adjourned at 4:25 P.M.

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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Iowa Lakes Community College Administrative Building, 19 South 7th Street, Estherville, IA, on Tuesday, November 15, 2016, beginning at 4:30 P.M.

MEMBERS PRESENT

**Jan Lund, President
Pat Kibbie, Vice President
Chris Fuhrman
Todd Johnson
Arden Kinnander
Bob Jennings**

**Valerie Newhouse, College President
Tony Condon, Board Secretary**

MEMBERS ABSENT

Jane Nolan Goeken

GUESTS PRESENT

Delaine Hiney, Kathy Muller, Jane Campbell, Tom Brotherton, Jeff Soper, Robert Leifeld, Scott Stokes, Julie Williams, and Cindy Oviatt.

MEDIA PRESENT

None.

CALL TO ORDER

The meeting was called to order by Board President Jan Lund at 4:30 P.M.

REVIEW AND APPROVAL OF AGENDA

Valerie Newhouse, College President, informed the Board that the Dickinson County Auditor's office provided the canvas of the election of Todd Johnson to the Merged Area III District 5 seat and made a recommendation to add the Acceptance

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of Election results to the agenda. Following the recommendation, a motion was made by Chris Fuhrman, with a second from Arden Kinnander, to accept and approve the agenda as amended.

The vote was called:

Ayes: Fuhrman, Kinnander, Johnson, Kibbie, Jennings & Lund.

Nays: None.

Absent: Goeken.

Motion approved by unanimous vote.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second from Bob Jennings, to accept and approve the minutes of the October 18, 2016 regular board meeting as written.

The vote was called:

Ayes: Johnson, Jennings, Fuhrman, Kibbie, Kinnander & Lund.

Nays: None.

Absent: Goeken.

Motion approved by unanimous vote.

DELEGATIONS, PETITIONS, & COMMUNICATIONS

None.

APPOINTMENT OF BOARD COMMITTEES

President Jan Lund presented her recommendations for board members to be appointed to committees. Following a reading of the committee appointments, a motion was made by Bob Jennings, with a second by Pat Kibbie, to accept the board committee appointments as presented.

The vote was called:

Ayes: Jennings, Kibbie, Fuhrman, Johnson, Kinnander & Lund.

Nays: None.

Absent: Goeken.

Motion approved by unanimous vote.

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ACCEPTANCE OF ELECTION RESULTS

Tony Condon, Board Secretary, presented the results of the November 8, 2016 election for the Merged Area III District 5 Board seat. The following results were shared:

Dickinson County	Todd Johnson	1782	Scattered Votes	16
Clay County	Todd Johnson	1871	Scattered Votes	7
O'Brien County	Todd Johnson	10	Scattered Votes	0

Following the reading of the canvas of votes a motion was made by Jan Lund, with a second by Arden Kinnander, to accept the election results. Todd Johnson was welcomed on the Board and will serve until the next regularly scheduled election for the District 5 seat which will be in September of 2019.

The vote was called:

Ayes: Lund, Kinnander, Fuhrman, Johnson, Kibbie & Jennings.

Nays: None.

Absent: Goeken.

Motion approved by unanimous vote.

PERSONNEL / CONSENT AGENDA

Following information presented by Kathy Muller, Executive Director of Human Resources, a motion was made by Pat Kibbie, with a second from Bob Jennings, to accept and approve the Consent Agenda as presented.

New Hires: Instruction & Development, Brooke Johnson, FT, Title III Grant, Estherville
Student Services, Jarvis Weber, FT, Head Golf Coach/Enrollment Coach, Estherville

Position Change: Shauna Donovan from Grant Writer to Title III Educational Technologist

Supplemental Contracts as listed.

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The vote was called:

Ayes: Kibbie, Jennings, Fuhrman, Johnson, Kinnander & Lund.

Nays: None.

Absent: Goeken.

Motion approved by unanimous vote.

IOWA LAKES REPORT

A) AQIP Update

Scott Stokes, Vice President of Administration, presented the Board with copies of the 2016 AQIP Report. The AQIP Report is filed with the Higher Learning Commission and is the accreditation process for Iowa Lakes Community College. Specific sections of the report were highlighted and comments were positive about the importance of the report. Valerie Newhouse, College President, thanked the 65 employee volunteers that helped assemble the report.

B) Exception for Board Policy, Series 306

Scott Stokes, Vice President of Administration, presented a request to make an exception to Board Policy, Series 306 to allow alcohol on the Spencer Campus during the Buena Vista University's 40th Anniversary celebration on December 19, 2016 from 5-7 PM. It was noted that Iowa Lakes students would not be attending classes on that date and Buena Vista will be required to secure a business with a liquor license to serve at the event. Following the presentation, a motion was made by Bob Jennings, with a second by Arden Kinnander, to approve the exception to Board Policy, Series 306 as presented.

The vote was called:

Ayes: Jennings, Kinnander, Fuhrman, Johnson, Kibbie & Lund.

Nays: None.

Absent: Goeken.

Motion approved by unanimous vote.

GAMING GRANT APPLICATION

Thomas Brotherton, Executive Dean of the Emmetsburg Campus, presented a proposed grant application to submit to the Palo Alto County Gaming Development Corporation. The proposal is for gym floor resurfacing in the Smith Wellness Center with a total ask of \$60,000. It was noted that the current gym floor is 20 years old and has been repaired several times. The original manufacturer of the floor is still in business

and has provided a bid. Following the presentation, a motion was made by Pat Kibbie, with a second by Todd Johnson, to authorize the College to apply for the grant from the Palo Alto Gaming Development Corporation as presented.

The vote was called:

Ayes: Kibbie, Johnson, Fuhrman, Kinnander, Jennings & Lund.

Nays: None.

Absent: Goeken.

Motion approved by unanimous vote.

FACILITIES UPDATE

Delaine Hiney, Executive Director of Facilities Management, updated the Board on several projects that are in progress throughout the College district. Included in the update were the Emmetsburg Student Services Project, Beef Training Facility, Chava Wind Turbine, Algona Bond Project and Performing Arts Center. Following the update, Board members asked general questions about the progress.

TREASURERS REPORT / MONTHLY BILLS

A) Financial Report

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the monthly bills and financial report for approval. A motion was made by Todd Johnson, with a second by Bob Jennings, to approve the financial report and payment of monthly bills as listed and presented.

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The vote was called:

Ayes: Johnson, Jennings, Fuhrman, Kibbie, Kinnander & Lund.

Nays: None.

Absent: Goeken.

Motion was approved by unanimous vote.

C) Renewable Energy Credit (REC) Agreement

Jeff Soper, Chief Financial Officer, presented an agreement to sell the renewable energy credits from Iowa Lakes Community College. The agreement is with Blue Delta Energy and will be a three-year agreement covering 2017, 2018 & 2019 calendar years. The agreement states a rate of \$1.20 per credit, which is up from the current \$0.90 per credit. This agreement will cover the Chava Wind Turbine once it is operational. Following the presentation, a motion was made by Pat Kibbie, with a second by Arden Kinnander, to approve the Renewable Energy Credit Agreement as presented.

The vote was called:

Ayes: Kibbie, Kinnander, Fuhrman, Johnson, Jennings & Lund.

Nays: None.

Absent: Goeken.

Motion was approved by unanimous vote.

ORAL REPORTS

A) Iowa Association of Community College Presidents

Val Newhouse, College President, reported that the College Presidents had not met since the last Board meeting.

B) Iowa Association of Community College Trustees

Jan Lund, Board President, reported that IACCT met on October 20 at the IACCT Office in Des Moines. During this meeting the TIAA Cref contracts were discussed. The IACCT attorney recommended that representatives from all 15 Iowa Community Colleges form a committee to monitor and

oversee the TIAA Cref plan to ensure appropriate changes are made to the plan periodically. No committee has been formed at this point.

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C) Trustee Comments

Bob Jennings expressed thanks to all who were involved in the 50th Anniversary Celebration held on October 29. The event was well received and enjoyed by all who attended.

FUTURE EVENTS

Board President Lund reviewed the date and time of the next Board meeting.

ADJOURNMENT

Following closing comments, the meeting was adjourned at 5:22 P.M.

Tony Condon, Board Secretary