

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
MARCH 19, 2019
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BOARD WORK SESSION

SERT FACILITY

4:00 P.M.

The Board of Trustees of Iowa Lakes Community College met in the Snap-On Room at the Iowa Lakes Community College SERT Facility, 2421 7th Avenue, Estherville, IA at 4:00 P.M. on Tuesday, March 19, 2019, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and briefly discuss related topics.

MEMBERS PRESENT

Janice Lund	President
Pat Kibbie	Vice President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	

MEMBERS ABSENT

Arden Kinnander

GUESTS

Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

DISCUSSION

College President Newhouse reviewed the agenda for the regular monthly board meeting and a brief discussion was conducted related to those items. No decisions were made and no action was taken.

ADJOURNMENT

The work session adjourned at 4:27 P.M.

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The Board of Trustees of Iowa Lakes Community College met in regular session in the Snap-On Room at the Iowa Lakes Community College SERT Building, 2421 7th Avenue, Estherville, IA, on Tuesday, March 19, 2019, beginning at 4:30 P.M.

MEMBERS PRESENT

Janice Lund	President
Pat Kibbie	Vice President
Christopher Fuhrman	
Jane Nolan Goeken	
Bob Jennings	
Todd Johnson	
Valerie Newhouse	College President
Cindy Oviatt	Board Secretary

MEMBERS ABSENT

Arden Kinnander

GUESTS PRESENT

Tom Brotherton, Beth Elman, Delaine Hiney, Robert Leifeld, Kathy Muller, Jolene Rogers, Jeff Soper, Lisa Stich, Julie Williams, Danny Decker, Chad Tischer, and Tate Kizzier

MEDIA PRESENT

Mike Tidemann

CALL TO ORDER

Board President Janice Lund called the meeting to order at 4:30 P.M.

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REVIEW AND APPROVAL OF AGENDA

Bob Jennings made a motion, with a second from Todd Johnson, to accept and approve the agenda as written.

The vote was called:

Ayes: Jennings, Johnson, Fuhrman, Goeken, Kibbie, & Lund.

Nays: None.

Motion approved by unanimous vote.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second from Pat Kibbie, to accept and approve the minutes of the February 19, 2019, regular board meeting as written.

The vote was called:

Ayes: Johnson, Kibbie, Fuhrman, Jennings, & Lund.

Nays: None.

Abstain: Goeken.

Motion approved.

DELEGATIONS, PETITIONS, & COMMUNICATIONS

None.

TREASURER'S REPORT / MONTHLY BILLS

A) FY 2018 Audit Report

Jeff Soper, Chief Financial Officer, introduced Danny Decker, Williams & Company, P.C., who provided highlights on the FY 2018 Audit Report conducted by Williams & Company, P.C. The report was found to be clean and unmodified. A motion was made by Jane Nolan Goeken, with a second from Chris Fuhrman, to approve the FY 2018 Audit Report as presented.

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The vote was called:

Ayes: Goeken, Fuhrman, Johnson, Jennings, Kibbie, and Lund.

Nays: None.

Motion carried by unanimous vote.

B) Financial Reports

Jeff Soper, Chief Financial Officer, presented the financial report for approval. A motion was made by Todd Johnson, with a second by Jane Goeken, to approve the financial report as listed and presented.

The vote was called:

Ayes: Johnson, Goeken, Fuhrman, Jennings, Kibbie, & Lund.

Nays: None.

Motion carried by unanimous vote.

C) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the monthly bills for approval. A motion was made by Chris Fuhrman, with a second by Bob Jennings, to approve the payment of monthly bills as listed and presented.

The vote was called:

Ayes: Fuhrman, Jennings, Goeken, Johnson, Kibbie, & Lund.

Nays: None.

Motion carried by unanimous vote.

PERSONNEL / CONSENT AGENDA

A) Resignations / New Hires / Contracts

Following information provided by Kathy Muller, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second by Pat Kibbie, to approve the consent agenda and supplemental contracts as presented.

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Position Change: Stacy Jo Christensen from On-Call Cook to Lead Evening Cook

New Hires:

Gina Arbogast	Campus Store Clerk	Emmetsburg	PT
Susan Pietz	Title III Project Coord.	Estherville	FT

The vote was called:

Ayes: Jennings, Kibbie, Fuhrman, Goeken, Johnson, & Lund.

Nays: None.

Motion carried by unanimous vote.

IOWA LAKES REPORT

A) Engineering Technology

Lisa Stich, Executive Dean of the Estherville Campus, introduced Chad Tischer, Engineering Technology Instructor/Program Coordinator, who provided an overview of the Engineering Technology program. Student Tate Kizzier spoke about his experience at Iowa Lakes Community College and his internship at AGCO in Jackson, Minnesota.

FACILITIES

A) Palo Alto County Gaming Development Corporation (PACGDC) Grants

Delaine Hiney, Executive Director of Facilities, requested approval for two grants awarded by the PACGDC. These grants were for the Winter Safety Project and the Collaborative Workspace Project, both located on the Emmetsburg Campus. The awards include the purchase of a Bobcat Toolcat with a brush attachment and a Clevertouch Smart TV. A motion was made by Jane Nolan Goeken, with a second by Pat Kibbie, to accept the grant awards as presented.

The vote was called:

Ayes: Goeken, Kibbie, Fuhrman, Johnson, Jennings, & Lund.

Nays: None.

Motion carried by unanimous vote.

B) Facilities Update

Delaine Hiney, Executive Director of Facilities, provided an update on dorm keyless entry, water issues at the dorms, and the construction progress at the Fine Arts facility.

COMMUNITY & BUSINESS RELATIONS

A) Donations

Jolene Rogers, Executive Director of Community & Business Relations, presented information regarding donations of 2019 Farm Inputs totaling \$63,015.94 for use at the College Farm, and restaurant equipment for the Hotel and Restaurant Management Program valued at \$50,000. Following the presentation, a motion was made by Todd Johnson, with a second by Pat Kibbie, to accept the donations as presented.

The vote was called:

Ayes: Johnson, Kibbie, Fuhrman, Goeken, Jennings, & Lund.

Nays: None.

Motion was approved by unanimous vote.

B) Community & Business Relations Update

Jolene Rogers, Executive Director of Community & Business Relations, provided an update. Among the topics addressed were 260 projects on the board agenda next month, Palo Alto Dancing with the Local Stars on March 22 and 23, and the Scholarship Reading night is April 5.

ORAL REPORTS

A) Iowa Association of Community College Presidents

College President Valerie Newhouse reported on the March 4 President's meeting including campus security and the IACCT website update.

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B) Iowa Association of Community College Trustees

Janice Lund presented information about the Phi Theta Kappa Recognition Ceremony, Community College Day on the Hill and the Trustee meeting topics.

C) Trustee Comments

None.

FUTURE EVENTS

The next regular monthly Board meeting will be on Tuesday, April 16, 2019, at the Emmetsburg Campus Auditorium, 3200 College Drive, Emmetsburg, Iowa.

- 4:00 PM Board Work Session
- 4:30 PM Board Meeting

ADJOURNMENT

Following no further discussion, the meeting adjourned at 5:39 P.M.

Cindy L. Oviatt, Board Secretary