

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
MARCH 21, 2017
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BOARD WORK SESSION ESTHERVILLE CAMPUS 4:00 P.M.

The Board of Trustees of Iowa Lakes Community College met in the Snap-on Innovation Conference Room at the Iowa Lakes Community College SERT Building, 2421 7th Ave. South, Estherville, IA at 4:00 P.M. on Tuesday, March 21, 2017, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and to briefly discuss related topics.

MEMBERS PRESENT

**Jan Lund, President
Pat Kibbie, Vice President
Bob Jennings
Jane Nolan Goeken (via phone)
Christopher Fuhrman
Arden Kinnander**

MEMBERS ABSENT

Todd Johnson

GUESTS

Valerie Newhouse, College President and Tony Condon, Board Secretary.

DISCUSSION

**College President Newhouse reviewed the agenda for the regular monthly board meeting and a brief discussion was conducted related to those items.
No decisions were made and no action was taken.**

ADJOURNMENT

The work session was adjourned at 4:20 P.M.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
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The Board of Trustees of Iowa Lakes Community College met in regular session in the Snap-on Innovation Conference Room at the Iowa Lakes Community College SERT Building, 2421 7th Ave. South, Estherville, IA, on Tuesday, March 21, 2017, beginning at 4:30 P.M.

MEMBERS PRESENT

**Jan Lund, President
Pat Kibbie, Vice President
Bob Jennings
Arden Kinnander
Jane Nolan Goeken (via phone)
Chris Fuhrman**

**Valerie Newhouse, College President
Tony Condon, Board Secretary**

MEMBERS ABSENT

Todd Johnson

GUESTS PRESENT

Delaine Hiney, Kathy Muller, Jane Campbell, Cindy Oviatt, Scott Stokes, Jolene Rogers, Julie Williams, Robert Leifeld, Tom Brotherton, Jeff Soper and Kari Hampe.

MEDIA PRESENT

None.

CALL TO ORDER

The meeting was called to order by Board President Jan Lund at 4:30 P.M.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Pat Kibbie, with a second from Chris Fuhrman, to accept and approve the agenda as written.

The vote was called:

Ayes: Kibbie, Fuhrman, Goeken, Kinnander, Jennings & Lund.

Nays: None.

Absent: Johnson.

Motion approved by unanimous vote.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Chris Fuhrman, with a second from Bob Jennings, to accept and approve the minutes of the February 14, 2017 regular board meeting as written.

The vote was called:

Ayes: Fuhrman, Jennings, Goeken, Kinnander, Kibbie & Lund.

Nays: None.

Absent: Johnson.

Motion approved by unanimous vote.

DELEGATIONS, PETITIONS, & COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

Following information presented by Kathy Muller, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second from Jane Nolan Goeken, to accept and approve the Consent Agenda as presented.

Resignations: None

New Hires:

Mary Trent, NW Regional STEM Programmer, FT, Estherville

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Supplemental Contracts as listed.

The vote was called:

Ayes: Jennings, Goeken, Fuhrman, Kibbie, Kinnander & Lund.

Nays: None.

Absent: Johnson.

Motion approved by unanimous vote.

Kathy Muller, Executive Director of Human Resources, presented recommended work-study wage increases effective March 1, 2017. The recommendation is to have general work-study positions increase to \$8.00 per hour with dining services and custodial areas to increase to \$9.00 per hour. Following the recommendation a motion was made by Chris Fuhrman, with a second by Pat Kibbie, to approve the increase in work-study wages effective March 1, 2017.

The vote was called:

Ayes: Fuhrman, Kibbie, Goeken, Kinnander, Jennings & Lund.

Nays: None.

Absent: Johnson.

Motion approved by unanimous vote.

IOWA LAKES REPORT

Scott Stokes, Vice President of Administration, introduced Kari Hampe, Director of High School Partnerships, who provided information on the High School Partnership Program. Highlighted were the Career Academy, Career & Technical Education, College Prep, Shared Programs, and Articulation agreements. It was noted that Iowa Lakes has a participation rate of 36.81% as compared to the state average of 25.86%. Many of our area high school students are able to utilize Iowa Lakes to receive dual credit courses while attending high school, giving them a jump start to their college education. Following the presentation, the Board took the opportunity to ask several questions.

FACILITIES UPDATE

A) Public Hearing – Performing Arts Center

Delaine Hiney, Executive Director of Facilities Management, held a public hearing for the 25,860 sq. ft. Estherville Performing Arts Center project. A public bid opening was held Thursday, March 16. Bids were received from Christensen Construction and Larson Construction. Christensen Construction submitted a base bid of \$8,475,800 and Larson Contracting submitted a bid of \$10,100,000. Both bids exceeded FRK Architects construction estimate of \$6,130,202. No written or oral comments were received.

Following the public hearing, Delaine Hiney, Executive Director of Facilities Management, made a recommendation to reject all bids due to exceeding FRK's estimated budget and to ask FRK to value engineer the plans to be within their original construction estimate to be presented to the Board at the April 18, 2017 meeting. Following the recommendation a motion was made by Pat Kibbie, with a second by Jane Nolan Goeken, to reject all bids and ask FRK Architects to value engineer the plans to be within the original estimate of \$6,130,202.

The vote was called:

Ayes: Kibbie, Goeken, Fuhrman, Kinnander, Jennings & Lund.

Nays: None.

Absent: Johnson.

Motion approved by unanimous vote.

B) Facilities Update

Delaine Hiney, Executive Director of Facilities Management, presented an update on facilities. Emmetsburg Student Services project is on time and under budget, steel and roof are done and the waterproofing of upper walls is in progress. Weather pending, grading of the parking lot will start in mid-April. Meetings are underway with CMBA Architects and Beck Engineering for the design of the Algona addition. The Chava wind turbine at the College Farm has been turning and producing electricity. Chavea expects to have that turbine operational without supervision very soon.

COMMUNITY & BUSINESS RELATIONS UPDATE

Jolene Rogers, Executive Director of Community & Business Relations, presented the board with information on seven 260E Preliminary Agreements. Following the presentation a motion was made by Pat Kibbie, with a second by Arden Kinnander, to approve the 260E preliminary agreements as presented.

The vote was called:

Ayes: Kibbie, Kinnander, Fuhrman, Goeken, Jennings & Lund.

Nays: None.

Absent: Johnson.

Motion approved by unanimous vote.

Jolene Rogers, Executive Director of Community & Business Relations, presented information on a donations received from various ag businesses. The gifts consist of seed, chemicals and fertilizer to be used at the College Farm. The companies involved are Wyffels, Matt Struver; Tom Eischen Seed and Sales; Pioneer, Chad Anderson; StateLine Cooperative; and Max Yield Cooperative. The donations have a value of \$40,982.40. Additional farm input donation are expected and will be presented to the Board at the April meeting. Following the presentation, a motion was made by Arden Kinnander, with a second by Pat Kibbie, to accept the donations as presented.

The vote was called:

Ayes: Kinnander, Kibbie, Fuhrman, Goeken, Jennings & Lund.

Nays: None.

Absent: Johnson.

Motion approved by unanimous vote.

Jolene Rogers, Executive Director of Community & Business Relations, updated the Board on recent Dancing With The Stars Scholarship event that was held in Algona on March 2 and 3. The event was well received by the community. Thanks were given to all who helped with the event, particularly Trustee Bob Jennings for being the emcee for the evening. Updates were also given for the scholarship application process, scholarship reader nights and continuing education.

TREASURER'S REPORT / MONTHLY BILLS

A) Financial Report

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the monthly bills and financial report for approval. A motion was made by Chris Fuhrman, with a second by Arden Kinnander, to approve the financial report and payment of monthly bills as listed and presented.

The vote was called:

Ayes: Fuhrman, Kinnander, Goeken, Jennings, Kibbie & Lund.

Nays: None.

Absent: Johnson.

Motion was approved by unanimous vote.

C) Campus Housing and Meal Plan Rate FY18

Jeff Soper, Chief Financial Officer, presented a recommendation for the FY18 Housing and Meal plan rates. Following the recommendation, a motion was made by Bob Jennings, with a second by Arden Kinnander, to approve the Housing and Meal Plan Rates for FY18.

The vote was called:

Ayes: Jennings, Kinnander, Fuhrman, Goeken, Kibbie & Lund.

Nays: None.

Absent: Johnson.

Motion was approved by unanimous vote.

ORAL REPORTS

A) Iowa Association of Community College Presidents

Valerie Newhouse, College President, reported the College Presidents met On March 1, 2017. A summary of the meeting was presented to the Board including a report on discussions about budget cuts, lobbying, Small Business Development Centers, and Faculty Development.

B) Iowa Association of Community College Trustees

Bob Jennings attended the Community college legislative drive in held on February 28. Thanks were extended on the outstanding job that Dan Lutat and Ryan Craig did in presenting at the event.

C) Trustee Comments

Bob Jennings commented on the large representation Iowa Lake had at the recent Family Fest event at the Spencer Region Events Center.

Jan Lund commented on the great success the softball team has been having during the spring season.

Pat Kibbie thanked Tom Brotherton and staff members for receiving a community grant from the Palo Alto County Gaming Development Corporation that will help to replace the gym floor in the Smith Wellness Center in Emmetsburg.

FUTURE EVENTS

Board President Lund reviewed and informed the Board of upcoming College events and the next Board Meeting on April 18, 2017 at the Emmetsburg Campus.

ADJOURNMENT

Following closing comments, the meeting was adjourned at 5:26 P.M.

Tony Condon, Board Secretary