

**BOARD WORK SESSION
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BOARD WORK SESSION

ALGONA CAMPUS

4:00 P.M.

The Board of Trustees of Iowa Lakes Community College met in Room 10 at the Iowa Lakes Community College Algona Campus, 2111 Highway 169 North, Algona, IA at 4:00 P.M. on Tuesday, July 25, 2017, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and to briefly discuss related topics.

MEMBERS PRESENT

Jan Lund, President
Pat Kibbie, Vice President
Christopher Fuhrman
Jane Nolan Goeken
Todd Johnson
Arden Kinnander
Bob Jennings

MEMBERS ABSENT

None.

GUESTS

Valerie Newhouse, College President
Tony Condon, Board Secretary

DISCUSSION

College President Newhouse reviewed the agenda for the regular monthly board meeting and a brief discussion was conducted related to those items. Clarification was made regarding the president's new three-year contract which was approved at the May 2017 board meeting and includes twenty-five (25) days annual vacation with carryover remaining the same at sixty (60) days.

No decisions were made and no action was taken.

ADJOURNMENT

The work session was adjourned at 4:15 P.M.

**REGULAR BOARD MEETING
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The Board of Trustees of Iowa Lakes Community College met in regular session in Room 16 at the Iowa Lakes Community College Algona Campus, 2111 Highway 169 North, Algona, IA, on Tuesday, July 25, 2017, beginning at 4:30 P.M.

MEMBERS PRESENT

**Jan Lund, President
Pat Kibbie, Vice President
Christopher Fuhrman
Jane Nolan Goeken
Todd Johnson
Arden Kinnander
Bob Jennings**

**Valerie Newhouse, College President
Tony Condon, Board Secretary**

MEMBERS ABSENT

None.

GUESTS PRESENT

Tom Brotherton, Delaine Hiney, Jolene Rogers, Kathy Muller, Cindy Oviatt, Robert Leifeld, Julie Williams, Dawn Bernhard, Theresa Waechter, Pam Harnden, Lynn Jenson, Jeff Soper, Jane Campbell, Shelly Brown, Suzanne Stoffel and Sarah Bormann.

MEDIA PRESENT

Katherine McCauley.

CALL TO ORDER

The meeting was called to order by Board President Jan Lund at 4:30 P.M.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Jane Nolan Goeken, with a second from Pat Kibbie, to accept and approve the agenda as written.

The vote was called:

Ayes: Goeken, Kibbie, Fuhrman, Johnson, Kinnander, Jennings & Lund.

Nays: None.

Absent: None.

Motion approved by unanimous vote.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second from Bob Jennings, to accept and approve the minutes of the June 20, 2017 regular board meeting as written.

The vote was called:

Ayes: Johnson, Jennings, Fuhrman, Goeken, Kibbie, Kinnander & Lund.

Nays: None.

Absent: None.

Motion approved by unanimous vote.

DELEGATIONS, PETITIONS, & COMMUNICATIONS

None.

IOWA LAKES REPORT

Robert Leifeld, Vice President of Administration, introduced Theresa Waechter, Algona Campus Supervisor. Theresa introduced the Algona staff and gave a brief report on the activities at the Algona Campus including the upcoming Kossuth County Fair and the addition to the campus that will house the Tietz Entrepreneurial Center. Sarah Bormann, Massage Therapy Student, shared with the Board her decision to enroll in night classes for the Massage Therapy Program at the Algona Campus. She shared her appreciation to the instructors and staff at the Algona Campus that have prepared her for a career in Massage Therapy and the opportunity to own her own business. Dawn Bernhard, RSVP, gave a report on the activities RSVP has been involved with. Highlighted were the numbers of unduplicated volunteers and the number of volunteer hours for each county the College serves. The Board asked several questions concerning the program.

HEAD START CONTRACT

Tom Brotherton, Executive Dean, Emmetsburg Campus, presented the FY '18 Head Start Contract for the Board's consideration. Following discussion, a motion was made by Jane Nolan Goeken, with a second by Pat Kibbie, to approve the FY '18 Head Start Contract as presented.

The vote was called:

Ayes: Goeken, Kibbie, Fuhrman, Johnson, Kinnander, Jennings & Lund.

Nays: None.

Absent: None.

Motion was approved by unanimous vote.

PERSONNEL / CONSENT AGENDA

A) Resignations/New Hires/Contracts

Following the information presented by Kathy Muller, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second from Arden Kinnander, to accept and approve the following items:

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**New Hires: Student Services, Hunter Porter, FT Interim Volleyball/Success Center, Estherville.
Estherville Campus, Lisa Stich, FT Executive Dean of the Estherville Campus, Estherville**

Resignations: None.

Supplemental Contracts: As Listed.

The vote was called:

Ayes: Jennings, Kinnander, Fuhrman, Goeken, Johnson, Kibbie & Lund.

Nays: None.

Absent: None.

Motion was approved by unanimous vote.

COMMUNITY & BUSINESS RELATIONS

A) Community & Business Relations Update

Jolene Rogers, Executive Director of Community & Business Relations, presented updates on the Iowa Lakes Foundation meeting that was held on Monday, July 19, 2017 and Heldt Laker Scholarship Golf Event. Information was also provided on the recent Launch Magazine, Scholarship Foundation Executive Committee, Alumni & Friends Association, Century Club and online Continuing Education registration. The Board was encouraged to visit the college website and Facebook page to find additional information on upcoming events.

FACILITIES UPDATE

A) Change Order #2 – Gateway Roof Project

Delaine Hiney, Executive Director of Facilities Management, presented information on change order #2 for the Gateway Roof Project in the amount of \$86,714. Following the presentation, a motion was made by Arden Kinnander, with a second by Jane Nolan Goeken, to approve the change order as presented and authorize the College President to sign any and all necessary documents.

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The vote was called:

Ayes: Kinnander, Goeken, Fuhrman, Johnson, Kibbie, Jennings & Lund.

Nays: None.

Absent: None.

Motion was approved by unanimous vote.

B) Facilities Update

Delaine Hiney, Executive Director of Facilities Management, presented an update on the Beef Center roof replacement, Algona Campus addition, Emmetsburg Student Services Center, Performing Arts Center in Estherville and renovations at the Spirit Lake Campus. Also noted was the Green Ribbon award presented to the Emmetsburg Food Service by the United States Department of Education in recognition of the garden at the Emmetsburg Campus.

TREASURERS REPORT / MONTHLY BILLS

A) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the monthly bills for approval. No financial report was available, June and July financial reports will be presented at the August meeting. A motion was made by Chris Fuhrman, with a second by Jane Nolan Goeken, to approve the payment of monthly bills as listed and presented.

The vote was called:

Ayes: Fuhrman, Goeken, Johnson, Kibbie, Kinnander, Jennings & Lund.

Nays: None.

Absent: None.

Motion was approved by unanimous vote.

ORAL REPORTS

- A) **Iowa Association of Community College Presidents**
College President Valerie Newhouse reported that the college presidents will meet in September.
- B) **Iowa Association of Community College Trustees**
Jan Lund reported that the IACCT Board met during the IACCT Conference held July 19-21.
- C) **Trustee Comments**
Bob Jennings commented on the IACCT Conference and the sessions he attended. Highlighted were sessions on Continuous Improvement and Generational Differences.
Arden Kinnander commented on the IACCT Conference and the sessions he attended. Highlighted were sessions on Cyber Security and Collective Bargaining.

ADJOURNMENT

Following no further discussion, the meeting was adjourned at 5:17 P.M.

Tony Condon, Board Secretary