

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
FEBRUARY 14, 2017
PAGE 1**

BOARD WORK SESSION ADMINISTRATION BUILDING 4:00 P.M.

The Board of Trustees of Iowa Lakes Community College met in the Conference Room at the Iowa Lakes Community College Administration Building, 19 South 7th Street, Estherville, IA at 4:00 P.M. on Tuesday, February 14, 2017, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and to briefly discuss related topics.

MEMBERS PRESENT

Pat Kibbie, Vice President
Bob Jennings
Christopher Fuhrman
Jane Nolan Goeken
Arden Kinnander
Todd Johnson

MEMBERS ABSENT

Jan Lund

GUESTS

Valerie Newhouse, College President
Tony Condon, Board Secretary

DISCUSSION

College President Newhouse reviewed the agenda for the regular monthly board meeting and a brief discussion was conducted related to those items. No decisions were made and no action was taken.

ADJOURNMENT

The work session was adjourned at 4:15 P.M.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
FEBRUARY 14, 2017
PAGE 2**

The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Iowa Lakes Community College Administrative Building, 19 South 7th Street, Estherville, IA, on Tuesday, February 14, 2017, beginning at 4:30 P.M.

MEMBERS PRESENT

**Pat Kibbie, Vice President
Bob Jennings
Arden Kinnander
Todd Johnson
Jane Nolan Goeken
Chris Fuhrman**

**Valerie Newhouse, College President
Tony Condon, Board Secretary**

MEMBERS ABSENT

Jan Lund

GUESTS PRESENT

Kathy Muller, Jane Campbell, Tom Brotherton, Jolene Rogers, Robert Leifeld, Cindy Oviatt, Jeff Soper, Delaine Hiney, Laura Haburn, Scott Stokes, Shauna Donovan and Brooke Johnson.

MEDIA PRESENT

None.

CALL TO ORDER

The meeting was called to order by Board Vice President Pat Kibbie at 4:30 P.M.

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
FEBRUARY 14, 2017
PAGE 3**

REVIEW AND APPROVAL OF AGENDA

A motion was made by Arden Kinnander, with a second by Chris Fuhrman, to accept and approve the agenda as presented.

The vote was called:

Ayes: Kinnander, Fuhrman, Goeken, Johnson, Jennings & Kibbie.

Nays: None.

Absent: Lund.

Motion approved by unanimous vote.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second by Jane Nolan Goeken, to accept and approve the minutes of the January 17, 2017 regular board meeting as written.

The vote was called:

Ayes: Johnson, Goeken, Fuhrman, Kinnander, Jennings & Kibbie.

Nays: None.

Absent: Lund.

Motion approved by unanimous vote.

DELEGATIONS, PETITIONS, & COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

- A) Following information presented by Kathy Muller, Executive Director of Human Resources, a motion was made by Bob Jennings, with a second by Jane Nolan Goeken, to accept and approve the Consent Agenda as presented.**

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
FEBRUARY 14, 2017
PAGE 4**

New Hires:

Anthony Bockhaus	Industry Training Prog.	Spirit Lake	PT
Sommer Nielson	Office Associate	Estherville	PT
Kris Neider	Counselor	Estherville	PT
LaCrecia Haywood	Talent Search Advisor	Estherville	PT

Resignations: Maryjo Litwiller, Admissions Enrollment Coach, effective February 28, 2017.

Supplemental Contracts as listed.

The vote was called:

Ayes: Jennings, Goeken, Fuhrman, Johnson, Kinnander & Kibbie.

Nays: None.

Absent: Lund.

Motion approved by unanimous vote.

IOWA LAKES REPORT

Scott Stokes, Vice President of Administration, introduced Brooke Johnson, Title III Coordinator, and Shauna Donovan, Educational Technologist, who gave brief presentations on the Title III Grant. Highlights were the 5-year plan to spend the \$1.7 Million grant. The first year installment is \$441,000 and will include converting current facilities into three hospital rooms and the purchase of a new defibrillator for the Nursing Program. The conversion of rooms for use as Ed Tech rooms for faculty has already occurred. Year two through five will see purchases for the Agriculture Program as well as new simulation equipment for the Nursing program, and updates to Active Learning classrooms. The Board took the opportunity to ask questions following the presentation.

FACILITIES UPDATE

- A) Delaine Hiney, Executive Director, Facilities, held a public hearing for the Gateway Roof Project. No comments, written or oral, were received. Following the public hearing a motion was made by Jane Nolan Goeken, with a second by Bob Jennings, to accept the bid of \$2,851,211 from Mid States Builders and authorize the College President to sign any and all documents.**

**REGULAR BOARD MEETING
IOWA LAKES COMMUNITY COLLEGE
FEBRUARY 14, 2017
PAGE 5**

The vote was called:

Ayes: Goeken, Jennings, Fuhrman, Johnson, Kinnander & Kibbie.

Nays: None.

Absent: Lund.

Motion approved by unanimous vote.

- B) Delaine Hiney, Executive Director, Facilities, provided information on potential bid opening and public hearing dates for the Performing Arts Center Project. Following the presentation, a motion was made by Arden Kinnander, with a second by Todd Johnson, to approve February 28 as the Pre-bid meeting date, March 16 as the public bid opening date and March 21 as the public hearing date for the Performing Arts Center project.**

The vote was called:

Ayes: Kinnander, Johnson, Goeken, Fuhrman, Jennings & Kibbie.

Nays: None.

Absent: Lund.

Motion approved by unanimous vote.

Delaine Hiney, Executive Director, Facilities, gave an update on other projects. The design has been developed for the Teitz Entrepreneurial Center addition in Algona and will be presented to the Board at the March 21 meeting. The Emmetsburg Student Services Center Project is on schedule at this time.

COMMUNITY & BUSINESS RELATIONS UPDATE

Jolene Rogers, Executive Director, Community & Business Relations, presented reports on the Institutional Advancement Office, Foundations, Workforce Training and Economic Development. Items in the report included updates on the recently held Palo Alto County Scholarship event. Attendance was good and the 1920's interactive murder mystery show was enjoyed by all who attended. The next scholarship event will be the Dancing with the Stars event held in Bancroft on March 2 & 3 with the proceeds to fund Kossuth County scholarships. Continuing Education has started using an online registration form that has been well received by our continuing education students. 260E projects will be finalize in March and 260F projects and allocations will be submitted by May 1. The scholarship process is in full swing and the annual Scholarship Reader Night will be held on April 2 & 3.

TREASURERS REPORT / MONTHLY BILLS

A) Financial Report

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the monthly bills and financial report for approval. A motion was made by Bob Jennings, with a second by Todd Johnson, to approve the financial report and payment of monthly bills as listed and presented.

The vote was called:

Ayes: Jennings, Johnson, Goeken, Fuhrman, Kinnander & Kibbie.

Nays: None.

Absent: Lund.

Motion approved by unanimous vote.

C) Public Hearing – FY18 Published Budget

Jeff Soper held a public hearing for the FY18 published budget. There were no comments, written or oral, received. Following the presentation of the FY18 Published Budget a motion was made by Arden Kinnander, with a second by Chris Fuhrman, to approve the FY18 Published Budget as presented.

The vote was called:

Ayes: Kinnander, Fuhrman, Goeken, Johnson, Jennings & Kibbie.

Nays: None.

Absent: Lund.

Motion approved by unanimous vote.

ORAL REPORTS

A) Iowa Association of Community College Presidents

Valerie Newhouse, College President, reported the college presidents met on January 26, 2017. Scott Stokes attend the meeting. A summary of the meeting was presented to the Board. At the meeting, discussions were held about the recent cut of appropriations to community colleges and the Chapter 20 Collective Bargaining debate that is being held at the Statehouse.

B) Iowa Association of Community College Trustees

No Report.

C) Trustee Comments

No Comments.

FUTURE EVENTS

Board Vice President Kibbie reviewed and informed the Board of upcoming College events and the next regular Board Meeting on March 21, 2017.

ADJOURNMENT

Following closing comments, the meeting was adjourned at 4:58 P.M.

Tony Condon, Board Secretary