

**BOARD WORK SESSION
IOWA LAKES COMMUNITY COLLEGE
DECEMBER 13, 2016
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BOARD WORK SESSION ADMINISTRATION BUILDING 4:00 P.M.

The Board of Trustees of Iowa Lakes Community College met in the Conference Room at the Iowa Lakes Community College Administration Building, 19 South 7th Street, Estherville, IA at 4:00 P.M. on Tuesday, December 13, 2016, prior to the regular monthly board meeting. The purpose of this public meeting and work session was to review the agenda for the regular monthly meeting and to briefly discuss related topics.

MEMBERS PRESENT

Jan Lund, President
Pat Kibbie, Vice President
Chris Fuhrman
Jane Nolan Goeken
Todd Johnson
Arden Kinnander
Bob Jennings

MEMBERS ABSENT

None.

GUESTS

Valerie Newhouse, College President
Tony Condon, Board Secretary

DISCUSSION

College President Newhouse reviewed the agenda for the regular monthly board meeting and a brief discussion was conducted related to those items. No decisions were made and no action was taken.

ADJOURNMENT

The work session was adjourned at 4:32 P.M.

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The Board of Trustees of Iowa Lakes Community College met in regular session in the Board Room at the Iowa Lakes Community College Administrative Building, 19 South 7th Street, Estherville, IA, on Tuesday, December 13, 2016, beginning at 4:30 P.M.

MEMBERS PRESENT

**Jan Lund, President
Pat Kibbie, Vice President
Chris Fuhrman
Jane Nolan Goeken
Todd Johnson
Arden Kinnander
Bob Jennings**

**Valerie Newhouse, College President
Tony Condon, Board Secretary**

MEMBERS ABSENT

None.

GUESTS PRESENT

Kathy Muller, Jane Campbell, Scott Stokes, Tom Brotherton, Jolene Rogers, Julie Williams, Robert Leifeld, Cindy Oviatt, Jeff Soper, Laura Haburn, Neal Williamsen, Tom Quastad, Mark Jensen, Kelly Dodge, Kyle Long and Julia Beckius.

MEDIA PRESENT

None.

CALL TO ORDER

The meeting was called to order by Board President Jan Lund at 4:35 P.M.

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REVIEW AND APPROVAL OF AGENDA

After reviewing the agenda, a motion was made by Arden Kinnander, with a second from Jane Nolan Goeken, to accept and approve the agenda as presented.

The vote was called:

Ayes: Kinnander, Goeken, Fuhrman, Johnson, Kibbie, Jennings & Lund.

Nays: None.

Absent: None.

Motion approved by unanimous vote.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Todd Johnson, with a second from Bob Jennings, to accept and approve the minutes of the November 15, 2016 regular board meeting as written.

The vote was called:

Ayes: Johnson, Jennings, Fuhrman, Goeken, Kinnander, Kibbie & Lund.

Nays: None.

Absent: None.

Motion approved by unanimous vote.

DELEGATIONS, PETITIONS, & COMMUNICATIONS

None.

PERSONNEL / CONSENT AGENDA

A) Resignations/New Hires/Contracts

Following information presented by Kathy Muller, Executive Director of Human Resources, a motion was made by Jane Nolan Goeken, with a second from Pat Kibbie, to accept and approve the Consent Agenda as presented.

**New Hires: Smith Wellness Center, Mariah Clement,
Head Life Guard, Emmetsburg, PT**

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**Resignations: Molly Faber, STEM Hub Programmer,
Effective December 14, 2016.**

Supplemental Contracts as listed.

The vote was called:

Ayes: Goeken, Kibbie, Fuhrman, Johnson, Kinnander, Jennings & Lund.

Nays: None.

Absent: None.

Motion approved by unanimous vote.

B) Three-Year Academic Calendar

Kathy Muller, Executive Director of Human Resources, presented a three-year calendar for the academic years of 2017-18, 2018-19 & 2019-20. Following the presentation, a motion was made by Chris Fuhrman, with a second by Arden Kinnander, to accept and approve the three-year calendar as presented.

The vote was called:

Ayes: Fuhrman, Kinnander, Goeken, Johnson, Kibbie, Jennings & Lund.

Nays: None.

Absent: None.

Motion approved by unanimous vote.

IOWA LAKES REPORT

Tom Brotherton, Emmetsburg Campus Dean, introduced Neal Williamsen, Director of Ag Technology, who gave a report on the Ag Programs, farm operations, Beef Training Facility and Swine Facility. Tom Quastad, Ag Instructor, gave a report on the use of UAV (Drones) and the applied use in agriculture. The college's drone was passed around for all to see. Mark Jensen, Ag Instructor, gave a presentation on the Beef Facility noting that there were 250 head of custom fed cattle and about 50 head of college cattle. Kelly Dodge, Ag Instructor, gave a report on the Swine Facility, noting that the college currently has 10-12 sows that are farrowing each month with an average live birth rate of 14 per litter. Agriculture students, Kyle Long and Julia Beckius introduced themselves commenting on their hometowns and course of study.

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The Board took the opportunity to ask questions during each of the presentations.

FACILITIES UPDATE

Scott Stokes, Vice President of Administration, updated the Board about progress on the student services addition at the Emmetsburg Campus, steel is up and the decking should be install this week, with interior work to follow. The Chava Turbine continues to be tested, this process is scheduled to be completed within two months. Progress continues with other bond projects in the Spirit Lake, Algona, Spencer and Estherville Campuses.

COMMUNITY & BUSINESS RELATIONS UPDATE

Jolene Rogers, Executive Director of Community & Business Relations, presented updates on the College and Foundation Annual Report, Launch Magazine has been delivered, implementation of an online registration system for non-credit courses, changes to the scholarship application deadlines, scholarship events starting with Palo Alto County (1920's Crime and Punishment Interactive Experience) in February, information about year-end giving opportunities and the sale of seats for the new Performing Arts Center.

TREASURERS REPORT / MONTHLY BILLS

A) Financial Report

B) Monthly Bills

Jeff Soper, Chief Financial Officer, presented the monthly bills and financial report for approval. A motion was made by Arden Kinnander, with a second by Pat Kibbie, to approve the financial report and payment of monthly bills as listed and presented.

The vote was called:

Ayes: Kinnander, Kibbie, Fuhrman, Goeken, Johnson, Jennings & Lund.

Nays: None.

Absent: None.

Motion was approved by unanimous vote.

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ORAL REPORTS

- A) **Iowa Association of Community College Presidents**
Valerie Newhouse, President, reported that the College Presidents met on November 30, 2016. Discussed at the meeting were articulation agreements and IAM Grant report. Hawkeye Community College gave a report on their IBEST program.
- B) **Iowa Association of Community College Trustees**
Jan Lund, Board President, reported that the IACCT Board had met on November 31, 2016. During that meeting, Legislative Services Director, Glen Dickinson presented the Iowa Legislative website resources including bill/Code tracking. A copy of the bill/Code tracking instructions were provided to each Board member. Department of Ed Director, Jeremy Varner gave a report on Secondary CTE implementation.
- C) **Trustee Comments**
No comments were made.

FUTURE EVENTS

Board President Lund reviewed and informed the board of upcoming College events. The next regular monthly Board meeting will be on Tuesday, January 17, 2017, beginning at 4:30 P.M. at the Administration Building.

ADJOURNMENT

Following closing comments, the meeting was adjourned at 5:40 P.M.

Tony Condon, Board Secretary