



## Offering the 3 part BLS Certification process for all new and renewal certifications for Heartsaver CPR & First Aid for the Workplace

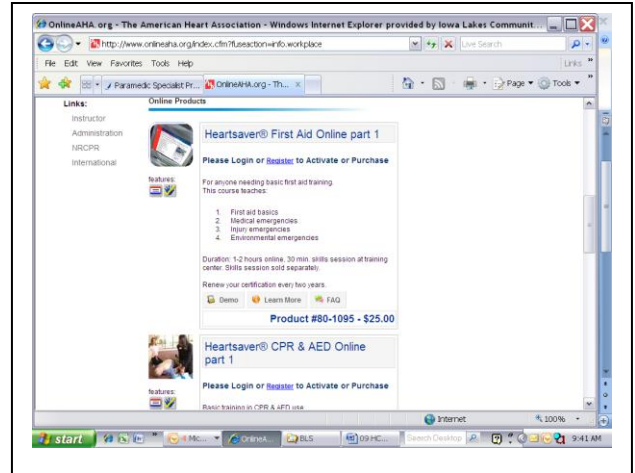
(Part I - Online cognitive portion, Part II one-on-one practice, Part III – Skills Proficiency)

DIRECTIONS - PART I online [www.onlinetrainingplace.com](http://www.onlinetrainingplace.com) or [www.onlineAHA.org](http://www.onlineAHA.org)  
**(Have credit/debit card ready-this must be paid to complete.)** Cognitive portion doesn't need to be completed in one setting.

1. Place cursor on the Work Place picture and left click.
2. Scroll down to the 4 class choices. Place cursor on **register** to enroll in the class.

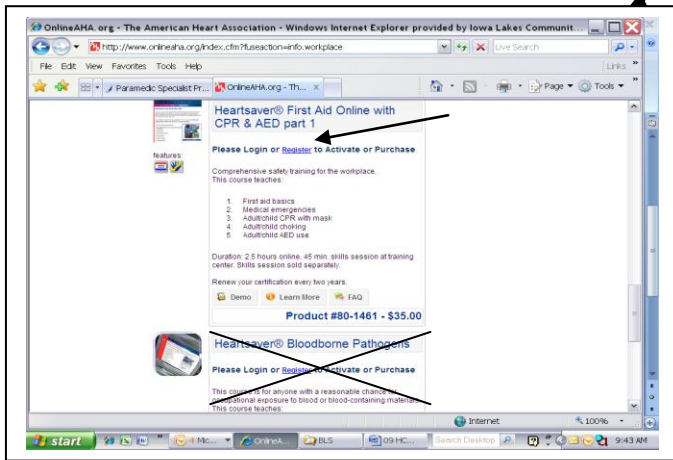


Should take you to this screen.

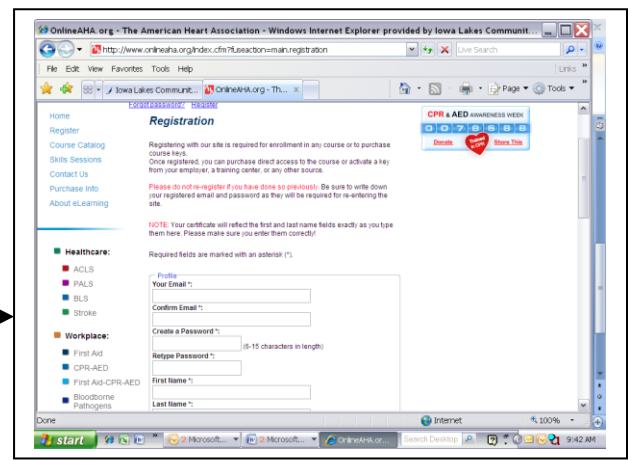


3. If this is your first time, place the cursor on **Demo** first. This explains the process of this class + skills

4. Follow the directions to register and pay for Part I. After completion, print certificate. Bring to skills.



Should take you to this screen



**Part I: CHOOSE Heartsaver (HS: First Aid, CPR, AED) for the work place HS First Aid & CPR/AED \$35 (paid for by debit/credit card when going online).** When part I is completed, call 1-800-252-5664 to register for Part II & III - Skills for CPR/AED & First Aid - \$35 to ILCC (this fee is in addition to what you paid for Part I to American Heart. **MUST BE PAID FOR AT PREREGISTRATION. PREREGISTRATION IS MANDATORY. WALK-IN'S ARE NOT ALLOWED.**

06/16/09	Tue	6:30-8:30pm	Course # 24794	ILCC Rm # 29	Estherville
09/14/09	Mon	6:30-8:30pm	Course # 24795	ILCC Allied Health Rm # 4107	Emmetsburg
10/14/09	Wed	6:30-8:30pm	Course # 24796	ILCC Rm # 74	Estherville
11/16/09	Mon	6:30-8:30pm	Course # 24797	ILCC Rm # TBA	Spencer
12/9/09	Wed	6:30-8:30pm	Course # 24798	ILCC Rm # 74	Estherville

**Other Course can be scheduled as needed with a minimum of 6 students scheduled when completing the skills.**

**\*NOTE: Part II & III: Call 800-252-5664 during regular office hours to preregister for class above. Have your credit or debit card ready.**

***Bring online certificate to skills portion.***

***Questions, call (712) 852-5242 or email [sdobbins@iowalakes.edu](mailto:sdobbins@iowalakes.edu) (please do not call this # to register).***